

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council
Monday, February 28, 2022 - 7:00PM
Plainwell City Hall Council Chambers

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes – 02/14/2022 Regular Meeting
6. General Public Comments
7. County Commissioner Report
8. Presentation – Distinguished Citizen Award – Joseph Money
9. Agenda Amendments
10. Mayor’s Report
11. Recommendations and Reports:
 - A. Resolution 2022-06 – Resolution to Authorize Issuance of General Obligation Limited Tax Bonds, Series 2022 (Taxable)
Council will consider approving a resolution to authorize issuance of general obligation limited tax bonds, series 2022 (taxable).
 - B. Ordinance 390 – Single Lot Special Assessment
Council will consider approving Ordinance 390 Single Lot Special Assessment.
 - C. Industrial Park Expansion – Preliminary Engineering Report
Council will consider approving a contract with Richard Postema Associates, P.C. for an engineering report in the amount of \$5,500.
 - D. DPW – Sale of City Owned Equipment
Council will consider selling city equipment as required by City Charter.
 - E. Change Order – Additional Propane Heat – Buildings 2 & 3
Council will consider approving a change order for \$5,000 for additional propane heat for the Building 2 & 3 projects previously approved.
12. Communications: The January 2022 Public Safety Report and the January 2022 Water Renewal Report.
13. Accounts Payable - \$1,153,698.84
14. Public Comments
15. Staff Comments
 - A. Manager’s Report – Bulk Waste/Recycling RFP
16. Council Comments
17. Adjournment
Note: All public comment limited to two minutes, when recognized please rise and give your name and address

Reports & Communications:

A. Resolution 2022-06 – Resolution to Authorize Issuance of General Obligation Limited Tax Bonds, Series 2022 (Taxable)

The notice of intent to issue municipal securities was published as Council approved on December 13, 2021, and the 45 day deadline has passed. The City Manager recommends designating MFCI, LLC to be the municipal advisor and Dickinson Wright PLLC be the bond counsel for issuance of the bonds. The bonds must be taxable in order for the City to sell parcels purchased with bond funds to private companies. City Attorney Roger Swets recommends adoption of a resolution to authorize issuance of general obligation limited tax bonds.

Recommended action: Consider approving Resolution 2022-06 – Resolution to Authorize Issuance of General Obligation Limited Tax Bonds, Series 2022 (Taxable).

B. Ordinance 390 – Single Lot Special Assessment:

The City Administration and the City Attorney recommends amending the Code of Ordinances to include a single lot special assessment to more effectively act on code enforcement issues. The first reading of the proposed ordinance was held at the regular meeting on February 14, 2022 and there were no concerns or amendments brought forward.

Recommended action: Consider approving Ordinance 390 – Single Lot Special Assessment.

C. Industrial Park Expansion –Engineering Report:

The City Manager approved an existing conditions report at a cost of \$2,000 from Richard Postema Associates, P.C. regarding the industrial park expansion project. The next step in the process requires a preliminary engineering report to be completed and submitted with the grant application. The Manager recommends approving a contract for a preliminary engineering report with Richard Postema Associates, P.C. in the amount of \$5,500.

Recommended action: Consider approving a contract with Richard Postema Associates, P.C. for a preliminary engineering report in the amount of \$5,500.00.

D. DPW –Sale of City Owned Equipment:

The Department of Public Works has expired equipment and equipment that the department no longer uses that should be sold or removed from the department to prevent accidental use. Superintendent Nieuwenhuis recommends selling the used and still functional equipment outright or at auction, and gifting the expired equipment to Kalamazoo Valley Community College. The sale will recoup some funding for the City, and gifting the expired equipment will allow otherwise unusable equipment to be used for demonstration purposes during KVCC trainings.

Recommended action: Consider approving the sale of used, functional equipment and gifting expired, unusable equipment to KVCC for demonstration purposes.

E. Change Order – Additional Propane Heat – Buildings 2 & 3

The change order regarding propane heat was previously approved, however the weather has impacted the heat usage. The heat is required to maintain a temperature of 40 degrees or more to heat the mortar properly. The City is being billed for the actual usage, therefore the City Manager is recommending approval of an amount not to exceed \$5,000.00.

Recommended action: Consider approving an increase in the propane heating amount previously approved to ensure proper mortar heat not to exceed \$5,000.00.

Reminder of Upcoming Meetings

- March 2, 2022 – Plainwell Planning Commission – 7.00pm
- March 8, 2022 – Plainwell DDA/BRA/TIFA Board – 7:00pm
- **March 14, 2022 – Plainwell City Council – 7:00pm**

Non-Agenda Items / Materials Transmitted

- None