

# City of Plainwell



Brad Keeler, Mayor  
Lori Steele, Mayor Pro-Tem  
Todd Overhuel, Council Member  
Roger Keeney, Council Member  
Randy Wisnaski, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821 Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

"The Island City"

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## AGENDA

### Plainwell City Council

Monday, October 28, 2024 - 7:00PM

### Plainwell Department of Public Safety

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes – 10/14/2024 Regular Meeting
6. Public Comments
7. County Commissioner Report
8. Agenda Approval
9. Mayor's Report
10. Recommendations and Reports:
  - A. **Purchase of Gas Sensing equipment for the Screen Building**  
Council will consider approving the purchase of gas sensing equipment from USA Bluebook for \$10,846.20.
  - B. **Installation of an Exhaust Fan at Cushman Lift Station**  
Council will consider approving the purchase and installation of an exhaust fan from RW LaPine for \$6,406.00.
11. **Communications:** The September Department of Public Safety and Water Renewal Reports
12. **Accounts Payable - \$658,392.46**
13. Public Comments
14. Staff Comments
15. Council Comments
16. Adjournment

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.  
Plainwell is an equal opportunity provider and employer

**MINUTES**  
**Plainwell City Council**  
**October 14, 2024**

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: Given by Peter Dams of Lighthouse Baptist Church
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None
5. Approval of Minutes:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 09/23/2024 regular meeting. On a voice vote, all voted in favor. Motion passed.**
6. Public Comment:  
Pam Waterman of 765 Glenview discussed the lack of communication concerning paving in the Old Orchard. She was unable to leave her residence and missed an appointment because she wasn't able to walk on the asphalt as it was still hot. She asked when the first assessment payment was due, and when sewer connection could be done. She noted that the newly paved road is narrower, and requested better communication moving forward.
7. Presentation – *2024 Chris Haas Volunteer of the Year Award – Tony Gless*
8. County Commissioner Report: None.
9. Agenda approval:  
**A motion by Steele, seconded by Overhuel, to approve the Agenda for the October 14, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.**
10. Mayor's Report: Mayor Keeler noted that Dean's Ice Cream closed for the season.
11. Recommendations and Reports:
  - A. Finance Director/Treasurer Kelley discussed USA Earthworks LLC Pay Application #6 for work performed on the Old Orchard project.  
**A motion by Keeney, seconded by Wisnaski, approving Pay Application #6 for USA Earthworks LLC in the amount of \$580,173.64. On a roll call vote, all voted in favor. Motion passed.**
  - B. Superintendent Pond discussed the purchase of a Hach AS950 All Weather Sampler.  
**A motion by Wisnaski, seconded by Overhuel, approving the purchase of a Hach AS950 All Weather Sampler from USA Bluebook for \$9,690.00. On a roll call vote, all voted in favor. Motion passed.**
12. Communications:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the September 2024 Investment and Fund Balance Reports, and the 9/10/2024 DDA/BRA/TIFA meeting minutes. On a voice vote, all voted in favor. Motion passed.**
13. Accounts Payable:  
**A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$197,466.00 for payment of the same. On a roll call vote, all voted in favor. Motion passed.**
14. Public Comments: None.
15. Staff Comments:  
Finance Director/Treasurer Kelley stated that the audit was done last week, and went well. The auditors will be back to present their findings in November.

**MINUTES**  
**Plainwell City Council**  
**October 14, 2024**

Personnel Coordinator Kersten shared that Community Development Manager Siegel has worked for Plainwell for 10 years.

Superintendent Nieuwenhuis stated that the paving was complete in the Old Orchard, and turned out well. He stated that there is still much to do, including moving mailboxes, replacing stop signs, and clearing drains. He congratulated Tony Gless.

Community Development Manager Siegel stated that the first meeting of the Mill Committee was held last week, and went well. The Mill Committee will be working with Williams & Works. There has been progress on the grant funding from the National Fish and Wildlife program. She is looking into advertising opportunities for the downtown businesses. There are several upcoming events, including Ladies Leaves and Laughter, Shop Small, and the tree lighting ceremony. 1871 Taproom is open for business, and there is a ribbon cutting planned for Gifted, a new business inside Design Street.

Assistant Superintendent Keyser shared that he has been focused on plant maintenance in preparation for winter.

Superintendent Pond stated that the biosolids report is due this month, and that one of the buildings needs gas sensing equipment.

Director Callahan discussed the Open House at Public Safety that was held in conjunction with Pumpkins in the Park. He said that Smokey the Bear was a hit, and that the event was well received by the community.

Clerk Leonard stated that she is preparing for the upcoming Election. Early Voting begins Saturday, October 26<sup>th</sup> and runs through Sunday, November 3<sup>rd</sup>. Polls are open from 8am until 4pm during Early Voting, and from 7am until 8pm on Tuesday November 5<sup>th</sup>, Election Day.

City Manager Lakamper said that the Department of Public Works had completed and submitted a CDSMI list to Environment Great Lakes and Energy (EGLE), providing proof to the State that the City of Plainwell water system contains no lead.

16. Council Comments:

Councilmember Wisnaski congratulated Tony Gless for his many years of community service, and Denise Siegel on her 10-year anniversary at the City.

Councilmember Keeney congratulated Tony Gless and Denise Siegel.

Mayor Pro-Tem Steele thanked Tony Gless for everything he has done for Plainwell and the surrounding communities. She congratulated Denise on her ten years with the City, and stated that the first meeting of the Mill Committee was good.

Councilmember Overhuel offered congratulations to Denise Siegel and Tony Gless, and told Mrs. Waterman that he hoped she felt better soon.

17. Adjournment:

**A motion by Overhuel, seconded by Steele, to adjourn the meeting at 7:37pm. On a voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
JoAnn Leonard  
City Clerk

MINUTES APPROVED BY CITY COUNCIL  
October 28, 2024

\_\_\_\_\_  
JoAnn Leonard, City Clerk



## "The Island City"

### MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager  
FROM: Bryan Pond Superintendent of Water Renewal  
DATE: October 23, 2024  
SUBJECT: Purchase of New Gas Sensing Equipment for the Screen Building

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**SUGGESTED MOTION:** I motion to approve the purchase of new gas sensing equipment from USA Bluebook, for \$10,846.20

**BACKGROUND INFORMATION:** The old equipment was installed in 2013. The company was sold and now the equipment is not supported by the factory. The gas sensing equipment is necessary to protect the workers who have to enter the room to maintain the equipment.

**ANALYSIS:** We obtained two quotes. One has installation included, the other is for equipment only.

City Purchasing Honeywell equipment only, from USA Bluebook	\$10,846.20
Windemuller purchasing and installing Drager equipment	\$29,904.21

**BUDGET IMPACT:** There is available fund balance in line item 590-540-775

# USA BlueBook®

**Get the Best Treatment™**

www.usabluebook.com  
 FAX: (847) 689-3030  
 TOLL FREE : (800) 548-1234  
 F.E.I.N : 75-2007383

## QUOTE

DATE	10/18/2024
QUOTE	QUOT1105045-5
ACCOUNT NUMBER	935861
QUOTED TO	LUKE KEYZER
QUOTED BY	
PAGE NUMBER	1 of 2

USE THIS QUOTE# QUOT1105045-5 ON PO's!

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**PLAINWELL CITY OF**  
 126 Fairlane St  
 Plainwell, MI 49080-1272  
 USA

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**PLAINWELL CITY OF**  
 126 Fairlane St  
 Plainwell, MI 49080  
 USA

CUSTOMER PO #	EXPIRES	SALES PERSON	TERMS	SHIP FROM	SHIP VIA
	11/8/2024		Net 30 days	IL	FEDEXGRND

ITEM #	DESCRIPTION	QTY	U/M	PRICE	EXTENSION
71640	Calibration Sample Tubing, 3'	1	ea	\$7.91	\$7.91
71673	0.3 LPM Regulator for 103L, 58L & 34L Cylinders	1	ea	\$129.56	\$129.56
330819	Calibration Adapter for XCD Sensors use w/330825 & 330827	1	ea	\$125.35	\$125.35
55829	(HM) CalGas 58L Hydrogen Sulfide, 25 ppm H2S, Nitrogen	1	ea	\$126.85	\$126.85
97017	(HM) CalGas 105L Methane 2.5% Methane (50%LEL) Bal Air	1	ea	\$137.65	\$137.65
330825	Combustibls LEL Sensepoint XCD Fixed Gas Detector 20-100%	1	ea	\$1,519.95	\$1,519.95
330827	Hydrogen Sulphide Sensepoint XCD Fixd Gas Detectr 10-100ppm	1	ea	\$1,510.45	\$1,510.45
330818	Touch Point Plus Gas Detection Advanced Controller 4 channel	1	ea	\$5,322.85	\$5,322.85
S09: Special	S09: Special	1	ea	\$1,588.21	\$1,588.21
	Special Order Item Number:SPXCDULNO1				
	Special Order Item Name:Gas Detection				
	Special Order Item Description:XCD FOR OXYGEN				
	25.0%/VOL/LM25/3/4"NPT				
	Special Order Item Notes:Approximate lead time 9 WEEKS				
S09: Special	S09: Special	1	ea	\$377.42	\$377.42
	Special Order Item Number:998-023-001				
	Special Order Item Name:Gas Detection				
	Special Order Item Description:HW CALIBRATION GAS - ZERO AIR FOR H2				
	Special Order Item Notes:Approximate lead time 9 WEEKS				

MERCHANDISE	MISCELLANEOUS	FREIGHT	TAX	TOTAL
\$10,846.20	\$ 0.00	\$ 53.88	\$0.00	\$10,900.08

Any special order items are considered non-returnable and non-refundable unless it is determined to be defective and covered under the manufacturer's warranty.

October 8, 2024

Luke Keyzer  
City of Plainwell Water renewal

Re: Gas detection system  
Proposal No. EDP24-77

Dear Luke

This proposal is for the supply of items listed below the following equipment and services are included:

- One (1) Drager gas detection system including, Drager Regard 3000 controller, Two (2) Drager polytron 8100 transmitters, One (1) Oxygen Sensor, One (1) Hydrogen Sulfide Sensor, One (1) Methane (LEL) Sensor, One (1) Polytron 8700 Transmitter, and One (1) calibration kit for dissolved oxygen, One (1) calibration kit for Hydrogen Sulfide and One (1) calibration kit for Methane (LEL).
- Install transmitters sensors and controller.
- Wire, label and terminate all connections for sensor and controller communication as well as relay outputs for audio and visual alarms
- Commission each sensor and transmitter
- Perform calibration verification
- Verify functionality of audio and visual alarms.
- Windemuller will not be responsible for repairing or replacing any alarms or wiring associated with them.

Total cost for the above-described work is \$29,904.21, including tax.

Our proposal is based on the following:

- 1) Pricing and equipment deliveries may be impacted due to the current COVID-19 pandemic or events subsequent to this pandemic including changes in laws, regulations, or direction from a competent authority. Windemuller will notify the customer as soon as any issues become known and will advise of any cost or delivery impact.
- 2) For work to be performed using existing equipment, the equipment must be in good working order and suitable for the intended use.
- 3) Windemuller will repair or replace equipment supplied by us found to be defective for one (1) year after commissioning. Warranty work will be performed as soon as possible after notification. If it is determined that warranty issues are not the responsibility of Windemuller, all time and material may be billed at our current rates.
- 4) **Professional Courtesy and Non-Solicitation Agreement:** In exchange for the above concessions both parties, i.e. Windemuller and your company agree to not solicit each

CORPORATE HEADQUARTERS  
1176 Electric Ave., Wayland, MI 49348  
616.877.8770 800.333.3641

MID MICHIGAN BRANCH  
3405 Centennial DR., Midland, MI  
48640  
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NORTHERN MICHIGAN BRANCH  
1301 Business Park Dr., Traverse City, MI 49686  
231.935.4800 800.891.5319



**WINDEMULLER**

*Partners in your success*

other's employees for a period of 2 years after the last date of services performed. In addition, any proprietary information or programs from both parties will not be forwarded or distributed to others.

5) This proposal is valid for 20 days.

Thank you for the opportunity to provide a proposal for your requirements. If you have any questions, please feel free to contact us.

Sincerely,

*Erik Penninga*

Erik Penninga  
Windemuller Automation

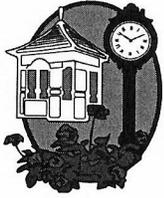
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## "The Island City"

## MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager  
FROM: Bryan Pond Superintendent of Water Renewal  
DATE: October 23, 2024  
SUBJECT: Installation of Exhaust Fan Cushman St Lift Station

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**SUGGESTED MOTION:** I motion to approve the purchase and installation a new exhaust fan with RW La Pine Inc, for \$6,406

**BACKGROUND INFORMATION:** The old equipment was removed when the roof was re-done last year. The fan is used to move sewer gas from the wet well portion of the station during inspections and cleanings.

**ANALYSIS:** We have one bid from our preferred vendor in this area RW La Pine for purchase and installation.

RW LaPine purchasing and installing equipment	\$6,406
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**BUDGET IMPACT:** There is available fund balance in line item 590-540-931



5140 East ML Avenue, Kalamazoo, MI 49048

Phone: (269) 388-2045

E-mail: [steve@rwlservice.net](mailto:steve@rwlservice.net)

Fax: (269) 388-4523

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## Mechanical Proposal

**October 22, 2024**

**City of Plainwell – Water Renewal**

**Attn: Brian Pond**

**Project: Cushman St. - Exhaust fan replacement**

R.W. LaPine offers the following proposals for your consideration:

Provide and Install (1) 1,000 CFM explosion proof roof mounted exhaust fan (460v) to replace the existing exhaust fan serving the building.

- Electrical – Not Included.

**Total Net Price, as described above: .....: \$ 6,406.00**

If you have any questions, please feel free to contact me.

Sincerely,

*R. W. LaPine, Inc.*

**Steve Carlton**

Its: Project Manager

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Price good for 30 days

Re



# PLAINWELL PUBLIC SAFETY

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Police, Fire and Medical First Responder Services

# MONTHLY REPORT

## September 2024

Prepared by Director Kevin Callahan

# Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	September	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	2	9
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	10	27
<b>PROPERTY CRIMES</b>			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	4
2300	Larceny	6	33
2400	Motor Vehicle Theft	0	3
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	1	25
2700	Embezzlement	1	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	1	5
3500	Violation of Controlled Substances Act	0	3
<b>MORALS/DECENCY CRIMES</b>			
3600	Sex Offenses (Other than Sexual Assault)	1	0
3700	Obscenity	1	3
3800	Family Offenses	4	2
4100	Liquor Violations	1	0
<b>PUBLIC ORDER CRIMES</b>			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	1
5000	Obstructing Justice	3	10
5200	Weapons Offenses	2	3
5300	Public Peace	10	40
5400	Traffic Investigations - Any Criminal Traffic Complaints	4	12
5500	Health and Safety	21	146
5600	Civil Rights		0
5700	Invasion of Privacy	2	11
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
<b>GENERAL NON-CRIMINAL</b>			
9100	Juvenile/Minor/School Complaints	1	19
9200	Civil Custody	2	11
9300	Traffic Non-Criminal ( Reports Only - Does not include Citations Issued)	2	9
9400	False Alarm Activation	4	28
9500	Fires (Other than Arson)	0	7
9700	Accidents, All Other	6	20
9800	Inspections, Unfounded FIRS	0	0
9900	General Assistance (All Except Other Police Agencies)	110	636
9911 & 9912	General Assistance (Other Police Agencies)	84	541
FIRS	Medical First Responder	24	202

# Plainwell Department of Public Safety

## Complaints/Activities for September 2024

### ARRESTS

CUSTODIAL ARRESTS	6	An individual taken into custody for a criminal offense and jailed for that offense.
ARREST COUNTS	8	Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).

### TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	7	Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)
NON-HAZARDOUS CITATIONS	5	Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)
DRUNK DRIVING CITATIONS	0	This is an activity that we specifically monitor that would normally be considered a hazardous citation.
PARKING CITATIONS	0	Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.
VERBAL WARNINGS	4	Traffic enforcement where no citation was issued but warnings were given.
TOTAL TRAFFIC CITATIONS/WARNINGS	16	

### COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	285	Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.
PATROL INITIATED COMPLAINTS	18	Complaints observed by the officer while on patrol or came to their attention by personal observation.
TOTAL COMPLAINTS	303	

### OTHER ACTIVITIES

MOTORISTS ASSISTS	10	Motorist contacts caused by mechanical breakdown or similar problem.
PROPERTY INSPECTIONS	1	Checks of homes or business specifically requested by a home or business owner.
MOTOR VEHICLE ACCIDENTS	9	Total motor vehicle accidents both on public roads or private property.
COMMERCIAL BUILDING SECURITY CHECK	3,121	Nightly security inspections of business' conducted by officers to assure windows and doors are locked.
FOUND UNSECURED	0	The number of business' found unlocked or unsecured.

# Plainwell Department of Public Safety

## Scheduled Hours By Activity for September 2024

*The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.*

Total Hours  
1,196

Percentage of Total Hours

### TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

**The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.**

*Totals of all the below mentioned areas.*

### HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

**73 6.07%**

**The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.**

*Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.*

### HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

**272 22.78%**

**The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.**

*Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.*

### HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

**454 37.96%**

**The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.**

*Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.*

### TOTAL UNOBLIGATED PATROL HOURS

**397 33.19%**

**The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.**

*Examples include: General Preventive Patrol, Building Security Checks, Etc.  
Note: This also includes any break time the officers take during their shift.*

### TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

**799 66.81%**

*It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.*



## September Reports for Plainwell Department of Public Safety

### **PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION**

The Plainwell Department of Public Safety was dispatched to **84** calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as Priority 1 Assists.

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### **Fire Suppression/Call Out Incident Report**

<b>Date</b>	<b>Dispatch Time</b>	<b>Arrival Time</b>	<b>Location</b>	<b>Incident Type</b>	<b>Actions taken</b>	<b>Apparatus</b>	<b>PSO</b>	<b>POC</b>
09/01/2024	06:44	06:55	721 E. Bridge St	Vehicle Accident	Provide First Aid & Check for Injuries, Shut down system	C2, C4, C5, E11, E17	3	6
09/01/2024	15:44	15:50	US 131 NB / M-89	Vehicle Accident	Cancelled En Route	C4, C5	3	5
09/01/2024	16:42	16:50	US 131 SB / M-89	Possible Car Fire	Cancelled En Route	C4, C5, E11	2	6
09/03/2024	09:04	09:05	601 School Dr	Fire Alarm	Cancelled En Route	C6	3	0
09/04/2024	10:58	11:06	801 Glenview Circle	Gas Leak	Protect in Place Operations	C2, C3, C4, E11, E17, T63	7	6
09/04/2024	21:16	22:18	1033 Wedgewood Dr	Medical Alarm	Assistance, Other	C5	2	3
09/05/2024	09:48	09:52	527 W. Bridge St	EMS Assist	Provided Basic Life Support		3	5
09/05/2024	14:55	15:03	720 Brigham St	Alarm	Investigate, Shut Down System, Restore Fire Alarm System	C2, C6, E11	5	2
09/22/2024	16:20	16:23	US 131 SB / M-89	Vehicle Accident	Dispatched and Cancelled	C6	1	0
09/23/2024	03:48	03:49	US 131 SB / M-89	Vehicle Accident	Dispatched and Cancelled	C4	1	0
09/25/2024	08:18	08:30	M-89 / Doster Rd	Vehicle Accident	Mutual Aid Given, Control Traffic	C2, C5, E17	4	3
09/26/2024	18:13	18:22	320 114 <sup>th</sup> Ave / 2 <sup>nd</sup> St	Hanging	Provided Basic Life Support (BLS)	C5	2	0

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## Calls for Service at Plainwell Schools

Plainwell High School: 7  
684 Starr Road

Gilkey School: 4  
707 S. Woodhams Street

Plainwell Middle School: 6  
720 Brigham Street

Starr Elementary: 3  
601 School Drive

Early Childhood Development: 0  
307 E. Plainwell Street

Renaissance School: 0  
798 E. Bridge Street

Admin, Maintenance & Bus Garage: 0  
600 School Drive

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## Ordinance Report

There was a total of 19 Ordinance Complaints.

This a breakdown of the Ordinance Violations for the month of September 2024:

- 10 - Brush and Trash at Curbside outside of allowed times
  - 1 - Garage Sale Rules Violation (Perpetual Sale)
  - 4 - Grass/Weeds/Overgrown Lawns
  - 2 - Parking Issues/Violations
  - 1 - Litter
  - 1 - Fencing Violation (No permit)

There was a significant reduction in the number of long grass and trash at curbside complaints. This is hopefully a combination of weather changes and education.

The Ordinance Violation Case on N. Sherwood is still with the Attorney. A meeting was held on 09/19/2024 with the City Manager, property owner and their attorney, and PDPS. A general discussion of ordinance issues took place. The case remains with the City Attorney and has been adjourned until a date in October.

# Water Renewal

Superintendent: Bryan Pond

September 2024



## Significant Department Actions and Results

Inspections were performed at local restaurants to see if they had the proper grease traps in place. Letter will go out to them next month explaining the findings of the survey.

12th St. lift station had the VFD's removed and replaced with motor starters.

## Pending Items (including CIP) FY 23/24

Hydronic Loop Addition

Odor Control Study

Repair Sewer Manhole Michigan St

CIP Sewers Washington, Kester, Glenview

HACH DR 3900 Phosphorus test equipment

## Expenditure Summary/Issues

(budgeted)

(completed)

\$10,000

\$10,000

\$20,000

62,000

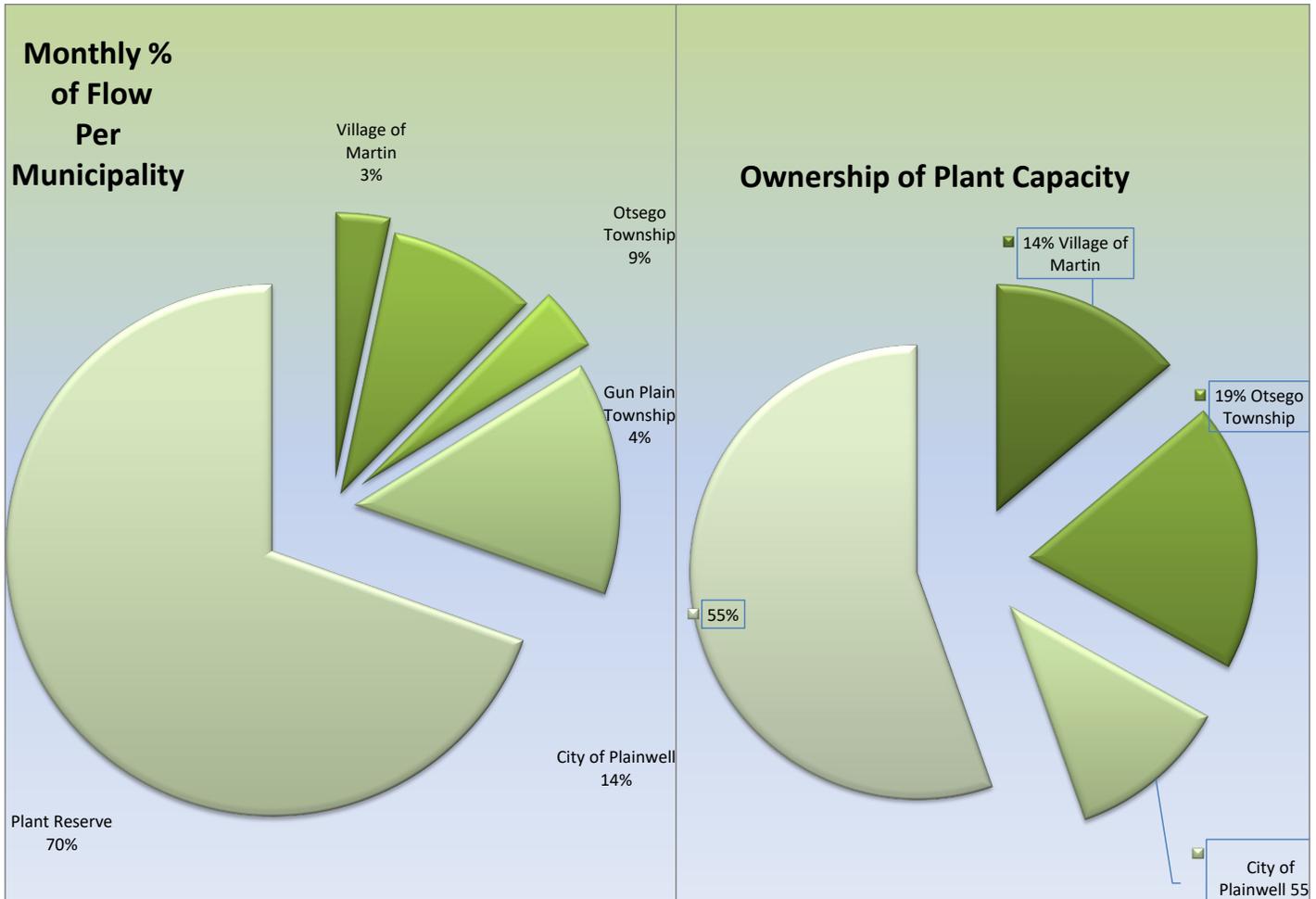
\$10,000

\$112,000

## Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
<b>Village of Martin</b>	830,111			
Gun River MH Park	368,000			
US 131 Motor Sports Park	77,000			
<b>Total:</b>	<b>1,275,111</b>			
<b>AVG. DAILY:</b>	<b>43,969</b>	<b>180,000</b>	<b>76%</b>	<b>14%</b>
<b>Otsego Township</b>	<b>Total:</b> 3,544,734			
<b>AVG. DAILY:</b>	<b>122,232</b>	<b>250,000</b>	<b>51%</b>	<b>19%</b>
<b>Gun Plain Township</b>	1,017,000			
Ridderman Gas Station	26			
USA Earthworks	1,000			
North Point Church	1,000			
North 10th Street	264,836			
Gores Addition	219,000			
TOTAL	1,502,862			
<b>AVG. DAILY</b>	<b>7,552</b>	<b>150,000</b>	<b>95%</b>	<b>12%</b>
<b>City of Plainwell</b>	<b>Total:</b> 5555681			
<b>AVG. DAILY:</b>	<b>185189.36</b>	<b>720,000</b>	<b>74%</b>	<b>55%</b>
<b>Avg. Daily Plant Flow from entire service district</b>				<b>0.38</b>



## State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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### Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	9.11
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*This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.*

### TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	12
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*Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.*

### PHOSPHORUS (P):

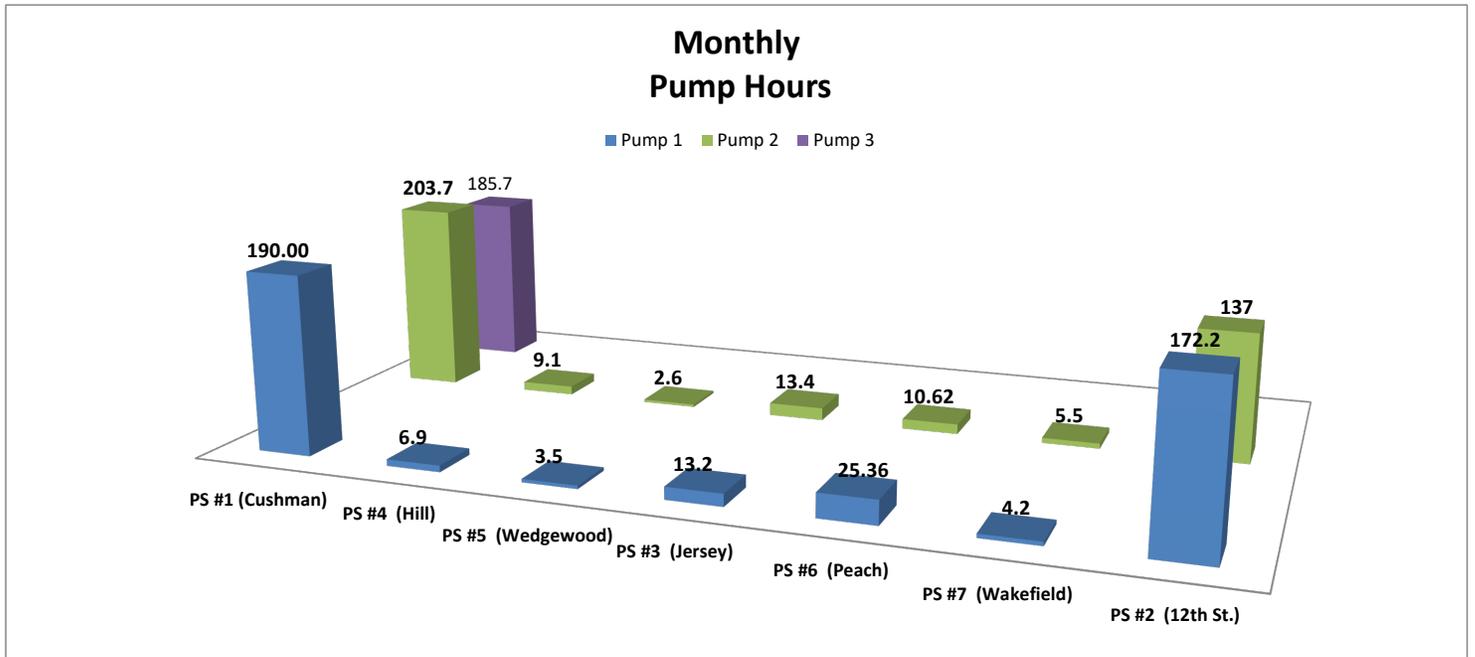
1.0 mg/l	0.45	0.50
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*Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.*

### Total Coliform (COLI):

200counts/ml	50	10
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*A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.*



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

10/24/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
INVOICE ENTRY DATES 10/11/2024 - 10/24/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000002	AT&T		
	2696851957 10	AIRPORT LANDLINE OCTOBER 2024	235.62
	2696856824 10	DPS LANDLINE OCTOBER 2024	235.62
TOTAL FOR: AT&T			471.24
000004	PLAINWELL AUTO SUPPLY INC		
	725372	DPW - MOWER #153 BATTERY AS	70.29
	725382	DPW - CRE DEPOSIT MOWER #153 BATTERY	(9.00)
	725472	DPW - WINDOW HANDLE CLIP TRUCK #17	4.29
	725497	DPW - 2.5GL HYDRAULIC TANK TRUCK #19A AS	243.43
	725847	DPW - FLASHER/ER70S-6 MIG WIRE TRUCK #3 AB	73.48
	726163	DPW - RUBBER WIRING GROMMETS TRUCK #3 AB	6.49
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			388.98
000009	CONSUMERS ENERGY		
	2024.10.1	OCTOBER 2024 CITY WIDE	6,030.39
	206792629913	WR PLANT OCTOBER 2024	6,300.50
TOTAL FOR: CONSUMERS ENERGY			12,330.89
000010	RIDDERMAN & SONS OIL CO INC		
	181520	DPW - 367GL 5-87 REG 10% ETHANOL GAS CP	862.64
	181521	DPW 125GL 30-#2 DYED DIESEL CP	338.71
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,201.35
000014	MICHIGAN GAS UTILIITIES CORP		
	5212630269	WR CUSHMAN LIFT STATION OCTOBER 2024	44.48
	5212673813	DPS BUILDING OCTOBER 2024	31.89
	5212771696	DPW BUILDING OCTOBER 2024	71.67
	5212925059	WR PLANT OCTOBER 2024	1,176.17
	5213626166	CITY HALL OCTOBER 2024	41.25
	5214260875	DPW BACK BARN OCTOBER 2024	46.94
	5215433542	WATER CHEM ROOM OCTOBER 2024	57.88
	5215628353	WR 12TH ST LIFT OCTOBER 2024	40.19
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			1,510.47
000034	VERIZON		
	9975930692	DPW/WR - ALARM SERVICE 09/11/2024 - 10/10/2024 - B	45.51
TOTAL FOR: VERIZON			45.51

000035	APPLIED INNOVATION		
	2637703	CITY HALL COPIER CHARGES 9/13 - 10/12/2024	249.63
	2642325	DPW/WR COPIER CHARGES 9/16 - 10/15/2024 CP	60.21
TOTAL FOR: APPLIED INNOVATION			309.84
000096	NYE UNIFORM CO INC		
	895255	DPS - PDPS UNIFORM(2)/BELT KC	469.70
TOTAL FOR: NYE UNIFORM CO INC			469.70
000134	HAROLD ZEIGLER FORD		
	346118	DPS - CAR# 5 OIL CHANGE/SERVICE & AIR FILTER 2021 T/A	113.23
TOTAL FOR: HAROLD ZEIGLER FORD			113.23
000140	HACH CO		
	14219662	WR - PARTS FOR DISSOLVED OXYGEN PROBES FOR MBBR	1,898.85
	14222908	WR - PARTS FOR DISSOLVED OXYGEN PROBES FOR MBBR	285.00
	14223867	WR - PARTS FOR DISSOLVED OXYGEN PROBSE FOR MBBR	2,474.00
	14224875	WR - AIR BLAST HOSE ASSEMBLY FROM PO 6120 BP	285.00
TOTAL FOR: HACH CO			4,942.85
000155	BRAVE INDUSTRIAL FASTENER		
	84304	DPW - WELDING GAS AB	142.14
TOTAL FOR: BRAVE INDUSTRIAL FASTENER			142.14
000243	JIFFY PRINT		
	23846	DPW - 500 BUSINESS CARDS BN	49.90
TOTAL FOR: JIFFY PRINT			49.90
000269	DINGES FIRE COMPANY		
	59129	DPS - FIRE HELMETS(22) KC	7,830.90
TOTAL FOR: DINGES FIRE COMPANY			7,830.90
000370	STATE SYSTEMS RADIO INC		
	161094	DPW - RADIO FOR LEAF TRUCK #3 CP	431.60
TOTAL FOR: STATE SYSTEMS RADIO INC			431.60
000461	BOB'S HARDWARE		
	91347	DPW - 7X7 URINAL SCREEN RL	13.16
TOTAL FOR: BOB'S HARDWARE			13.16
000520	WMACP - W MI ASSOC CHIEFS OF POLICE		
	200013804	DPS - WIN 25 CONFERENCE REGISTRATION CALLAHAN KC	280.00
TOTAL FOR: WMACP - W MI ASSOC CHIEFS OF POLICE			280.00
000734	SAFETY-KLEEN SYSTEMS		
	95498027	DPW - 30G PARTS WASHER SOLVENT CP	460.40
TOTAL FOR: SAFETY-KLEEN SYSTEMS			460.40

000910	GRAINGER		
	9277758869	WR - 2 WAY BALL VALVE/WALL HYDRANT(2) LK	463.26
	9283550359	WR - GAS METER ENCLOSURE PARTS LK/BP	230.80
TOTAL FOR: GRAINGER			694.06
000941	WEST MICHIGAN CRIMINAL JUSTICE TC		
	6045	DPS - FALL 2024 MCOLES DISTRIBUTION PAYMENT KC	628.96
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE TC			628.96
000947	WYOMING ASPHALT PAVING INC.		
	2024-569	DPW - ASPHALT 3.99BASE/3.54 TOP LOCAL REPAIRS CP	476.58
	2024-591	DPW - ASPHALT REPAIRS CITY LOTS CP	1,454.10
TOTAL FOR: WYOMING ASPHALT PAVING INC.			1,930.68
001043	BS&A SOFTWARE		
	157215	ADMIN - ANNUAL SERVICE/SUPPORT 11/2024 - 11/2025	4,718.00
TOTAL FOR: BS&A SOFTWARE			4,718.00
001215	FLIER'S		
	142029	WR - CARBON TANK/FILTER/COMPACT SALT(6)/6 MONTH	378.14
TOTAL FOR: FLIER'S			378.14
002002	USABLUBOOK		
	INV00513297	WR - SAFETY APPAREL LK	216.92
	INV00514111	WR - AS950 AUX INPUT CABLE 9FT 7-PIN CONNECTOR LI	470.87
	INV00517950	WR - SAFETY BLUE PAINT/NAVY GRAY PAINT LK	151.48
TOTAL FOR: USABLUBOOK			839.27
002116	CHARTER COMMUNICATIONS		
	005582801100124	CITY HALL PHONE/INTERNET/TV OCTOBER 2024	392.54
	005583601100124	DPW/WR INTERNET OCTOBER 2024	149.98
	172241901100724	AIRPORT INTERNET OCTOBER 2024	84.54
TOTAL FOR: CHARTER COMMUNICATIONS			627.06
002142	CORRPRO COMPANIES INC		
	770134	DPW - INSPECTION SERVICE INDUSTRIAL PARK TANK CP	925.00
TOTAL FOR: CORRPRO COMPANIES INC			925.00
002149	DONNIE'S AUTO REPAIR		
	2024.10.17	DPS - SHIFT CABLE TRUCK #62 KC	50.00
	2024.10.7	DPS - R&R FRONT SWAY BAR LINKS 2014 FORD *4482 KC	216.58
TOTAL FOR: DONNIE'S AUTO REPAIR			266.58
002164	R W MERCER CO.		
	264295	AIRPORT - ANNUAL COMPLIANCE TESTING VW	400.00
TOTAL FOR: R W MERCER CO.			400.00

002247	PLUMBER'S PORTABLE TOILETS		
	407375	DDA - PUMPKINS IN THE PARK PORTABLE TOILET DS	120.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			120.00
002347	ALRO STEEL CORPORTATION		
	EJP7826KZ	DPW - 1/4 HDPE 48 X 96/WALL TUBING/P&O STRIP TRUC	333.25
TOTAL FOR: ALRO STEEL CORPORTATION			333.25
002703	CONTINENTAL LINEN SERVICES INC		
	3919499.1	DPW RUGS (UNDERPAID INVOICE)	0.09
	4034088	CITY HALL RUGS	46.79
	4034090	DPW RUGS	71.06
	4034091	WR RUGS	29.92
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			147.86
003087	TOTAL PROPERTY MANAGEMENT		
	100597	DPS - ORDINANCE VIOLATION MOW/TRIM/BLOW 120 N	33.80
TOTAL FOR: TOTAL PROPERTY MANAGEMENT			33.80
004241	GHD SERVICES INC		
	340-0124890	UTILITIES/COMMON AREA MAINTENANCE AUGUST 2024	1,854.37
TOTAL FOR: GHD SERVICES INC			1,854.37
004803	ARROW ENERGY INC		
	147599	AIRPORT - 1800GL AVGAS 100LL VW	7,623.77
TOTAL FOR: ARROW ENERGY INC			7,623.77
004812	FISH WINDOW CLEANING		
	2647-144834	WR - WINDOW CLEANING BP	81.00
TOTAL FOR: FISH WINDOW CLEANING			81.00
004852	PACE ANALYTICAL SERVICES LLC		
	2450251070	WR - MERCURY SAMPLES OCTOBER 2024	566.03
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			566.03
004855	PLAINWELL ACE HARDWARE		
	17954	DPW - 9OZ FELX GLUE (2) ROOFTOP LIGHTS	27.98
	17955	DPW - MISC FASTENERS TRUCK #3 AB	36.40
	17958	DPW - CLEANING SUPPLIES WELLHOUSES WK	13.57
	17964	WR - SCOTTS GRUB EX/LAW FOOD LK	90.98
	17966	DPW - NITRILE GLOVES/TRIM BRUSH/SHOP TOWELS DEB	85.52
	17968	DPS - MOUNTING TAPE/FASTENERS/GRADE STAKES JV	33.09
	17969	DPS - MISC FASTENERS FOR NO PARKING SIGNS KC	2.40
	17977	DPW - THERMOSTAT WELL 7 CHEM ROOM WK	21.99
	17979	DPW - SUPPLIES FOR #7 & CHRISTMAS LIGHTS DR	55.56
	17983	DPW - ROYAL BLUE PAINT/TAPE FOR HYDRANTS RL	172.96

	17994	DPW - FUSE PLUG 20A(2) BACK SHOP AB	27.98
	18002	DPW - ANGLE STEEL (4) TRUCK #3 AB	95.96
	18006	DPW - PLUG GROUND PVC CHRISTMAS ROOFTOP LIGHTS	4.59
	18009	DPW - BROWN SPRAY PAINT CHRISTMAS DR	5.99
	18032	DPW - BAR HOLDER(3)/BOLT(2) #19 AB	19.35
	18065	WR - SWIFFER/CM FILTER(2) KB/BP	63.97
TOTAL FOR: PLAINWELL ACE HARDWARE			758.29
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004894	ASCENSION MI EMPLOYER SOLUTIONS		
	552352	ADMIN - DOT PHYSICAL A BIRD AK	88.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			88.00
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005012	UNITED BANK		
	2024.10.14	ACH FEES (2) - UB PAYMENTS 10/16/2024 & TAX DISTRIB	14.00
	2024.10.15	ADMIN - ACH FEE - USA EARTHWORKS PAY APP 6 - BK	7.00
	2024.10.17	ADMIN - RETURNED ACH PAYMENT FEE - BK	7.50
	2024.10.21	ADMIN - ACH FEE - TAX DISTRIBUTION 10/25/2024 - BK	7.00
	2024.10.23	ADMIN - ACH FEES (2) - PAYROLL DIRECT DEPOSIT & UNIC	14.00
TOTAL FOR: UNITED BANK			49.50
-----			
005029	SPECTRUM PRINTERS		
	82672	ADMIN - EARLY VOTE/PRECINCT KIT/QVF KIT GL	175.99
TOTAL FOR: SPECTRUM PRINTERS			175.99
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005038	BARNES & THORNBURG LLP		
	3323039	SEPTEMBER 2024 LEGAL/PROFESSIONAL SERVICES JL	172.50
TOTAL FOR: BARNES & THORNBURG LLP			172.50
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005041	EVOQUA WATER TECHNOLOGIES		
	906697859	WR - 2794GL BIOXIDE BP	10,645.14
	906710371	WR - 815GL BIOXIDE LK/BP	3,105.15
TOTAL FOR: EVOQUA WATER TECHNOLOGIES			13,750.29
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005047	STAPLES, INC.		
	6011597413	ADMIN - INK REFILL/HAND TOWELS/COPY PAPER & AIRPC	155.05
	6013485100	DPW - SHIP TAPE/HAND TOWELS/TP CP	211.68
	6013990495	DPS - COPY PAPER/POCKET FILES DV/KC	61.61
	6013990496	DPS - LEGAL PADS/CLEANER DV/KC	62.64
	6014235500	ADMIN - RUBBER BANDS/TP RB	53.72
TOTAL FOR: STAPLES, INC.			544.70
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005167	WWMT		
	2024.10.21	DDA - WEBSITE ADVERTISING DS	500.00
TOTAL FOR: WWMT			500.00
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005171	FLYERS ENERGY LLC		
	CFS-4035662	DPS - FUEL FOR POLICE/FIRE VEHICLES 10/15/2024 KC	983.22

TOTAL FOR: FLYERS ENERGY LLC			983.22
005193	USA EARTHWORKS LLC		
	6	OLD ORCHARD PAY APPLICATION #6 - 08/24/2024 TO 09/	580,173.64
TOTAL FOR: USA EARTHWORKS LLC			580,173.64
005205	MORRISON INDUSTRIAL EQUIPMENT CO		
	W02040286-1	WR - SERVICE FORK LIFT LK	171.62
TOTAL FOR: MORRISON INDUSTRIAL EQUIPMENT CO			171.62
005207	COMMUNITY CONNECTIONS MEDIA, LLC		
	962	DDA - FULL PAGE INFO/EVENT/HOLIDAY AD DS	1,500.00
TOTAL FOR: COMMUNITY CONNECTIONS MEDIA, LLC			1,500.00
005208	RYAN LINDSEY PHOTOGRAPHY		
	20241014-PWC-00	DDA - LADIES NIGHT/PUMPKINS IN THE PARK POLE SIGN	270.00
TOTAL FOR: RYAN LINDSEY PHOTOGRAPHY			270.00
ACACH	ALLEGAN COUNTY TREASURER		
	2024.10.12	DISTRIBUTE 2024 TAX COLLECTIONS W/E 10/12/2024	1,955.31
	2024.10.19	DISTRIBUTE 2024 TAX COLLECTIONS W/E 10/19/2024	1,011.37
TOTAL FOR: ALLEGAN COUNTY TREASURER			2,966.68
ALLEG ISD	ALLEGAN AREA EDUCATION SVC AGENCY		
	10092024	ADMIN - 2023 DELINQUENT PERSONAL PROPERTY TAX BK	358.23
TOTAL FOR: ALLEGAN AREA EDUCATION SVC AGENCY			358.23
ALLEGAN TR	ALLEGAN COUNTY TREASURER		
	10092024	ADMIN - 2023 DELINQUENT PERSONAL PROPERTY TAX CO	994.29
TOTAL FOR: ALLEGAN COUNTY TREASURER			994.29
PL COM SCH	PLAINWELL COMMUNITY SCHOOLS		
	10092024	ADMIN - 2023 DELINQUENT PERSONAL PROPERTY TAX COI	1,220.79
TOTAL FOR: PLAINWELL COMMUNITY SCHOOLS			1,220.79
RANSOM	RANSOM DISTRICT LIBRARY		
	10092024	ADMIN - 2023 DELINQUENT PERSONAL PROPERTY TAXES	167.78
TOTAL FOR: RANSOM DISTRICT LIBRARY			167.78
RDLACH	RANSOM DISTRICT LIBRARY		
	2024.10.12	DISTRIBUTE 2024 TAX COLLECTIONS W/E 10/12/2024	255.04
	2024.10.19	DISTRIBUTE 2024 TAX COLLECTIONS W/E 10/19/2024	131.91
TOTAL FOR: RANSOM DISTRICT LIBRARY			386.95

TOTAL - ALL VENDORS

658,392.46

**INVOICE AUTHORIZATION**

**Person Compiling Report**

**Brian Kelley, Finance Director/Treasurer**

**I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.**

**I verify that I have reviewed the expenditures and to the best of my knowledge the attached invoice listing is accurate and matches invoices physically authorized by Department Heads.**

Insert Signature:

**Roxanne  
Branch**

Digitally signed by Roxanne Branch  
Date: 2024.10.24  
12:43:57 -04'00'

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
Date: 2024.10.24  
16:43:15 -04'00'

**Bryan Pond, Water Renewal Plant Supt.**

**Kevin Callahan, Public Safety Director**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Luke Keyzer**

Digitally signed by Luke Keyzer  
Date: 2024.10.24  
14:08:48 -04'00'

Insert Signature:

**Kevin A  
Callahan**

Digitally signed by Kevin A Callahan  
Date: 2024.10.24  
14:52:00 -04'00'

**Bob Nieuwenhuis, Public Works Supt.**

**Justin Lakamper, City Manager**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Justin  
Lakamper**

Digitally signed by Justin Lakamper  
Date: 2024.10.24  
13:50:58 -04'00'

## Reports & Communications:

### **A. Purchase of a Gas Sensing equipment for the Screen Building**

The old equipment was installed in 2013. The company was sold, and now the equipment is not supported by the factory. Gas sensing equipment is necessary to protect the workers entering the room to maintain the equipment. Two quotes were obtained. One includes installation, and the other is for the equipment only.

**Recommended action:** Council will consider approving the purchase of gas sensing equipment from USA Bluebook for \$10,846.20.

### **B. Installation of an Exhaust Fan at Cushman Lift Station**

The old equipment was removed when the roof was redone last year. The exhaust fan moves sewer gas from the wet well portion of the station during inspections and cleanings.

**Recommended action:** Council will consider approving the purchase and installation of an exhaust fan from RW LaPine for \$6,406.00.

### **Reminder of Upcoming Meetings:**

- November 06, 2024 – Planning Commission – 6:30pm
- **November 11, 2024 – Plainwell City Council – 7:00pm**
- November 12, 2024 – DDA/BRA/TIFA – 7:30am
- November 14, 2024 – Parks & Trees – 5:00pm

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Plainwell is an equal opportunity provider and employer