

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, September 25, 2023 - 7:00PM

Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes – 09/11/2023 Regular Meeting**
6. **General Public Comments**
7. **Recognition- Department of Public Safety Officers**
Man with a Gun: Officers being honored: Varley, Rantz, Pell, Culver and Welcher
Crime Ring: Officer being honored: Bruce
8. **County Commissioner Report**
9. **Agenda Approval**
10. **Mayor’s Report**
11. **Recommendations and Reports:**
 - A. **Setting a Public Hearing- October 23, 2023 at 7pm**
Council will consider setting a public hearing for October 23, 2023 at 7pm to consider a Commercial Rehabilitation Tax Exemption.
 - B. **DPS - 2015 Ford Interceptor SUV**
Council will consider approving the sale of the DPS 2015 Ford Interceptor.
 - C. **DPS - Purchase of new pistols with red dot sights and incidentals associated with weapons system**
Council will consider approving the purchase of new Glock 45 9mm pistols with red dot sights, suppressor height sights, holsters and lights using funds from equipment auction and the Forfeiture Fund.
 - D. **DDA- Commercial Rehabilitation Application Checklist**
Council will consider approving the internal check list for Commercial Facilities Exemption Certificates.
 - E. **Resolution 2023-30 Updating Retirement Plan Trustees**
Council will consider approving Resolution 2023-30 to name Justin Lakamper and Brian Kelley as trustees for the City of Plainwell 401a and 457 Retirement Plans.

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F. DDA - Wayfinding signs

Council will consider approving the purchase of five Wayfinding signs from Signcrafters, LLC for the amount of \$6550.00.

G. DPW - Resolution 2023-31 Water Meter Replacement Project

Council will consider approving the quote from ETNA Supply for installation of new water meters with radio end points city wide, including lead service identification and cross connection surveys in residential buildings for \$173,590.00 and adopting Resolution 2023-31 to allocate the city's ARPA Fund Allotment to fund the Water Meter Replacement Project.

H. WR - Replacement of Bio-bed Material

Council will consider approving contracts with Renewed Earth for \$9,185.60, Advanced Hydrovac Inc. for \$9,500.00 and superior Groundcover Inc for \$9,440.00. The cost of all three is \$28,126.00, and is a budgeted item.

12. **Communications:** The August 2023 Department of Public Safety and Water Renewal monthly reports, the draft 9/12/23 DDA/BRA/TIFA Meeting Minutes and the draft 9/14/23 Parks & Trees Meeting Minutes.

13. **Accounts Payable - \$128,459.59**

14. **Public Comments**

15. **Staff Comments**

16. **Council Comments**

17. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

MINUTES
Plainwell City Council
September 11, 2023

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Dan Martin of Lighthouse Baptist Church gave the invocation in reembrace of September 11th, 2001.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro-Tem Steele, Councilmember Overhuel, Councilmember Wisnaski and Councilmember Keeney.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the August 28, 2023 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report: None
8. **A motion by Steele, seconded by Overhuel, to approve the Agenda as amended for the September 11, 2023 meeting as presented. On a voice vote, all voted in favor. Motion passed.**
9. Mayor's Report: None
10. Recommendations and Reports:
 - A. Resolution 2023-28 Early Voting, establishing an early voting precinct for the City of Plainwell and approving the purchase of a tabulator in support of early voting as required by the State of Michigan.
A motion by Keeney, seconded by Wisnaski, to approve Resolution 2023-28 and the purchase of a tabulator for \$6450.00. On a roll call vote, Overhuel, Keeney, Wisnaski and Keeler in favor. Steele opposed. Motion passed.
 - B. Purchase of a new Miele Lab Washer for Water Renewal.
A motion by Wisnaski, seconded by Keeney, to approve the purchase of a new Miele Lab Washer and 2 year supply of detergent and neutralizer for Water Renewal for \$14,412.74. On a roll call vote, all voted in favor. Motion passed.
 - C. Peach Court Lift Station pump purchase.
A motion by Keeney, seconded by Wisnaski, to approve the purchase of a new pump for the Peach Court Lift Station for \$7605.00. On a roll call vote, all voted in favor. Motion passed.
 - D. 2023/2024 Budget Amendment – Encumbrance Rollover
A motion by Keeney, seconded by Steele, to approve the budget amendment, as presented, in order to appropriate prior year encumbrances into the current fiscal year. On a roll call vote, all voted in favor. Motion passed.

E. Resolution 2023-29 - Acceptance of Brownfield Redevelopment Loan increase.

A motion by Overhuel, seconded by Steele, to approve Resolution 2023-29 accepting a Brownfield Redevelopment loan of \$690,000.00. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

A motion by Steele, seconded by Overhuel, to accept and place on file the draft August 16, 2023 Planning Commission Meeting Minutes, and the draft August 17, 2023 Parks & Trees Meeting Minutes. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$399,190.99 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None

14. Staff Comments:

Finance Director Kelley thanked all Public Service staff for all they do. He stated that he is continuing to prepare for the upcoming audit in October.

Personnel Coordinator Kerstin had nothing to report.

Superintendent Nieuwenhuis shared that both bridge projects are complete, and he is happy with how they turned out. The sealant on the Main St bridge should last 7-10 years.

Community Development Manager Siegel noted that the DDD/BRA/TIFA Board would be discussing Wayfinding signs at the next meeting. She stated that \$118,000.00 had been received from the dam grant, and that all payments are up to date. The lead abatement test patch is scheduled for late this week. Mosaic Distillery was issued a building permit by PCI. She outlined several popular community events coming up, and noted that the date for Pumpkins in the Park had been changed from 10/21/23 to 10/14/2023.

Superintendent Pond said that he had visited the Mill this morning, and noted problems with the roof leaking in several areas, with water running down a wall in one location. He is concerned at the lack of disrepair and remaining equipment and miscellaneous items on site.

Public Safety Director Callahan started that Don McGehee has joined DPS as a part time officer. He said that the department had received a grant from the State of Michigan to purchase fire gear. Another grant is in process that will cover the purchase of an air pack and thermal imaging cameras. He provided an update on an Ordinance violation.

City Clerk Leonard stated that she will attend several training events this month, and will be a fully trained Election Inspector mid- October.

City Manager Lakamper discussed community interest in a Splashpad. He shared some pricing information, and maintenance considerations, noting that proper planning is key. The dam project is still ongoing, and he is working closely with the DNR to find solutions. He is working on getting access to key testing sites, and noted one solution presented was to lower the mill race water levels by 6" to meet required flow rates for fish. The noon whistle has been well received. He noted an upcoming Planning Commission Zoning meeting, and a tax abatement consideration.

15. Council Comments:

Councilmember Overhuel thanked public service members for their service, and thanked Judy Schumaker for attending Council meetings so often.

Mayor Pro-Tem Steele wished Finance Director Kelley a happy birthday, and thanked City Manager Lakamper for working with Mr. Schmitts. She thanks Public Safety Director Callahan and all public service members for their hard work. Councilmembers Wisnaski and Keeney thanked all members of public service, and noted that today, September 11, was day of remembrance.

16. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 7:52 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
Ginger J Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
September 25, 2023

Ginger J Leonard, City Clerk

City of Plainwell



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CITY OF PLAINWELL, MICHIGAN NOTICE OF PUBLIC HEARING P.A. 210, 2005 APPLICATION FOR COMMERCIAL REHABILITATION TAX EXEMPTION

PLEASE TAKE NOTICE that Mark Meszaros (Mosaic Company), 119 West Bridge Street, Plainwell, MI has submitted a request to the Plainwell City Council for the approval of a Commercial Rehabilitation Exemption Certificate.

TAKE FURTHER NOTICE that the Plainwell City Council shall meet on Monday, October 23, 2023 at 7:00 o'clock p.m. local time at Plainwell City Hall, 211 N. Main Street, Plainwell, Michigan, for consideration of the issuance of a Commercial Rehabilitation Exemption Certificate, in compliance with the Commercial Rehabilitation Act, PA 210 of 2005, MCL 207.841 et. Seq., as amended. Each taxing authority, the City Assessor, property owners and members of the public will be given an opportunity to appear and be heard with regard to said application.

If you have comments that you wish to submit regarding the proposal, you may present them in writing to the Plainwell City Clerk, 211 N. Main Street, Plainwell, MI, or by email at jleonard@plainwell.org no later than 5pm on the date of the hearing.

Ginger J. Leonard
Plainwell City Clerk

City of Plainwell



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Department of Public Safety

119 Island Ave
Plainwell, Michigan 49080
Phone: 269-685-9858
Fax: 269-685-5460
Email Address: publicsafety@plainwell.org

TO: Justin Lakamper, City Manager
FROM: Kevin Callahan, DPS Director
DATE: August 21, 2023
SUBJECT: 2015 Ford Interceptor SUV

ACTION RECOMMENDED: The City Council should consider approving the sale of the 2015 Ford Interceptor SUV at auction with Miedema Auctions.

The 2015 Ford Interceptor SUV was previously driven as a patrol vehicle by Department of Public Safety members on general patrol. The vehicle has over 120,000 miles on it and needs numerous repairs including a new transmission. The money from the sale of the vehicle will be used to fund repairs needed on other patrol vehicles.

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Department of Public Safety
119 Island Ave
Plainwell, Michigan 49080
Phone: 269-685-9858
Fax: 269-685-5460
Email Address: publicsafety@plainwell.org

TO: Justin Lakamper, City Manager
FROM: Kevin Callahan, Director of Public Safety
DATE: September 21, 2023
SUBJECT: Purchase of new pistols with red dot sights and incidentals associated with weapons system.

ACTION RECOMMENDED: The City Council should consider approving the purchase of new Glock 45 pistols with red dot sights, suppressor height sights, holsters, and lights.

Projected Total Cost: \$11,000

Budget Impact: \$0 cost to budget with the exception of Forfeiture Fund balance and auctioned firearms. We will also receive funds back for the sale of 14 duty Sig Sauer P320 pistols and magazines that will greatly offset several thousand dollars of the projected total cost.

Background Information: The Department of Public Safety is seeking approval to move to a new weapons platform Glock 45 9mm pistols with red dot sight system for firearms and tactical lights attached to the weapons as well as holsters.

New Duty Weapons

In recent years there have been several claims regarding the Sig Sauer duty pistol. Back around 2018 the City replaced one grouping of Sig Sauer P320 pistols as a result of a recall as the pistols were susceptible to discharge if dropped. Several years after the recall Sig Sauer is seeing several claims by law enforcement and military personnel regarding the P320 being susceptible to unintentional discharge. While Sig Sauer is not issuing another recall at this point they are offering a voluntary upgrade of the Sig P320. Numerous law enforcement agencies in the last year or so have moved away from the Sig Sauer P320 due to these issues. Given that this is the second or third round of issues with this firearms platform I would ask to transition to the Glock 45 platform.

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Red Dot Sights (RDS) Ruggedized Miniature Reflex (RMR) sight

Technological advancements in weapons and sighting systems have allowed officers to enhance their ability to utilize their firearms – from the service revolvers of old with their machined-in sights to the plethora of options currently available for semi-automatics that include adjustable sights, tritium and fiber optics.



Changes in iron sighting systems enhanced users' ability to see and track their sights but offered no method to change the way their eye saw the sights and the threat itself; officers were still relegated to a front sight, rear sight and threat targeting system.



Enter the red dot sight (RDS) for pistols. More specifically the duty-grade red dot sights that can stand the rigors of police work. Red dot sights are not a new thing; competition shooters have been using electronic sighting systems successfully for over 30 years. With companies improving red dot sights so they can be mounted directly to a slide and handle the rigors of slide-mounted recoil and manipulations – such as the Trijicon Ruggedized Miniature Reflex (RMR), Leupold's Delta Point Pro, and Holosun 407 and 507 – RDS systems can now be trusted for duty-carry handgun use.

FOCAL PLANES



Father Time gets us all, there is no avoiding that. Recently a group of firearms trainers were asked what they do to help those with aging eyesight. The question was met with a perfunctory “nothing” in response.

While traditional iron sights can vary in ability to see by including high viz rings, or fiber optics, the system remains that of front sight, rear sight and target. No variance in iron sights will change how the sights are used and what the eye needs to see to take an acceptable shot.

Traditional iron sight shooting of a pistol requires three focal planes. This means the eye must do more work to achieve its task – it must take in and process the front sight, the rear sight and the target to align everything prior

to a good trigger press.

With an RDS the eye utilizes one focal plane: the target. When shooting an RDS the officer remains threat/target focused as the dot overlays on the target and, once the dot is placed in the correct targeting

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location, the officer can engage. The ability to remain target focused has further benefits than simply decreasing the number of focal planes the mind must engage. Remaining threat focused allows officers to take in and process more information during a deadly force encounter, as nothing must go out of focus prior to making the decision to press the trigger.

DUTY USE

While competitors have been using RDS systems for years, these sights were normally mounted on platforms attached to the frame and were not designed to handle one-handed manipulations or being racked off a ballistic shield.

Duty-grade optics allow an officer to mount the RDS directly to the slide and not impede the officer's ability to do any type of manipulation that may need to be done with a firearm. Trijicon's RMR, Leupold's Delta Point Pro, Holosun 407/507 and Vortex Optics are reliable sighting systems that remain functional through the demands of police pistol use.



Multiple mounting options for RDS exist that allow departments to choose how to move forward with RDS on pistols. Direct milling a slide allows for the RDS to be mounted directly to the existing firearms slide in a cut designed specifically for the chosen optic. Almost every major firearms manufacturer now offers a pistol with mounting plate options so that officers can choose the optic they want to use and mount with the correct plate onto the slide. Aftermarket mounts that utilize the existing rear dovetail also allow for RDS to be mounted to the slide. RDS entrance into law enforcement use has also been hindered by a firearm's ability to be holstered and carried with acceptable retention. Safariland addressed that issue with a "RDS" series of holsters that allow an officer to

choose their desired retention level of holster for RDS-equipped Glocks, Smith & Wesson M&P CORE and Sig Sauer P320 RX guns. These options allow departments to approve RDS guns without worry of any policy issues related to holsters, as Safariland has an RDS series option for the most commonly used retention holsters.

RDS POLICY CONSIDERATIONS

New equipment implementation requires guidance and policy for standardized implementation within a department. These policies ensure that officers are utilizing an optic appropriate for duty as well as requirements for the firearm to meet the needs of duty carry.

Weapon selection

Departments should define the weapons that are authorized for use and the allowed configuration.

- Optic-ready gun (FN 509T, Glock MOS, S&W CORE, Walther Q4 Tac, Sig P320 RX, etc.)
- Direct mill to officer's gun. Determine if policy will dictate if the gun must be milled by a reputable company (JagerWerk Engineering is local and reputable).
- Dovetail mounting platform (Dueck Defense RBU, Raven Balor).

Optic selection

Determine and identify optics that will be allowed for mounting. Optics should be duty grade and able to withstand drops and manipulations of the slide with impact on the optic.

Secondary sighting systems

With the recognition that optics are an electronic piece, much the same as rifle policies, guidance on secondary sighting systems should be assessed. Co-witnessed iron sights and lasers are common examples.

Holster selection

Most general firearms policies already specify holster requirements and should reflect RDS guns. As gun manufacturers expand RDS-ready guns, considerations for allowance of custom holsters should be made but require levels of retention and be of reputable manufacture.

Training

As any piece of new equipment, RDS training requirements should be stated in policy. While RDS should not be held to a different standard than traditional iron sights, some sort of familiarization training should be conducted. Determination of in-house, state certified, or outside company training should satisfy the requirement. Determine minimum training topics to satisfy the requirement (installation, maintenance, zeroing, optic mitigation, etc.).

Maintenance

Determine if policy will dictate who and when things such as battery changes and zero confirmation will occur. Zero confirmation can be done in conjunction with qualification and zero should be confirmed with each battery change. Policy will state if the officer is responsible for battery change or if it will be scheduled with a department armorer.

RDS TRAINING

Department adoption and use of RDS on pistols should not simply be done through issuance of a memo and immediate allowance of carry. Just as any other piece of equipment has guidelines and training so should RDS implementation.

While an RDS-equipped pistol has certain advantages, some officers may not want to make the transition. With a single focal plane sighting system, an officer's natural arch of movement will at first be more prevalent and a good presentation is necessary for sight acquisition. These issues are mitigated by training. Those who utilize an RDS find that they become a better overall shooter due to the ability to diagnose their shooting better because they are looking only at the target they are aiming at and they can see the path of their red dot through the shooting sequence.

Training also mitigates common misconceptions about use of an RDS such as that they don't work when they get wet (they are a closed system they work just fine), that they are slow up close (you're not using front sight, rear sight and target acquisition with irons at close distance), and that they fog up and become unusable (preventative maintenance, people who wear glasses mitigate this all the time). Time should be taken to ensure that officers are comfortable with an RDS-equipped pistol and that the system enhances the officer's abilities prior to them carrying it on duty. With a well-researched and implemented RDS program, a department can enhance an officer's abilities with their pistol. All industries necessary for the implementation of an RDS duty pistol program have shown a commitment to continuing product support and advancement. As technological advancements in the field of law enforcement go, RDS for pistols is one that will produce measurable results for departments and officers. When you introduce new gear, there's a training burden that goes with it. If you mount an optic to a patrol rifle, you will have to train the troops how to use and care for it, but that task may not be as difficult as you'd expect, depending on the equipment selected.

Take the popular red dot sights, for example. The beauty of these optics is their simplicity – to make them work, a shooter simply holds the dot in the right spot and presses the trigger. There are training issues that must be accounted for, like mechanical offset or long-range elevation holdovers, but even with these requirements, an optic:

- Promotes faster learning. By putting the sight and the target in the same optical plane, an optic simplifies the task of aiming the weapon and decreases the amount of time and effort required to obtain proficiency, compared to iron sights.
- Promotes better performance. Optics can decrease the time required to get good hits on target by making the sighting task less difficult. This is especially true as the apparent size of the target decreases due to distance or exposure. It's also valid when a shooter has to fight from an awkward position due to injury, or to make effective use of cover. Optics also encourage better performance against moving or low light targets, which can be more challenging to hit using iron sights, especially if they lack illumination.
- Decrease the training maintenance burden. Because they encourage better results with less effort, optics can decrease the amount of time, ammunition and effort necessary to maintain the desired level of performance with the secondary weapon, once an officer has received initial training. This conserves precious resources, which can be used elsewhere in training.

DURABILITY OF OPTICS

There was a time when many optics weren't robust enough to endure the abuse of law enforcement duty use and would either break or lose their zero. Fortunately, advances in materials, design and manufacturing have changed that, and many optics are now up to the challenge.

For evidence, we need look no further than the U.S. military, where both the Army and the Marine Corps have amassed over a decade of operational experience with optics as the primary sighting system on the rifles and carbines carried by our soldiers and marines. Additionally, some special units have even been using pistol-mounted optics with great success in combat, as well.

If hundreds of thousands of infantry rifles can withstand the rigors of getting knocked around in Humvees, banging into walls, hitting the deck, being subjected to temperature extremes, killer sand and explosive blasts, and getting soaked in chemicals, water and blood, then it's a safe bet they'll survive a shift in a patrol car's gun rack.

These same optics have been subjected to high-volume training by enthusiastic competitors who put more rounds through a gun in a month than most officers will shoot in five years. The crucibles of combat and competition have taught manufacturers many lessons about durability, and today's law enforcement officers now enjoy the benefits of this experience.

Stuff happens though, which is why many companies offer comprehensive warranties to correct problems. In truth, some optics companies have even repaired optics that weren't covered under warranty, just to ensure that police were ready for duty. If an optic does break, a good manufacturer can get it up and running or replace it with a minimum of fuss.

Weapon Mounted Lighting

Pistol-mounted lights attach under the barrels of semiautomatic pistols commonly used by law enforcement officers. Mounting the light in this manner allows an officer to operate their weapon and light with one hand. These lights are used in low light to aid in target identification. The mounted lights also allow the officer to have both hands on the pistol during high stress incidents when shot placement is crucial. The red dot sight makes for faster more accurate target acquisition and the light allows more accuracy during low light situations.

If approved updated quotes would be sought from MiDeal program dealers which offer the lowest prices to government agencies.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Justin Lakamper, City Manager
FROM: Denise Siegel, Community Development Manager
DATE: September 18, 2023
SUBJECT: Commercial Rehabilitation Application Checklist

ACTION ITEM: The City Council should consider approving the internal check list for Commercial Facilities Exemption Certificates.

BACKGROUND INFORMATION: With the newly created Commercial Rehabilitation Zone in our DDA we felt it important to set criteria for the tax credit when reviewing the application. The attached checklist has been developed and fits with the goals of the Commercial Rehabilitation Zone within our DDA.

ANALYSIS: The tax credit is allowed from 1 year up to 10 years. This checklist will provide consistency for decision making on this property and any other properties in the future.

BUDGET IMPACT: There is no budget impact.

City of Plainwell
Commercial Rehabilitation Exemption Certificate

Public Act 210 of 2005: Commercial Rehabilitation Act as amended, encourages the rehabilitation of commercial property by abating the property taxes generated from new investment for a period of up to 10 years. The following guidelines shall govern the Council’s decision on the length of the Commercial Rehabilitation tax exemption.

1. Number of full-time jobs or full-time equivalent jobs created by and /or retained by the project:

<u>Number of Jobs</u>	<u>Retained</u> and/or	<u>Created</u>
1-5	10 pts	20 pts
6-10	20 pts	40 pts
11-20	30 pts	60 pts
21 over	40 pts	80 pts

2. Cost of construction / remodel

Up to \$150,000	5 pts
\$150,000-\$300,000	10 pts
\$300,000 - \$450,000	15 pts
\$450,000-\$600,000	20 pts
\$600,000 - \$750,000	25 pts
\$750,000 - \$1,000,000	35 pts
Over \$1,000,000.00	50 pts

3. Installation of automatic fire sprinkler system in all new or rehabilitated areas:

10 pts

4. Rehabilitation covers the interior and exterior appearance of buildings and other physical changes to restore or change the property to an economically efficient condition.

50 pts

5. The project creates second-story housing units in the downtown at a market-based rental level.

1-2 Units	10 pts
3-4 Units	15 pts
5 or more	20 pts

Total possible Points 210

Terms of Abatement:

The following point totals all for abatement for the indicated number of years:

<u>Points</u>	<u>Years of Abatement</u>
Less than 50	1 year
50-74	6 years
75-100	8 years
101 or more	10 years



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MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director/Treasurer
DATE: September 19, 2023
SUBJECT: Updating Retirement Plan Trustees

SUGGESTED MOTION: I motion to adopt Resolution 2023-30 to name Justin Lakamper and Brian Kelley as trustees for the City of Plainwell 401a and 457 Retirement Plans.

BACKGROUND INFORMATION: In 2020, the city's Summary Plan Description for the 401a and 457 Retirement Plans were updated as part of a 6-year requirement. Trustees are named to make decisions about how to administer the Plans. The trustees named at the time were Erik Wilson, Amanda Kersten and Brian Kelley.

ANALYSIS: With staffing changes and to create separation of duties, the Administration recommends naming the City Manager and City Treasurer as trustees, with the Human Resources Coordinator receiving all communications related to the retirement plans.

BUDGET IMPACT: There is no budget impact for making this change.

CITY OF PLAINWELL
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 2023-30

A RESOLUTION TO AMEND THE 401A PROGRAM AND THE 457 RETIREMENT
PROGRAM IN ITS ENTIRETY

Council Member _____ offered the following resolution and moved for its adoption,
seconded by _____

WHEREAS, The City of Plainwell wishes to amend our retirement plans 401a and 457
for the purpose of updating trustees of the plans; and

WHEREAS, The City of Plainwell previously named Nationwide Financial as our
provider; and

WHEREAS, the fund allocations available inside the Plan remain the same; and

WHEREAS, for reduction of file submission the Summary plan description has been
submitted for approval with full documents filed with the clerk; and

WHEREAS, naming two Trustees, Justin Lakamper and Brian Kelley, and approving said trustees
for signing needed documents.

NOW THEREFORE, BE IT RESOLVED, The City of Plainwell Council adopts amendment
language for both the 401A Program and the 457 Retirement Program as submitted.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 25^h day of September 2023

Signed: _____
Bradley Keeler, Mayor

Signed: _____
Ginger J. Leonard, City Clerk

CERTIFICATION

I, Ginger J. Leonard, the duly appointed Clerk of the City of Plainwell, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Plainwell City Council at a regular meeting held September 25, 2023 in compliance with the Open Meeting Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

City of Plainwell

By: _____
Ginger J. Leonard, City Clerk

DRAFT



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
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TO: Justin Lakamper, City Manager
FROM: Denise Siegel, Community Development Manager
DATE: September 20, 2023, 2023
SUBJECT: Wayfinding Signs

ACTION ITEM: The City Council should consider approving a PO to Signcrafter, LLC in the amount of \$6,550.00 for wayfinding signs in our downtown.

BACKGROUND INFORMATION: The DDA has been looking for wayfinding signs to be placed in the downtown, identifying public spaces/facilities for a couple of years.

ANALYSIS: 3 Quotes were sought for 5 signs and prices came in at:

Signcrafters, LLC	\$1,275 per sign (\$175 per sign if they need to install in cement)
Sign Writers	No bid referred us to Valley City Signs
Valley City Signs	\$4,320.00 per sign

BUDGET IMPACT: The DDA budgeted \$7,500.00 in the Capital Improvement line item of the DDA Budget for wayfinding signs.

Projected Height 120" tall x 45' wide



CITY OF PLAINWELL WAYFINDING SIGN CONCEPTS

1 sided 1/4" aluminum signs with steel posts.

Includes all materials & installation.

Cost \$1275 per sign

Note: If cutting through sidewalk or concrete add \$175 per sign.



Signs and More

Approved for: _____

By: _____ Date: _____



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Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director/Treasurer
DATE: September 21, 2023
SUBJECT: Water Meter Replacement Project

SUGGESTED MOTION: I motion to accept the Quote from ETNA Supply for \$173,590.00 for installation of new water meters with radio end points city wide, including lead service identification and cross connection surveys in residential buildings and to adopt Resolution 2023-31 to allocate the city's ARPA Fund Allotment to fund the Water Replacement Project.

BACKGROUND INFORMATION: In April 2022, the City Council approved the purchase of replacement water meters city-wide to include installation of radio read devices. The radio read devices would allow more efficient reading of all meters on a regular basis which would eliminate the need to estimate water bills. This will more quickly identify water leaks and better justify the usage being billed on a monthly basis.

The State of Michigan requires all municipal utilities to have a full inventory of any lead service lines and cross connections prior to January 1, 2025. The installation of the new meters with radio reads can be done at the same time as inventorying the lead services and cross connections, so that the property needs to be accessed only once. The water meter supplier, ETNA, has quoted the installation service to include installation and inventorying.

When considering this project, city staff considered its American Rescue Plan Act (ARPA) Fund as a source to cover part of the project cost. The city received over \$396,000 in ARPA Funds which are allowed to be used on water/sewer infrastructure projects. ARPA funds must be allocated by June 30, 2024 and spent by June 30, 2026.

ANALYSIS: The installation will complete the ability to get actual water reads monthly and will allow the city to meet its state reporting needs before the January 1, 2025 deadline.

BUDGET IMPACT: The funds are available in the 2023/2024 Water Fund Budget, including the transfer from the ARPA Fund into the Water Fund for the approved allocation.

RESOLUTION NO. 2023-31

A RESOLUTION TO ALLOCATE FUNDS UNDER AMERICAN RESCUE PLAN ACT

WHEREAS, on March 11, 2021, President Biden signed the U.S. Senate amended H.R. 1319 (P.L. 117-2) known as the American Rescue Plan Act “ARPA”; and

WHEREAS, on April 1, 2022, the Final Rule issued by the U.S. Treasury took effect to implement ARPA in Title 31, Part 35 of the Code of Federal Regulations “CFR”; and

WHEREAS, under the Final Rule, recipients may use Coronavirus State and Local Fiscal Recovery Funds “CSLFRF” to provide general government services to reflect revenues lost during the COVID-19 public health emergency up to a total of \$10 million; and

WHEREAS, the City of Plainwell was awarded \$396,124.29 in total funds under this program; and

WHEREAS, City Council approved on April 25, 2022 the purchase of water meters with radio “end point” devices to allow for actual readings on a monthly basis; and

WHEREAS, City Council has considered on September 25, 2023 a project to install the newly purchased water meters with radio end points while inventorying lead service installations and cross connections;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby allocate the full ARPA funds received to the Water Fund to be expended in Fiscal Year 2023/2024 on the Water Meter Replacement project.

The foregoing resolution was presented by _____ supported by _____ for approval.

Yea ;

Nay ;

Absent .

CERTIFICATION

I, Ginger J Leonard, City Clerk for the City of Plainwell, County of Allegan, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Plainwell during its regular meeting held on September 25, 2023.

Ginger J Leonard, City Clerk



ETNA SUPPLY - GRAND RAPIDS
 4901 CLAY AVENUE SW
 GRAND RAPIDS, MI 49548-3038
 616 241 5414
 Fax 616 241 4786



Quotation

QUOTE DATE	QUOTE NUMBER
06/01/2022	S104582425
ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-616 245 9940	PAGE NO. 1 of 2

QUOTE TO:

SHIP TO:

CITY OF PLAINWELL AMI
 211 N MAIN ST
 VENDER #164
 PLAINWELL, MI 49080-1397

AMI PROJECT - PLAINWELL
 126 FAIRLANE ST
 ATTN: BOB NIEUWENHUIS
 (269) 207-7320
 PLAINWELL, MI 49080-1397

CUSTOMER NUMBER	JOB NAME / PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
145373	QUOTE - INSTALL		Kevin Dieleman	
WRITER	SHIP VIA	TERMS	EXPIRE DATE	FREIGHT EXEMPT
Al Weber		NET 25TH	06/08/2022	No
ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE	
1ea	PROJECT MOBILIZATION Pn: 407383 *****	7500.000/ea	7500.00	
930ea	INSTALLATION - 3/4" METER Pn: 416879	110.000/ea	102300.00	
247ea	INSTALLATION - 1" METER Pn: 380111	110.000/ea	27170.00	
31ea	INSTALLATION - 1-1/2" METER Pn: 380113	375.000/ea	11625.00	
41ea	INSTALLATION - 2" METER Pn: 380117	375.000/ea	15375.00	
8ea	INSTALLATION - 3" METER Pn: 380118	750.000/ea	6000.00	
3ea	INSTALLATION - 4" METER Pn: 380120 *****	1100.000/ea	3300.00	
1ea	^INSTALLATION - SMART POINT ONLY (MXU) PER INSTANCE Pn: 465620	105.000/ea	105.00	
1ea	^INSTALLATION - LID CUT PER INSTANCE Pn: 600848	35.000/ea	35.00	
1ea	^INSTALLATION - NEW METER WIRE PER INSTANCE Pn: 672061	55.000/ea	55.00	
** Continued on Next Page *		Subtotal		
		S&H Charges		
		Amount Due		

Prices are firm for -443 days. Price subject to change after -443



ETNA SUPPLY - GRAND RAPIDS
 4901 CLAY AVENUE SW
 GRAND RAPIDS, MI 49548-3038
 616 241 5414
 Fax 616 241 4786



Quotation

QUOTE DATE	QUOTE NUMBER
06/01/2022	S104582425
ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-616 245 9940	PAGE NO.
	2 of 2

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WRITER	SHIP VIA	TERMS	EXPIRE DATE	FREIGHT EXEMPT
Al Weber		NET 25TH	06/08/2022	No
ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE	
1ea	^HOURLY RATE - ADDITIONAL PLUMBING PER INSTANCE Pn: 657590 ***** ***** WATER METER INSTALLATION INCLUDES LEAD SERVICE IDENTIFICATION & CROSS CONNECTION SURVEY IN RESIDENTIAL BUILDINGS	125.000/ea	125.00	
This Quotation is expressly conditioned and controlled by Seller's standard terms and conditions of sale found at www.etnasupply.com/tcsale . All other terms are expressly rejected. To the extent there is a conflict between any of the terms appearing on the face of this Quotation and ETNA's Standard Terms, the terms appearing on the face of the Quotation control. TAXES ARE NOT INCLUDED ON THIS QUOTE! Prices are firm for -443 days. Price subject to change after -443		Subtotal	173590.00	
		S&H Charges	0.00	
		Amount Due	173590.00	



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Bryan Pond Superintendent WR
DATE: September 21, 2023
SUBJECT: Replacement of Bio-bed Media 2023

With council's approval I am recommending to accept the proposals from Advanced Hydrovac Inc., \$9,500 Renewed Earth, \$9185.60 and Superior Groundcover Inc.\$9,440 to purchase the mulch, remove the old, and install the new. Totaling \$28,126. Which does not include disposal which will be done in the spring.

Installed in 2017 the bio bed is made up of a blend of wood chips which are designed to break down over 4-5-year period. The air from the headworks of the plant is collected by a large intake fan. The air is forced through a large bed of wood chips. The wood chips provide an environment which naturally removes the odor from the sewer gases, when this reaction occurs the wood chips start to decompose.

For the wood chip product and blending, I am recommending using the local contractor which supplied the material previously.

Renewed Earth of Otsego MI \$9,185.6

To remove the material, we will have the material vactored out. And have chosen a company which primarily works in underground excavation.

Advanced Hydrovac Inc. Cedar Springs Mi \$9,500

To install the new material which blows it into place. I would like to use Superior Groundcover Inc. which has done the work for us previously.

Superior Groundcover Inc. Grand Rapids Mi \$9,440

Total for three purchase orders \$28,126

We have budgeted \$55,000 in Capital Improvement line item 590-900-971. Other project costs will be disposal, and if needed new fabric liner, and rock base media.

RENEWED EARTH QUOTE FROM E-MAIL

Good afternoon Bryan,

Thank you very much for the call and follow up email last week. Included is the associated pricing for your review.

- Organic media (hardwood)
 - \$30.50 per cubic yard (240 yard order) \$7,320
 - Chips (hardwood)
 - \$29.15 per cubic yard (64 yard order) \$1,865.6
 -
- Total\$9,185.60

Please let us know if this is approved and the estimated time frame for installation. Purchasing will need approximately 3 weeks to have your order ready based on product availability. We'll plan on the material being picked up by Superior for installation.

Take care,

Shawn Miner

269.217.5641

www.renewedearth.com

Advanced Hydrovac Inc.

13328 White Creek Ave Cedar Springs, MI 49319
(616) 813-1388

Bryan Pond

City Of Plainwell Water Renewal

129 Fairlane St, Plainwell MI

7/4/2023

*Remove soil from filter bed. Approximately 100 yards.

*Price includes 2 trucks with operators and 1 laborer.

*Dump spoils on site provided by City of Plainwell.

*Mobilization included in price.

*Total: \$9,500.00

Regards

Matt Bailey

City of Plainwell Water Renewal Plant Bio Filter Specification

Request for pricing September 14th 2023

ORGANIC MEDIA:

- A. Furnish organic wood chip/compost media blended using 80% Wood chips by volume, 10% compost and 10% fines. Media shall be blended either on or off site.
 - B. Organic Media compost shall be produced by aerobic (biological) decomposition of organic matter.
 - C. Compost feed stock may include but not limited to, leaves and yard trimmings, biosolids, food scraps, food processing residuals, manure or other agricultural residuals. Compost shall meet all applicable United States Code of Federal Regulations (CFR), Title 40, Part 503 standards for class A Biosolids and Michigan Department of Environmental Quality health and safety regulations.
 - D. Ensure compost and wood chips do not contain any visible refuse or any harmful physical and chemical contaminants.
 - E. Particle Size (Compost): 95% shall pass through 5/8" sieve and 70% shall pass through 3/8" sieve.
 - F. Compost shall be very stable and Maturity shall be greater than 80%.
 - G. The pH of the Compost shall be near neutral (6.5-8.5).
 - H. Before delivery of the compost, provide QC documentation that includes the following:
 1. Organic content in the final compost
 2. A statement that compost meets federal and state health and safety regulations
 - I. The wood chips shall be fresh, ground bark or equivalent and have the following particle size.
 1. 100% shall pass through 3"
 2. No more than 30% shall pass through 1/4"
 3. Maximum particle length of 6"
- Organic Media: 240 cubic yards (based on 4-5 ft. thick layer and 1:2 slope)
 - 100% Hardwood chips: 64 cubic yards (for two layers of 6 inches, one above the organic media and one below)

Pricing

Price for media as quoted above

\$9,440.00

9/2023

Bryan D. Pond

From: Andy Baas <andy@superiorgroundcover.com>
Sent: Thursday, September 14, 2023 1:31 PM
To: Bryan D. Pond
Subject: Re: City of Plainwell request for pricing mulch application
Attachments: City Of Plainwell - Sep 14 2023 - 1-24 PM.pdf

CAUTION: External Email!

Hi Bryan,

See attached for pricing on this. This quote is for application pricing only with City of Plainwell purchasing the material from Renewed Earth.

Thanks!

Andy Baas
Superior Groundcover Inc
Cell: 616-299-6024
Office: 616-669-7479
Fax: 616-643-8077
www.superiorgroundcover.com

On Sep 14, 2023, at 1:20 PM, Bryan D. Pond <BPond@plainwell.org> wrote:

64

Bryan D. Pond
Superintendent
City of Plainwell Water Renewal
129 Fairlane St
Plainwell Mi.49080

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1 fe ok!!



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

August 2023

Prepared by Director Kevin Callahan

Plainwell Department of Public Safety

Scheduled Hours By Activity for August 2023

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

Total Hours

980

Percentage of Total Hours

52

5.26%

206

20.98%

391

39.93%

331

33.82%

649

66.18%

Plainwell Department of Public Safety

Complaints/Activities for August 2023

ARRESTS

CUSTODIAL ARRESTS	7	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	13	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	6	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	2	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	0	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	28	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	36	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	203	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	15	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	218	

OTHER ACTIVITIES

MOTORISTS ASSISTS	7	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	3	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	2,637	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	0	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	August	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	0	6
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	4	41
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	4
2300	Larceny	7	29
2400	Motor Vehicle Theft	0	4
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	1	12
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	1	6
3500	Violation of Controlled Substances Act	1	7
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	1	1
3800	Family Offenses	0	3
4100	Liquor Violations	0	5
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	1
5000	Obstructing Justice	3	33
5200	Weapons Offenses	0	4
5300	Public Peace	9	35
5400	Traffic Investigations - Any Criminal Traffic Complaints	2	24
5500	Health and Safety	9	70
5600	Civil Rights	0	0
5700	Invasion of Privacy	0	6
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	1	14
9200	Civil Custody	1	8
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	2	9
9400	False Alarm Activation	11	45
9500	Fires (Other than Arson)	0	3
9700	Accidents, All Other	7	75
9800	Inspections, Unfounded FIRS	0	0
9900	General Assistance (All Except Other Police Agencies)	70	642
9911 & 9912	General Assistance (Other Police Agencies)	63	536
FIRS	Medical First Responder	25	259



August Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to **63** calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
08/04/2023	22:54	22:57	720 Brigham St	Alarm	Investigate & Restore	C5, E11, E17, T63	2	6
08/05/2023	16:54	16:58	720 Brigham St	Alarm	Investigate & Restore	C5	1	0
08/07/2023	09:40	09:43	110 S. Sunset St	Wire Down	Establish Safe	T63, C6	1	1
08/17/2023	20:01	20:02	720 Brigham St	Alarm	Investigate, Shut Down	C5		
08/21/2023	11:20	11:28	403 Prince St	Gas Leak	Detection, Shut Down System	C6, T63, E11	2	7
08/24/2023	16:53	16:56	N Sherwood / N Main	Power Line Down	Investigate, Control Traffic, Remove	C5, C6	3	4
08/24/2023	18:36	18:38	691 W Bridge	Smoke Detector	Investigate	C5, C6	3	4

Calls for Service at Plainwell Schools

Plainwell High School: 2
684 Starr Road

Gilkey School: 1
707 S. Woodhams Street

Plainwell Middle School: 4
720 Brigham Street

Starr Elementary: 2
601 School Drive

Early Childhood Development: 0
307 E. Plainwell Street
Summer

Renaissance School: 0
798 E. Bridge Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Ordinance Report

There was a total of eight new ordinance violations in August. Seven ordinance violation notices were given out to violators – the notices were for two campers, two lawns, two improper disposals, and one fence violation. All violation cases were resolved.

Water Renewal

Superintendent: Bryan Pond

August 2023



Significant Department Actions and Results



Pending Items (including CIP) FY 21/22

Expenditure Summary/Issues

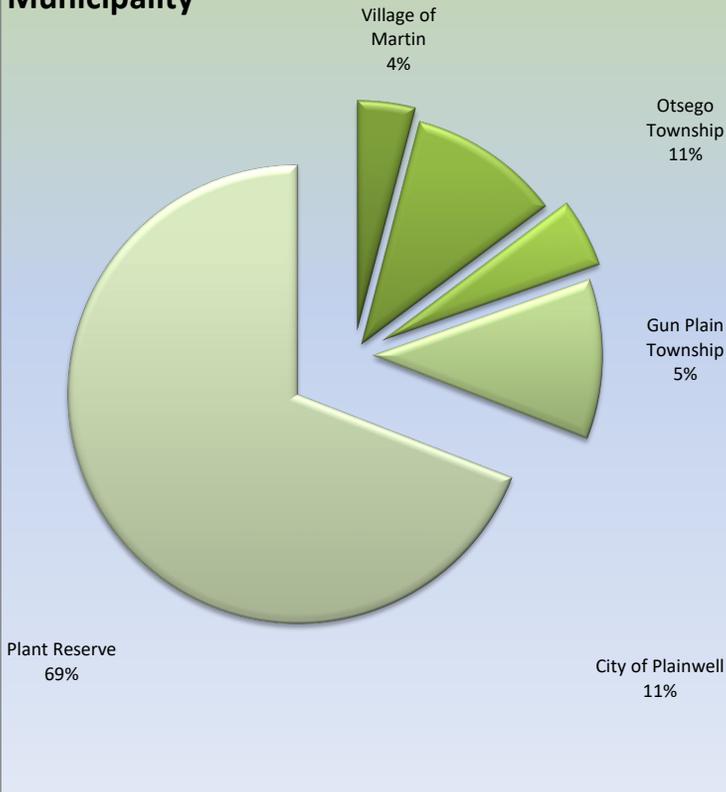
	<u>(budgeted)</u>	(completed)
Replace truck #2 (equipment fund)	\$32,000	
Replace Dystor Gas Membrane {Recommended manufacturer equipment life 15-17 yrs. Installed in 2005 is 17 yrs. in 2022}	\$150,000	
Influent manhole structure replacement {Cement structure from 1980; evaluation and replacement as a collapse of structure would be a catastrophic failure}	<i>evaluation</i> 5,000	
Replace (6) DOORS {Steel doors from 1980 replace with fiberglass or anodized aluminum}	\$40,000	
MAHL Study for IPP program necessary to update ever 10 years	\$52,000	
Replace remainder of 1980 HANDRAILS {Steel handrails have been maintained replace with aluminum}	\$55,000	
DYSTOR PLC {Last PLC SLC 50-05 operating in plant, replace with updated PLC}	12,000	
	<u>TOTAL</u>	
	314,000	

Monthly Flow Data

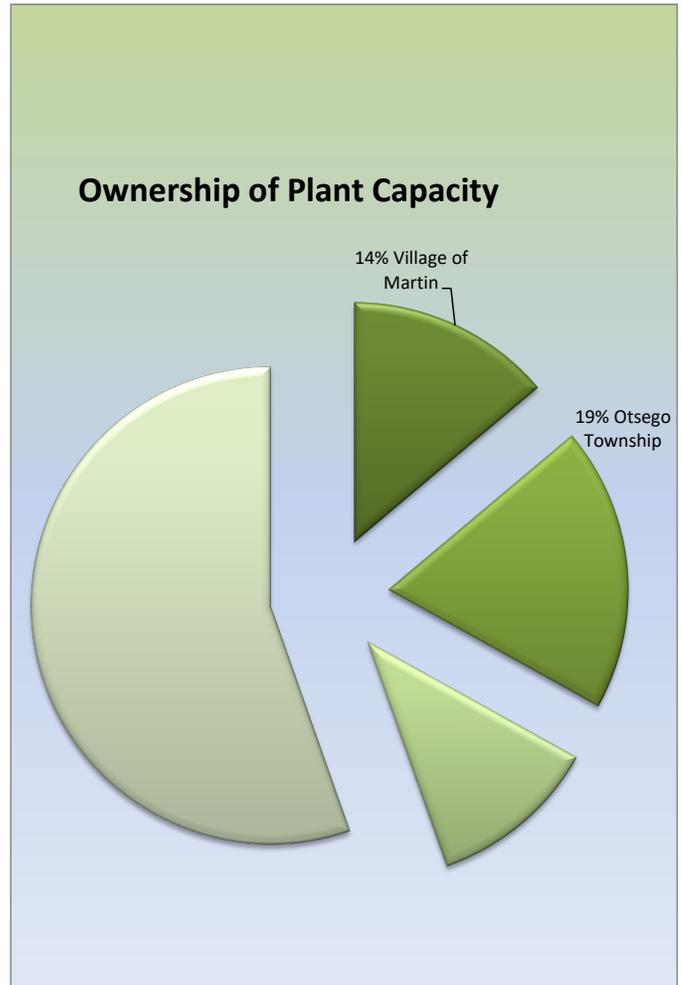
Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	1,039,471			
Gun River MH Park	480,000			
US 131 Motor Sports Park	116,000			
Total:	1,635,471			
AVG. DAILY:	46,728	180,000	74%	14%
Otsego Township	Total: 4,313,446			
	AVG. DAILY: 123,241	250,000	51%	19%
Sun Plain Township	Total: 1,294,000			
North Point Church	2,000			
North 10th Street	302,142			
Gores Addition	367,000			
AVG. DAILY	56,147	150,000	63%	12%
City of Plainwell	Total: 4539179			
	AVG. DAILY: 146425.14	720,000	80%	55%
Avg. Daily Plant Flow from entire service district	0.38			

Monthly % of Flow Per Municipality



Ownership of Plant Capacity



State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
----------------------	----------------	----------------------------

Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	11.99
---------	----	-------

This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	27
---------	----	----

Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

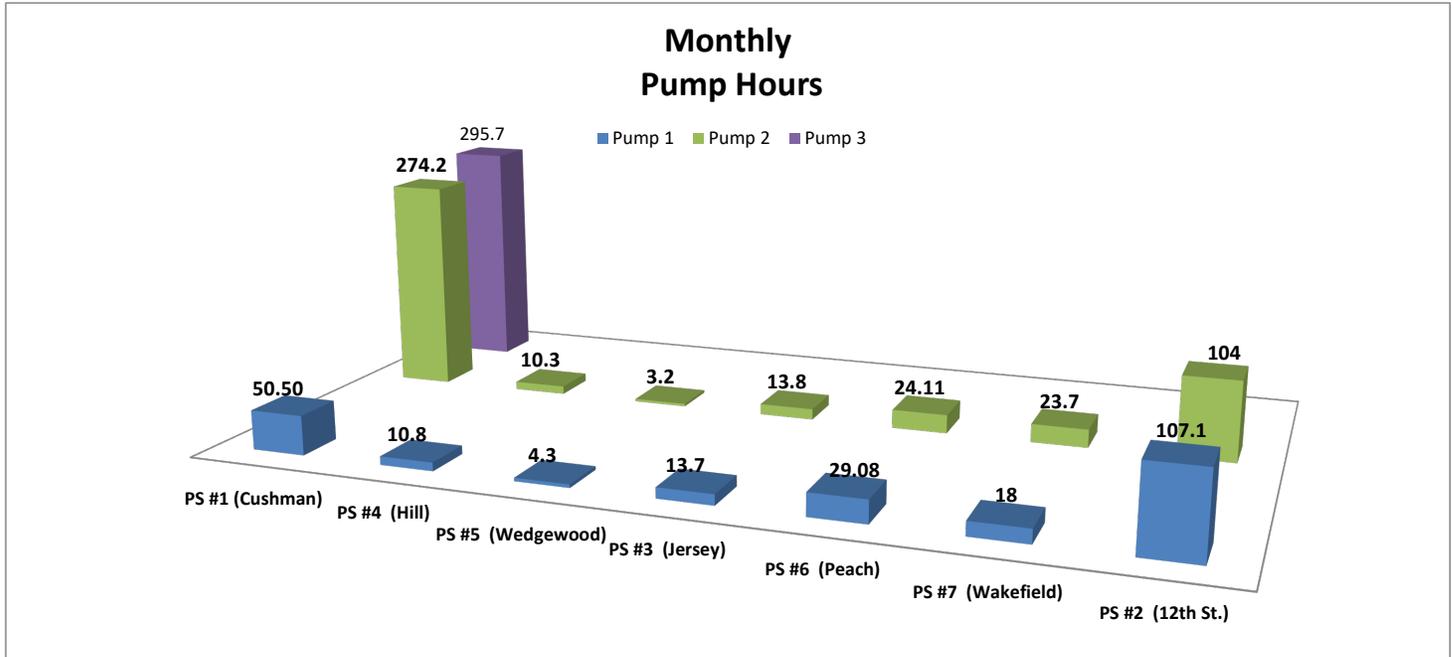
1.0 mg/l	0.45	0.63
----------	------	------

Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	42
--------------	----	----

A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

Minutes
Plainwell DDA, BRA, and TIFA:
September 12, 2023

1. Call to Order - Meeting called to order at 7:30 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Randy Wisnaski, Adam Hopkins, Justin Lakamper, Jim Turley
Angela Ridgway, Nick Larabel, Paul Rizzo, Cathy Green, Kevin Seckel
Approval of Minutes of 08/08/23: Minutes were approved with edits to place on file.
4. General Public-None
5. Chairman's Report: None
6. BRA Action Items
 - A. Mill Updates were given by Lakamper and Siegel regarding hiring a new company to finish the Lead Abatement project and request an additional \$90,000 from EGLE for the completion of the project.
 - B. **Motion to accept accounts payable for August of \$18,678.72 was made by Hopkins and seconded by Turley. All in favor vote. Motion carried.**
7. DDA Action Items
 - A. Wayfinding Signs were presented and discussed. Siegel asked for any recommendations to be sent to her by the end of the week (9/15/23).
 - B. **Motion to accept accounts payable for August of \$721.55 was made by Larabel and seconded by Turley. All in favor vote. Motion carried.**
8. TIFA Action Items
 - A. Update on property – wrapping up environmental and survey should be closing with Nobis soon.
 - B. **Motion to accept accounts payable for August of \$497.01 was made by Wisnaski and seconded by Hopkins. All in favor vote. Motion carried.**
9. Communications: 07/24/23 and 08/14/2023 Council Minutes. Also, the Financial Report/
Summary as of 08/31/2023 was approved and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager, Siegel reported:
Events: Updates for Farmers' Market, Pumpkins in the Park, date change; and Arts & Eats
Businesses: Smoke Shop opened; Bronson Lab (6-8 months for remodel); Holiday Inn
Site plans – Mosaic Distillery received building permits from PCI
Member Comments: None
12. Adjournment: **A Motion to adjourn the meeting at 8:02 a.m. was made by Rizzo and seconded by Turley.**

Submitted by Denise Siegel, Community Development Manager

**MINUTES
CITY OF PLAINWELL
PARKS & TREES COMMISSION
September 14, 2023**

1. Matthew Bradley called the meeting to order at 4:59 PM.
2. Roll Call: Present: Matthew Bradley, Marsha Keeler, Bunny LaDuke, Cory Redder and Council Member Todd Overhuel. Absent Shirley DeYoung and Public Works Superintendent Bob Nieuwenhuis.

3. Approval of Minutes:

Marsha Keeler moved to accept and place on file the minutes of, August 14, 2023. Cory Redder supported the motion. On voice vote, motion carried unanimously.

4. Parks:

Bob was not at the meeting.

Sherwood Park Maintenance Report – Shirley DeYoung

Shirley was not at the meeting. Marsha said the park is fine but another basketball net needs to be replaced. Matthew said he has two extra nets at home that he can donate.

Pell Park Maintenance Report – Marsha Keeler

Marsha reported that the park looks good.

Hicks Park Maintenance Report – Matthew Bradley

Matthew reported that he walked through the park and thought that the picnic tables looked good in the spots that they are in.

Cook Park Maintenance Report – Cory Redder

Cory reported that the park looks good. He heard a report that a car was broken into and a woman's purse was taken during the day when people were there. No one heard anything because they think they waited to break the glass when the train was going by.

Kenyon Park Maintenance Report – Bob Nieuwenhuis

Todd reported that the park looked good with the freshly mowed grass. He said the ballfields were not being used.

Darrow Park Maintenance Report – Bunny LaDuke

Bunny reported that the park looks good. There was a young person fishing.

River walk, Band Shell & CBD Maintenance Report – Cory Redder

Cory reported that he was concerned about the retaining wall. There was a light discussion on how that area seems to flood each year.

5. New Business

- A. At the end of the meeting the board members met down in Pell Park to pick out a spot for a new table going in for the Pell Family. They found a nice spot near where a large table is placed now.

6. Open Business

A. The board members were asked at the last meeting to make a list of items the board could work on for future meetings. Matthew had made a list. 1. 5 year plan 2. Play role in the Interurban Trail 3. River Walk project 4. Setting up fund raiser ideas 5. Pickle ball maybe a new court 6. Rose bushes that were in front of the mill 7. Memorials 8. Better communication with the police (pickle ball incident). It was also discussed about making a list for seasonal duties and small improvements. Todd also talked about the jail project and let the board know that they wanted to put it over by the DPS building.

7. Public Comments

None.

8. Staff Comments

None.

9. Chairman's Report

None.

10. Commissioners' Comments

Todd mentioned about possible getting Matt Hall to come speak to us at one of our meetings.

11. Items For Next Agenda

12. Next Meeting

The next meeting will be Thursday, October 12, 2023 at 5 PM.

13. Adjournment

Marsha Keeler moved to adjourn the meeting. Cory Redder supported the motion. On voice vote, motion carried unanimously.

We did continue down to the park to find a spot for the new picnic table to go in Pell Park.

There being no further business, the meeting adjourned at 6:30 PM.

Minutes Respectfully Submitted,
Cheryl Pickett

09/21/2023

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 09/08/2023 - 09/21/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	696514	DPW - OIL & FILTER/AIR FILTER/CARB & CHOKE CLEANER	44.52
	696516	DPW - FUEL LINE/CONNECTOR/CLAMP #17 AB	37.66
	696538	DPW - BATTERY FOR PAVER #152	316.49
	696732	DPW - CABLE TIES BROOKS PLAZA RN	8.18
	696818	DPW - OIL & FILTER #19	78.95
	696841	DPW - BRAKE FLUID/PWR STEERING FUID/ANITIFREEZE T	46.07
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			531.87
000014	MICHIGAN GAS UTILITIES CORP		
	4727416144	WR CUSHMAN ST LIFT GAS SERVICE AUGUST 2023	43.94
	4727561109	DPS GAS SERVICE AUGUST 2023	31.07
	4727561815	DPW GAS SERVICE AUGUST 2023	69.66
	4727630151	CRISPE HOUSE GAS SERVICE AUGUST 2023	67.55
	4727693732	CITY HALL GAS SERVICE AUGUST 2023	40.81
	4728939150	WR GAS SERVICE AUGUST 2023	1,244.42
	4729674942	DPW BACK BARN GAS SERVICE AUGUST 2023	41.59
	4730315007	WR CHEM ROOM GAS SERVICE AUGUST 2023	48.64
	4730472274	WR 12TH ST LIFT GAS SERVICE AUGUST 2023	39.83
TOTAL FOR: MICHIGAN GAS UTILITIES CORP			1,627.51
000017	FIRST NATIONAL BANK OMAHA		
	2023.08.28	DPW - PICKUP SURPLUS GENERATOR - GAS/TOLLS/MEAL	839.63
TOTAL FOR: FIRST NATIONAL BANK OMAHA			839.63
000034	VERIZON		
	9944040419	DPW/WR - ALARM CELL SERVICE AUG 11 TO SEPT 10 202	42.45
TOTAL FOR: VERIZON			42.45
000035	APPLIED INNOVATION		
	2303362	CITY HALL COPIER CHARGES 8/13 - 9/12/2023	195.75
	2309168	DPW/WR COPIER CHARGES 8/16 - 9/15/2023	98.65
TOTAL FOR: APPLIED INNOVATION			294.40
000079	ALLEGAN COUNTY NEWS		
	7845	ADMIN - PUBLIC NOTICES ORD 396	530.00
TOTAL FOR: ALLEGAN COUNTY NEWS			530.00
000096	NYE UNIFORM CO INC		

	861778	DPS - MCGEHEE UNIFORM KC	377.80
TOTAL FOR: NYE UNIFORM CO INC			377.80
000134	HAROLD ZIEGLER FORD		
	334951	DPS - OIL CHANGE/SERVICE CAR #6 *9807 KC	57.13
TOTAL FOR: HAROLD ZIEGLER FORD			57.13
000138	AMERICAN OFFICE SOLUTIONS		
	34840359	DPS - COPIER LEASE & USAGE AUGUST 2023	150.05
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			150.05
000153	FLEIS & VANDENBRINK INC		
	66957	PROFESSIONAL SERVICES AUGUST 2023 BRIDGE IMPROV	9,570.00
	66981	ADMIN - MILLER ROAD SURVEYS JL	2,700.00
TOTAL FOR: FLEIS & VANDENBRINK INC			12,270.00
000282	OUDBIER INSTRUMENT CO INC		
	10599	DPW - FLOW METER WELL 7 10" - BN	5,500.00
TOTAL FOR: OUDBIER INSTRUMENT CO INC			5,500.00
000356	LOCK MASTER SECURITY LLC		
	12046	DPW - FRONT OFFICE DOOR ACCESS CONTROL/ELECTRIC	387.30
TOTAL FOR: LOCK MASTER SECURITY LLC			387.30
000500	TRUCK & TRAILER SPECIALTIES, INC.		
	DRO006059	DPW - 3 LIFT CYLINDERS TRUCK #16 RN	2,210.59
TOTAL FOR: TRUCK & TRAILER SPECIALTIES, INC.			2,210.59
000524	TRAF-O-TERIA SYSTEM INC		
	18233	DPS - CARBONLESS TRAFFIC TICKET STOCK - KC	349.31
TOTAL FOR: TRAF-O-TERIA SYSTEM INC			349.31
000531	CUMMINS SALES AND SERVICE		
	S3-86945	DPS - GENERATOR SERVICE/MAINTENANCE	519.86
TOTAL FOR: CUMMINS SALES AND SERVICE			519.86
000947	WYOMING ASPHALT PAVING INC.		
	2023-648	AIRPORT PAVING	11,395.35
TOTAL FOR: WYOMING ASPHALT PAVING INC.			11,395.35
001155	MARTIN SPRING & DRIVE		
	INV-1979	DPS - BRAKE REPAIR 2006 CHEVROLET C8 - BN	3,993.16
TOTAL FOR: MARTIN SPRING & DRIVE			3,993.16
001215	FLIER'S		
	138119	WR - DI WATER FOR LAB BP	641.00
TOTAL FOR: FLIER'S			641.00

001413	NCL OF WISCONSIN		
	492469	WR - LAB SUPPLIES BP	684.91
	492554	WR - LAB SUPPLIES BP	328.63
TOTAL FOR: NCL OF WISCONSIN			1,013.54
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	3486	DPS - DRY CLEANING AUGUST 2023	60.00
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			60.00
001829	PERCEPTIVE CONTROLS INC		
	7961	WR - SERVICE CALL DEBRIS REMOVAL 12TH ST LIFT BP	1,040.00
TOTAL FOR: PERCEPTIVE CONTROLS INC			1,040.00
002091	ABONMARCHE CONSULTANTS, INC.		
	148109	AUGUST 2023 GRANT ADMIN SERVICES SOUTHWRIGHT A	993.75
TOTAL FOR: ABONMARCHE CONSULTANTS, INC.			993.75
002116	CHARTER COMMUNICATIONS		
	005582801090123	CITY HALL INTERNET/PHONE/TV SEPTEMBER 2023	387.06
	005583601090123	DPW/WR INTERNET SERVICE SEPTEMBER 2023	149.98
	172241901090723	AIRPORT INTERNET SEPTEMBER 2023	84.70
TOTAL FOR: CHARTER COMMUNICATIONS			621.74
002149	DONNIE'S AUTO REPAIR		
	2023.8.24	DPS - MASTER CYLINDER/LT FRONT SWAY BAR LINK E15	588.07
	2023.9.13	DPS - MOUNT/BALANCE (4) TIRES CAR #6 KC	100.00
TOTAL FOR: DONNIE'S AUTO REPAIR			688.07
002219	CLARK TECHNICAL SERVICES		
	305	AUGUST 2023 COMPUTER SERVICES CITY WIDE	1,220.00
TOTAL FOR: CLARK TECHNICAL SERVICES			1,220.00
002247	PLUMBER'S PORTABLE TOILETS		
	400824	DDA - FARMERS MARKET PORTABLE TOILET	120.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			120.00
002281	HOME DEPOT		
	0615739	DPW - 3/16" BUT/CLAMP (4) WK	18.90
	1114201	DPW - TRIMMER SPOOL LINE RL	36.24
	2615639	DPW - CLAMP (6) IRRIGATION WK	15.17
	3973863	DPW - LIGHT FOR DPS SIGN AB	141.28
	8010229	DPW - 2X12 (30) & 2X4 (4) NAPA AS	73.58
	8010247	DPW - 2X12-10" NAPA AS	19.72
	9010192	DPW - 2X8'S NAPA AB	26.81
TOTAL FOR: HOME DEPOT			331.70

002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2023.09.01	DPS - PROFESSIONAL ATTORNEY SERVICES AUGUST 2023	162.50
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			162.50

002371	RENEWED EARTH INC		
	31899	DPW - SEPTEMBER 2023 COMPOST SITE MANAGEMENT	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00

002402	STEENSMA LAWN & POWER EQUIPMENT		
	10632227	DPW - ANTI SCALP KITS #153 & #73 DR	96.58
	1063330	DPW - FUEL TANK BUSHING GENERATOR	3.17
	1066015	DPW - OIL/FILTER MOWER #73	54.28
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			154.03

002650	FUEL MANAGEMENT SYSTEM		
	203451	DPS - FUEL FOR POLICE/FIRE VEHICLES AUGUST 2023	1,894.40
	204784	DPS - FUEL FOR POLICE/FIRE VEHICLES 9/1 - 9/15/2023	1,122.07
TOTAL FOR: FUEL MANAGEMENT SYSTEM			3,016.47

002673	STATE OF MICHIGAN MDOT		
	2023.8	AUGUST 2023 BRIDGE WORK BRIDGE 325 GRANT	3,761.82
TOTAL FOR: STATE OF MICHIGAN MDOT			3,761.82

002740	STATE OF MICHIGAN		
	551-622572	DPS - SOR FEES AUGUST 2023	30.00
TOTAL FOR: STATE OF MICHIGAN			30.00

002756	ANGELS PEST CONTROL CO		
	2023.08.30	DPS - PEST CONTROL AUGUST 2023	100.00
TOTAL FOR: ANGELS PEST CONTROL CO			100.00

004168	SBF ENTERPRISES		
	0138212	ADMIN - MR INVOICE STOCK (BLUE) - PS	94.80
TOTAL FOR: SBF ENTERPRISES			94.80

004195	NIEBOER HEATING & COOLING		
	I41483	DPS - HVAC SERVICE/REPAIR DUCT WORK KC	90.00
TOTAL FOR: NIEBOER HEATING & COOLING			90.00

004803	ARROW ENERGY INC		
	142878	AIRPORT FUEL 100LL SEPTEMBER 2023	7,860.35
TOTAL FOR: ARROW ENERGY INC			7,860.35

004814	WILLIAMS & WORKS		
	97134	PROFESSIONAL SERVICES PLANNING/ZONING AUGUST 2023	54.00
TOTAL FOR: WILLIAMS & WORKS			54.00

004855	PLAINWELL ACE HARDWARE		
	14392	DPW - MILL ROOF DRAINS AB	96.95
	14400	DPW - MILL ROOF DRAIN AB	35.98
	14407	WR - BOILER ROOM CEMENT REPAIR - BP	90.52
	14414	DPW - SNAP QUIK RND 3-15/64" BROOKS PLAZA AB	6.99
	14426	DPW - 50# CONCRETE MIX FASTSET AIRPORT AB	9.99
	14438	DPW - BLACK COUPLING/NIPPLE BANNER ARM REPAIR I	6.78
	14439	DPW - DRILL BITS/RIVETS IRRIGATION N MAIN WK	16.17
	14454	DPS - UTILITY PULL ZINC 5-1/2" JW	18.36
	14469	DPW - GATE HOOK/MISC FASTENERS GARBAGE CORRAL	21.87
	14470	DPW - SAFETY GATE HOOK/T20 BIT GARBAGE CORRAL A	10.58
	14475	DPS - CABLE TIE/POOL NOODLE RESCUE BOAT JW	13.58
	14478	DPS - POOL NOODLE (6)/GORILLA TAPE RESCUE BOAT JW	36.93
	14479	DPW - SPEEDBORE BIT/T30 BIT/MISC FASTENERS STEPS I	34.48
	14486	DPW - PAINT/BRUSHES DPS AB	40.58
	14487	DPW - GUTTER/DOWNSPOUT/ELBOW OFFICE AB	43.96
	14488	DPW - DOWNSPOUT/FASTENERS OFFICE AB	17.16
	14490	DPW - (2) BLANK COVER/FLOOR SCRUBBER PELL & COOK	16.77
	14492	DPW - WAS & HORNET SPRAY DR	7.00
	14504	DPW - MISC FASTENERS NAPA AS	10.74
	14506	DPW - WASP & HORNET SPRAY JENSON LOT/KENYON PAI	31.96
		TOTAL FOR: PLAINWELL ACE HARDWARE	567.35
004886	REPUBLIC SERVICES		
	0249-007976859	AUGUST 2023 BULK TRASH PICKUP CITYWIDE	11,355.65
	0249-007977857	SEPTEMBER 2023 RECYCLING SERVICES CITYWIDE	4,632.99
		TOTAL FOR: REPUBLIC SERVICES	15,988.64
004896	WALTERS SWEEPING		
	9493	DPW - AUGUST 2023 STREET SWEEPINGS	3,100.00
		TOTAL FOR: WALTERS SWEEPING	3,100.00
004902	BLOOM SLUGGETT PC		
	24262	AUGUST 2023 PROFESSIONAL SERVICES	3,563.00
		TOTAL FOR: BLOOM SLUGGETT PC	3,563.00
005012	UNITED BANK		
	2023.09.11	ACH FEES (2) - UB PRENOTE & TAX DISTRIBUTION 09/15/:	14.00
	2023.09.13	ACH FEE - PAYROLL DIRECT DEPOSIT	7.00
	2023.09.13RPF	RETURNED PAYMENT FEE	15.00
	2023.09.14	ACH FEE - UTILITY BILL DUE DATE PAYMENTS	7.00
	2023.09.18	ACH FEE - TAX DISTRIBUTION 09/22/2023	7.00
	2023.09.19	RETURNED PAYMENT FEE	15.00
		TOTAL FOR: UNITED BANK	65.00
005015	CHECKALT-KLIK		
	208146	ADMIN - AUGUST 2023 ELOCKBOX FEES BK	166.72

TOTAL FOR: CHECKALT-KLIK			166.72
005039	MULDER'S NURSERY LLC		
	80503	DPW - HYDRANGEA (4) NAPA STAIRS	119.96
TOTAL FOR: MULDER'S NURSERY LLC			119.96
005047	STAPLES, INC.		
	3546401021	ADMIN - C-FOLD TOWELS RB	40.77
	3547205429	DPS - FOLDERS/ENVELOPS/FILE HOLDER/AIR FRESHENER	48.96
TOTAL FOR: STAPLES, INC.			89.73
005072	LEXIPOL		
	INVLEX18901	DPS - ANNUAL POLICY & TRAINING PROCEDURES & MANI	7,093.19
TOTAL FOR: LEXIPOL			7,093.19
005073	HAVILAND PRODUCTS COMPANY		
	483982	WR - CHLORINE GAS (4) & SULFUR DIOXIDE (3) BP	2,055.00
TOTAL FOR: HAVILAND PRODUCTS COMPANY			2,055.00
005085	TRACE ANALYTICAL LABORATORIES, INC.		
	3090616	WR - PFAS TESTING/REPORT (2) BP	1,512.00
TOTAL FOR: TRACE ANALYTICAL LABORATORIES, INC.			1,512.00
005101	PHENOVA INC		
	197740	WR - REAGENTS FOR QA/QC PROGRAM BP	332.20
TOTAL FOR: PHENOVA INC			332.20
005112	W & W COMMERCIAL CLEANING LLC		
	315	CITY HALL CLEANING SEPTEMBER 2023	175.00
TOTAL FOR: W & W COMMERCIAL CLEANING LLC			175.00
005124	HEALTH EQUITY INC		
	HXZO626	FSA ACCOUNT FEES SEPTEMBER 2023	7.00
TOTAL FOR: HEALTH EQUITY INC			7.00
005128	PLAINWELL REDI MIX		
	090723-311	DPW - CONCRETE BEHIND NAPA	810.00
TOTAL FOR: PLAINWELL REDI MIX			810.00
005157	YOURMEMBERSHIP.COM INC		
	R62367096	CITY MANAGER JOB POSTING	249.00
TOTAL FOR: YOURMEMBERSHIP.COM INC			249.00
999999	TONY GLESS		
	2023.9.5	PARKS - PICKLE BALL COURT REPAIR SUPPLIES/TOOLS REI	959.28
TOTAL FOR: TONY GLESS			959.28

ACACH	ALLEGAN COUNTY TREASURER		
	2023.09.09	2023 TAX COLLECTIONS W/E 09/09/2023	3,807.89
	2023.09.16	2023 TAX COLLECTIONS W/E 09/16/2023	3,369.46
TOTAL FOR: ALLEGAN COUNTY TREASURER			<u>7,177.35</u>

ALLEGAN TR	ALLEGAN COUNTY TREASURER		
	2023IFTSUMMER	2023 IFT COLLECTIONS - COUNTY OPERATING	5,303.06
TOTAL FOR: ALLEGAN COUNTY TREASURER			<u>5,303.06</u>

RANSOM	RANSOM DISTRICT LIBRARY		
	2023IFTSUMMER	2023 IFT SUMMER COLLECTIONS - LIBRARY OPERATING	1,506.99
TOTAL FOR: RANSOM DISTRICT LIBRARY			<u>1,506.99</u>

RDLACH	RANSOM DISTRICT LIBRARY		
	2023.09.09	2023 TAX COLLECTIONS W/E 09/09/2023	538.11
	2023.09.16	2023 TAX COLLECTIONS W/E 09/16/2023	442.79
TOTAL FOR: RANSOM DISTRICT LIBRARY			<u>980.90</u>

STATE MICH	STATE OF MICHIGAN		
	2023IFTSUMMER	2023 IFT SUMMER COLLECTIONS - STATE ED TAX	12,258.04
TOTAL FOR: STATE OF MICHIGAN			<u>12,258.04</u>

TOTAL - ALL VENDORS			128,459.59

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Roxanne Branch
Digitally signed by Roxanne Branch
Date: 2023.09.21 10:48:10 -04'00'

Brian Kelley, Finance Director/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2023.09.21 12:49:55 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond
Digitally signed by Bryan Pond
Date: 2023.09.22 09:37:38 -04'00'

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Kevin A Callahan
Digitally signed by Kevin A Callahan
Date: 2023.09.21 13:12:58 -04'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert Nieuwenhuis
Digitally signed by Robert Nieuwenhuis
Date: 2023.09.22 07:35:20 -04'00'

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Justin Lakamper
Digitally signed by Justin Lakamper
Date: 2023.09.22 12:09:58 -04'00'

Reports & Communications:

A. Setting a Public Hearing for October 23, 2023 at 7pm

Mark Meszaros (Mosaic Company) has applied for a Commercial Rehabilitation Tax Exemption, which requires a public hearing for an opportunity to appear and be heard with regard to the application.

Recommended action: Council will consider setting a public hearing for October 23, 2023 at 7pm to consider a Commercial Rehabilitation Tax Exemption.

B. DPS – 2015 Ford Interceptor SUV

The 2015 Ford Interceptor SUV was previously driven as a patrol vehicle by Department of Public Safety members on general patrol. The vehicle has over 120,000 miles on it and needs numerous repairs, including a new transmission. The money from the sale of the vehicle will be used to fund repairs needed on other patrol vehicles.

Recommended action: Consider approving the sale of the DPS 2015 Ford Interceptor at Miedema Auctions.

C. DPS – Purchase of new pistols with red dot sights and incidentals

The Department of Public Safety is seeking approval to move to a new weapons platform; Glock 45 9mm pistols with red dot sight system for firearms and tactical lights attached to the weapons as well as holsters. In recent years there have been several claims regarding the Sig Sauer duty pistol. Back around 2018 the City replaced one grouping of Sig Sauer P320 pistols as a result of a recall as the pistols were susceptible to discharge if dropped. Several years after the recall Sig Sauer is seeing several claims by law enforcement and military personnel regarding the P320 being susceptible to unintentional discharge. While Sig Sauer is not issuing another recall at this point, they are offering a voluntary upgrade of the Sig P320. Numerous law enforcement agencies in the last year or so have moved away from the Sig Sauer P320 due to these issues. Given that this is the second or third round of issues with this firearms platform I would ask to transition to the Glock 45 platform. The projected cost of \$11,000.00 will be covered by auctioned firearms, magazines and the Forfeiture Fund. If approved, quotes will be solicited from MiDeal Program Dealers, as they offer discounted pricing to government agencies.

Recommended action: Consider approving the purchase of new Glock 45 9mm pistols with red dot sights, suppressor height sights, holsters and lights using funding from auctioned items and the Forfeiture Fund.

D. DDA – Commercial Rehabilitation Application Checklist

This is an internal use checklist to streamline the process of Commercial Facilities Exemption Certificates and provide consistency for decision making. The checklist sets criteria for tax credit, and has been developed and fits with the goals of the Commercial Rehabilitation Zone within the DDA.

Recommended action: Consider approving the internal checklist.

E. Resolution 2023-30 – Updating Retirement Plan Trustees

In 2020, the city's Summary Plan Description for the 401a and 457 Retirement Plans was updated as part of a 6-year requirement. Trustees are named to make decisions about how to administer

the Plans. The trustees named at the time were Erik Wilson, Amanda Kersten and Brian Kelley. With staffing changes and to create separation of duties, the Administration recommends naming the City Manager and City Treasurer as trustees, with the Human Resources Coordinator receiving all communications related to the retirement plans.

Recommended action: Consider adopting the resolution as presented.

F. DDA – Wayfinding signs

The DDA has been looking into wayfinding signs for placement downtown for several years. Quotes were solicited from 3 vendors, and Signcrafters, LLC was chosen. The signs will identify public spaces, places of interest and facilities in the downtown area.

G. DPW – Water Meter Replacement Project

In April of 2022, City Council approved the purchase of replacement water meters city wide with radio read devices. The new meters allow actual reads, eliminating estimated bills and quickly identifying water leaks. Michigan requires municipal utilities to inventory lead services lines and cross connections prior to January 1, 2025. This inventory will be accomplished at the time of meter installation by ETNA, the company supplying and installing the meters. The project cost will be covered by American Rescue Plan Act funding the city received that must be used for water/sewer infrastructure projects.

H. WR- Replacement of Bio-bed Material

Installed in 2017, the bio-bed is made up of a blend of woodchips and is designed to break down over a 4-5 year period. The air from the headworks of the plant is collected by a large intake fan, then forced through this large bed of woodchips. The woodchips provide an environment which naturally removes the odor from sewer gases. This reaction causes the woodchips to decompose. This is a budgeted item. This quoted price does not include disposal, or, if needed, a new fabric liner or rock base media.

Reminder of Upcoming Meetings

- October 04, 2023 – Plainwell Planning Commission – 7:00pm
- **October 09, 2023 – Plainwell City Council – 7:00pm**
- October 10, 2023 – Plainwell DDA/BRA/TIFA – 7:30am
- October 12, 2023 – Plainwell Parks & Trees – 5:00pm

Non-Agenda Items / Materials Transmitted

None