

City of Plainwell

Nick Larabel
Paul Rizzo
EJ Hart
David O'Bryant
Adam Hopkins
Jim Turley
Angela Ridgway
Erik Wilson
Randy Wisnaski



“The Island City”

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

AGENDA DDA/TIFA/BRA Zoom Virtual Meeting February 9, 2021 7:30 AM

Join Zoom Meeting:

<https://us02web.zoom.us/j/87386781294?pwd=Qy80NXBRYW9rVnNlZlZtcHdoVytVUT09>

Meeting ID: 873 8678 1294
Passcode: LU25nQ

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary** –01/12/21 Meeting Minutes
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
 - A. Mill Demolition Updates and Payments
 - B. Accounts Payable for January of \$39,638.35
8. **DDA Action Items**
 - A. Farmers’ Market Wrap Up Report
 - B. Accounts Payable for January of \$373.13
9. **TIFA Action Items**
 - A. Accounts Payable for January of \$669.14
10. **Communications:** 12/28/2020 & 01/11/21 Council Minutes. Also the Financial Report/Summary as of 01/31/21
11. **Public Comments**
12. **Staff Comments:**

Community Updates: Grant submitted to JBS Home Town Strong for \$80,000
Includes new Christmas decorations, string lighting, flower pots self-watering, picnic tables, benches, ice rink
Art Hop – March 12, 2021 5-7:30 p.m.

Businesses: 200 E. Bridge St. timeline August; 618 Allegan St. timeline is last week of February or 1st week in March

Trainings/Workshop: RRC Information Update Session
13. **Member Comments**
14. **Adjournment**

*Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
The City of Plainwell is an equal opportunity provider and employer*

The Island City

AGENDA ITEMS

7. **BRA Action Items:**

A. Mill Demolition Update and payments

B. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for January in the amount of \$39,638.35

8. **DDA Action Items:**

A. Wrap Up Report – Farmers’ Market

B. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for January in the amount of \$373.13

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for January in the amount of \$669.14

Reminder of Upcoming Meetings

- February 11 – Parks and Trees Meeting -5:00pm
- February 17 – Planning Commission Meeting - 7:00pm
- February 22 – City Council Meeting – 7:00pm

Non-Agenda Items /Training Opportunities/Materials Transmitted

None at this time

Minutes
Plainwell DDA, BRA and TIFA:
January 12, 2021

Swearing in of EJ Hart and Angela Ridgway

1. Call to Order - Meeting called to order at 7:33 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Nick Larabel, EJ Hart, Erik Wilson, Randy Wisnaski, Angela Ridgway, David O'Bryant, Adam Hopkins, Paul Rizzo
All members were in the City of Plainwell
4. Approval of Minutes of 12/8/20: minutes were approved and accepted to place on file.
5. General Public: Tracey Robrahn, Dance Kraze; David Steffen, Plainwell NAPA Auto
6. Chairman's Report: None
7. BRA Action Items
 - A. Plainwell Mill Demolition Update provided by Erik Wilson, City Manager.
Approximately 7 weeks behind schedule; waiting on a price to rebuild wall in building 3 with brick Shared information re: the 90/10 grant and loan re: 1.5% 20 years and first 5 years no interest charged.
 - B. **Motion to accept accounts payable for December of \$595,024.52 was made by Hart and seconded by O'Bryant. Motion carried.**
8. DDA Action Items
 - A. Parking lot issue behind NAPA, DanceKraze, Passiflora is being used as a cut through, and at high rate of speed. Discussion centered around options to help resolve this issue. Hart suggested closing the road off at M89 because it is a dangerous intersection with the bridge blocking views. Robrahn was not opposed to this idea.
Robrahn mentioned that a speed bump and the stop sign have been removed for plowing purposes. Ridgway suggested removable barricades at the corner by Napa and the restroom so people can't drive all the way through yet delivery trucks still can get through and it would be a temporary solution. Steffen mentioned that on any given week day he estimates 30-50 cars cut through that way. O'Bryant was concerned about Public Safety vehicles being able to get through even with the removable barricades. Options of more speed bumps and different types of speed bumps (reverse speed bumps, enhanced speed bumps) should all be looked into.
Assistant Chief of Public Safety, Varley was not in favor of any type of barricade or closing off either end of the road because it would hinder public safety vehicles. Varley will put together a budget for a strategic road study for an entire year and work with our DPW Superintendent looking into options of speed bump designs.
City Manager Wilson said immediately he will have the stop sign reinstalled; post speed limit signs and step up extra patrols.
 - B. Revolving Loan Quarterly Report – all in order with no late payments

C. Motion to accept accounts payable for December of \$1,393.71 was made by Rizzo and seconded by Larabel. Motion carried.

9. TIFA Action Items

A. Motion to accept accounts payable for December of \$656.71 was made by Hart and seconded by Ridgway. Motion carried.

10: Communications: 12/14/2020 Council Minutes. Also the Financial Report/ Summary as of 12/31/2020

11. Public Comments: None

12. Staff Comments: Community Development Manager, Siegel reported:

Community Updates: Christmas Light Committee will be formed to help with raising funds for additional holiday lights.

Business Updates: 124 E. Bridge Sold – updates on 200 E. Bridge St. and 127 S. Main St.

Trainings/Workshop Updates: attending the Michigan Association of Planning /RRC Winter Cities virtual workshop on Jan. 14, 2021

City Manager, Wilson reported that a Mill Committee has been formed and will be meeting; Confirmed that the Clark Gas Station owner has been served an official notice re: clean up and fines. He has 60 days to make changes. Also mentioned that there might be an opportunity for city to inquire about additional property in our Industrial Site.

Board Member Comments:

Hart – Thanked the City DPW crew for staying on top of the snow and ice in the parking lots and sidewalks.

Larabel – Commented on how nice the Christmas lights and additional lights in Sherwood Park looked this year.

Wisnaski- Mentioned that our Public Safety was certified by the Presidential Order for Safe Policing and Safe Community. This is a federal mandate for future grants. He also mentioned he was glad to know that the Clark Station has been served. He brought up the roofing materials from Campbell's Pharmacy have been dropping onto the sidewalk and it was not roped off – Public Safety will be talking with the roof company. Plus, he thanked Community Development Manager for keeping businesses in our downtown.

Turley – Asked about the JBS Funds for Plainwell and if city staff could inquire about the DDA BRA TIFA Board applying for funds for security cameras. City Manager Wilson said he would reach out but that their main emphasis was COVID-19 related but details were vague.

13. Adjournment: **A Motion to adjourn the meeting 8:34 a.m. was made by Wilson and seconded by Rizzo.**

Submitted by Denise Siegel, Community Development Manager

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 01/01/2021 - 01/31/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	COPS HEALTH TRUST	JANUARY 2021 DENTAL & VISION	36.20	16847
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JANUARY 2021 HEALTH INSURANCE COVERAGE	704.28	16849
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSU	JANUARY 2021 LIFE INSURANCE COVERAGE	3.56	16848
443-000-743.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICES	DECEMBER 2020 DPW UNIFORMS/RUGS/MISC	2.00	16937
443-000-801.030	AUDIT SERVICES 6/30/2020	SIEGFRIED CRANDALL PC	AUDITING SERVICES FOR YEAR ENDED JUNE 3	67.66	16918
443-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	DECEMBER 2020 CITY WIDE IT SERVICES	412.50	16886
Total For Dept 000 OPERATIONS				1,226.20	
Dept 970 CAPITAL OUTLAY					
443-970-972.000-2020-00001	AIR MONITORING - ABATEMENT WORK	ANALYTICAL TESTING & CONS	ASBESTOS AIR MONITORING 12/14/20 - 12/2	2,775.00	16892
443-970-972.000-2020-00001	DEMOLITION PROJECT OVERSIGHT	GHD SERVICES INC	MILL DEMOLITION PHASE III THROUGH 12/19	35,637.15	16901
Total For Dept 970 CAPITAL OUTLAY				38,412.15	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				39,638.35	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 443 BROWNFIELD REDI	39,638.35
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Total For All Funds:	<u>39,638.35</u>
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- CITY OF PLAINWELL -
**FARMERS'
MARKET**



Farmers' Market 2020 Wrap Up

Event Name: Farmers' Market

Date: June 4, 2020 – Oct. 8, 2020 Thursdays 3:30-6:30

Date: Nov. 7-Dec. 19 (no market Nov. 21 & Dec. 12)
10 a.m. – 2

Revenue

Vendor Fees Outdoor Market - \$905 (15 Vendors)

Vendor Fees Indoor Market - \$1350 (24/14 Vendors)

Expenses:

Banners - \$188.61

Shoppers Guide - \$80

Good News Paper - \$70

Refunds (COVID) - \$415

TYSY (SNAP/DUFB transactions) - \$80

Total \$833.61

Revenue:	\$2,255.00
Expenses:	\$ 833.61
Total:	\$1,421.39
Shoppers:	1,922 - Outdoor 732 – Indoor/Holiday Market

Advertising:

Shoppers Guide

Good News Paper

PSA – out to all media TV/Radio

Social Media Sites – Website – Email Blasts

Google Site

Notes:

We had very good attendance

Nice variety of vendors – averaged 10 -12 vendors per day May – Oct.

Good weather all the way through December

We were able to move the Indoor Market outside due to COVID Closing of City Hall and many vendors were ok with this. We did lose some vendors.

With SNAP and DUFB being given out to school age students we were prepared to accept double the amount of tokens this summer, but, we had very few inquiries for SNAP or DUFB for 2 years in a row.

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 01/01/2021 - 01/31/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-715.010	Health Insurance Premiums	COPS HEALTH TRUST	JANUARY 2021 DENTAL & VISION	29.29	16847
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JANUARY 2021 HEALTH INSURANCE COVERAGE	320.88	16849
494-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSU	JANUARY 2021 LIFE INSURANCE COVERAGE	0.14	16848
494-000-801.030	AUDIT SERVICES 6/30/2020	SIEGFRIED CRANDALL PC	AUDITING SERVICES FOR YEAR ENDED JUNE 3	12.82	16918
494-000-957.022	DDA Farmers Market Expense	WORLDPAY	TSYS FEES FARMERS MARKET JANUARY 2021	10.00	1814
Total For Dept 000 OPERATIONS				<u>373.13</u>	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				<u><u>373.13</u></u>	

02/04/2021 01:21 PM
User: JULIE
DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 01/01/2021 - 01/31/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 494 DOWNTOWN DEVELC	373.13
Total For All Funds:	<u>373.13</u>

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUSTRIAL PARK TIFA					
Dept 000 OPERATIONS					
450-000-715.010	Health Insurance Premiums	COPS HEALTH TRUST	JANUARY 2021 DENTAL & VISION	47.68	16847
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JANUARY 2021 HEALTH INSURANCE COVERAGE	607.10	16849
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	JANUARY 2021 LIFE INSURANCE COVERAGE	1.54	16848
450-000-801.030	AUDIT SERVICES 6/30/2020	SIEGFRIED CRANDALL PC	AUDITING SERVICES FOR YEAR ENDED JUNE 30	12.82	16918
		Total For Dept 000 OPERATIONS		669.14	
		Total For Fund 450 INDUSTRIAL PARK TIFA		669.14	

02/04/2021 01:22 PM

User: JULIE

DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 01/01/2021 - 01/31/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 450 INDUSTRIAL PARI	669.14
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Total For All Funds:	<u>669.14</u>
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MINUTES
Plainwell City Council
December 28, 2020

1. Mayor Keeler called the regular meeting to order at 7:01 PM on the Zoom Meeting Application as per Senate Bill 1108.
2. Pledge of Allegiance was recited.
3. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski, all attending virtually from Plainwell, Michigan. Absent: None.
4. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 12/14/2020 regular meeting. On voice vote, all voted in favor. Motion passed.
5. Public Comment: None.
6. County Commissioner Report: None
7. Agenda Amendments: None
8. Mayor's Report:
Mayor Keeler is excited for resumption of the demolition.
9. Recommendations and Reports:
 - A. Clerk Kelley reported having confirmed incumbent members of various boards and commissions have opted to continue serving for an additional term. The recommended action is for Council to confirm the Mayor's appointments as presented.
A motion by Overhuel, seconded by Keeney, to confirm the Mayor's re-appointment of several community members to various boards and commissions. On a voice vote, all voted in favor. Motion passed.
 - B. City Manager Wilson reported the Planning Commission's work related to ordinance amendments for mining operations. The Planning Commission held a Public Hearing on December 16, 2020 with no public comment and recommends approval of the Ordinance, effective eight (8) days after publication.
A motion by Wisnaski, seconded by Keeney, to approve Ordinance 389 to add a definition pertaining to mining operations and to add related special approval use and standards. On a roll call vote, all voted in favor. Motion passed.
 - C. City Manager Wilson updated Council on the progress of the Paper Mill Demolition Project. He noted an updated completion estimate of March 2021. He noted differences between the contractor's estimate and a survey of the asbestos on site. He also suggested possible costs associated with preparing and maintaining Buildings 2, 3 and 10 that could affect the amount of "contingency" available for work related to the water tower. Included in the update was a listing of bills paid and payable for Melching and GHD for project work. Council asked several questions and was asked to consider the combined pay request totaling \$654,053.00.

A motion by Overhuel, seconded by Keeney, to authorize approve pay application #3 for expenses incurred for demolition and engineering totaling \$654,053.00. On a roll call vote, all voted in favor. Motion passed.

- D. City Manager Wilson reported the Environmental Protection Agency (EPA) requires each water system to have an updated Risk and Resiliency Assessment and an Emergency Response Plan. The city's engineer, Fleis & Vandenbrink, has offered to perform the assessment and the plan for a cost of \$11,800.00.
A motion by Wisnaski, seconded by Steele, to approve a project with Fleis & Vandenbrink for a Water System Risk and Resiliency Assessment and Emergency Response Plan at a cost of \$11,800.00. On a roll call vote, all voted in favor. Motion passed.
- E. City Manager Wilson reminded Council of a recent breach in security at the Kenyon Park Water Tower. For the water wells that supply the water tower and to protect the drinking water, the city sought updates to the security system and recommends installation of door intrusion alarms and a phone line to attach to the existing water SCADA system, which will immediately alert any breaches. The city's SCADA partner, Perceptive Controls, have offered to do this work at a cost of \$5,650.00
A motion by Steele, seconded by Overhuel, to approve a project with Perceptive Controls to install door intrusion alarms and a phone line to the existing Water SCADA system at a cost of \$5,650.00. On a roll call vote, all voted in favor. Motion passed.
- F. City Manager Wilson reported the city has \$19,900.00 remaining on the SAW Grant to purchase computer hardware before December 31, 2020, for assisting upgrades to the city's GIS system. The hardware purchases are still being evaluated by technical staff and could exceed the SAW Grant funds available.
A motion by Steele, seconded by Wisnaski, to approve a budget not to exceed \$25,000 for the purchase of computer hardware to help assist the City's GIS program. On a roll call vote, all voted in favor. Motion passed.
- G. Clerk Kelley reported that Public Act 660 of 2018 resulted in Allegan County to appoint its Equalization Director to serve as a "Designated Assessor" for assessing districts in a state of distress. The Public Act sets standards for professional assessors and provides for annual state audit responsibilities. Should an assessor not meet these standards, the State could take actions against the assessor over a course of several years. In the most severe cases, the state could "take over" the assessment roll. If a county has appointed a "Designated Assessor", and an assessment district has an executed interlocal agreement with the County, this "Designated Assessor" would step in to control the assessment roll instead of the state. Several other assessment districts in the County have already entered into this interlocal agreement.
A motion by Overhuel, seconded by Keeney, to approve an Interlocal Agreement with Allegan County to provide Designated Assessor services under specific circumstances. On a roll call vote, all voted in favor.
- H. Clerk Kelley outlined five (5) annual resolutions for 2021 – the first lists the Ordinance Enforcement Officers of the city which was reviewed by the Department of Public Safety; the second lists the Council meeting dates for 2021; the third lists the employee holiday dates (when City offices are closed); the fourth is a listing of the dates on which the flags are flown on city streets, and; the fifth is a resolution authorizing the Director of Public Safety to liaison with the State of Michigan for temporary closures of state highways.
A motion by Steele, seconded by Keeney, to adopt Resolutions 2021-01 through 2021-05 for Ordinance Enforcement Officers, 2021 Council Meeting Dates, 2021 Employee Holiday Dates, 2021 Street Flag Dates and 2021 Street Closures. On a voice vote, all in favor. Motion passed.

10. Communications:

A. A motion by Keeney, seconded by Steele, to accept and place on file the November 2020 Water Renewal Report. On a voice vote, all in favor. Motion passed.

11. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$412,575.13 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments: None

13. Staff Comments:

Director Bomar reported working with the County to schedule Covid vaccinations for public safety staff.

Clerk/Treasurer Kelley reported the final audit has been delivered and will be presented to Council on January 25. The Chart of Accounts is being updated and the Budget process has begun.

City Manager Wilson reported the city is taking enforcement action against the Clark Station on South Main and expects escalated actions in January.

14. Council Comments:

Council wished everyone a Happy New Year.

15. Adjournment:

A motion by Keeney, seconded by Steele, to adjourn the meeting at 7:56 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

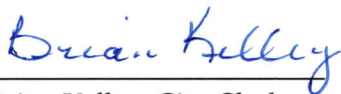
Submitted by,

Brian Kelley

City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

January 11, 2021



Brian Kelley, City Clerk

MINUTES
Plainwell City Council
January 11, 2021

1. Mayor Keeler called the regular meeting to order at 7:01 PM on the Zoom Meeting Application as per Senate Bill 1108.
2. Pledge of Allegiance was recited.
3. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski, all attending virtually from Plainwell, Michigan. Absent: None.
4. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 12/28/2020 regular meeting. On voice vote, all voted in favor. Motion passed.
5. Public Comment: None.
6. County Commissioner Report: None
7. Agenda Amendments: None
8. Mayor's Report: None
9. Recommendations and Reports:
 - A. City Manager Wilson provided an update on the mill demolition, noting the Building 9 asbestos abatement is complete and that demolition of Building 7 will begin Tuesday January 12. The project is approximately seven (7) weeks behind schedule with a meeting to discuss the project scheduled for January 12. We are waiting on estimates for Building 3 for the new wall to be built, which will come out of the Contingency Fund, which has been tapped for approximately \$115,000 of the available \$500,000. The city's planner is working on a Request For Qualification (RFQ) document to search for a developer for the site upon the project's completion. He also noted that he is working on cost plans to be included in the final EGLE loan request. Councilmember Overhuel asked about the dirt being brought in and Manager Wilson noted that the dirt will be used as fill upon demolition, to be mixed with crushed concrete and graded appropriately.
Report for information only. No action needed.
10. Communications:
 - A. **A motion by Keeney, seconded by Wisnaski, to accept and place on file the November and December 2020 Public Safety Reports and the December 2020 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**
11. Accounts Payable:
A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$1,423,791.38 for payment of same. On a roll call vote, all in favor. Motion passed.
12. Public Comments: None

13. Staff Comments:

Superintendent Nieuwenhuis reported staff is removing the Christmas decorations and preparing for pending snow events.

Superintendent Pond reported the annual removal of biosolids is underway.

Community Development Manager Siegel reported the Champion Law Office building on East Bridge is being sold and a new business will be going in there and she is excited to share the details when she can.

Director Bomar reported having received notification from the Michigan Association of Chiefs of Police that the city has met the requirements to be certified for its Department of Justice Use-of-Force Policy under the Presidential "Executive Order of Sale Policing" from 2020. This certification allows the city to be included in possible law enforcement agency grant funding opportunities.

Clerk/Treasurer Kelley reminded Council the final June 30, 2020 audited financials will be presented at the next Council meeting.

14. Council Comments: None

15. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 7:22 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
January 25, 2021



Brian Kelley, City Clerk

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGDG USED
		2020-21 AMENDED BUDGET	01/31/2021 NORMAL (ABNORMAL)	MONTH 01/31/2021 INCREASE (DECREASE)	01/31/2021 NORMAL (ABNORMAL)	BALANCE		
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA								
Revenues								
443-000-402.040	Captured Tax - AdVal Real - City Tax	6,253.00	6,252.58	0.00	0.42	99.99		
443-000-402.041	Captured Tax - AdVal Real - Library	1,132.00	1,130.44	0.00	1.56	99.86		
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	500.00	499.55	0.00	0.45	99.91		
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	500.00	499.55	0.00	0.45	99.91		
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	649.00	649.42	0.00	(0.42)	100.06		
443-000-402.047	Captured DDA-SCHOOL	12,443.00	12,896.83	0.00	(453.83)	103.65		
443-000-402.048	Captured Tax - AdVal Real - County (All)	3,008.00	3,114.28	0.00	(106.28)	103.53		
443-000-402.060	Captured Tax - AdVal Pers - City	473.00	473.21	0.00	(0.21)	100.04		
443-000-402.061	Captured Tax - AdVal Pers - Library	85.00	85.52	0.00	(0.52)	100.61		
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	38.00	37.80	0.00	0.20	99.47		
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	38.00	37.80	0.00	0.20	99.47		
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	49.00	49.14	0.00	(0.14)	100.29		
443-000-402.065	Captured Tax - AdVal Pers - County (All)	228.00	235.63	0.00	(7.63)	103.35		
443-000-505.000	Federal Grant	5,100,000.00	1,659,908.00	654,053.00	3,440,092.00	32.55		
443-000-664.020	Interest Earned - Investments	0.00	0.10	0.00	(0.10)	100.00		
443-000-676.080	Interfund Transfer In - Capital Improve	80,000.00	46,666.69	6,666.67	33,333.31	58.33		
443-000-697.000	Loan Proceeds	510,000.00	0.00	0.00	510,000.00	0.00		
TOTAL REVENUES		5,715,396.00	1,732,536.54	660,719.67	3,982,859.46	30.31		
Expenditures								
443-000-703.000	Salaries/Wages - Full Time Employees	38,185.00	18,589.85	2,507.81	19,595.15	48.68		
443-000-706.000	Wages - Part Time Employees	539.00	356.43	11.39	182.57	66.13		
443-000-713.000	Other Post Employment Benefits	313.00	182.49	26.07	130.51	58.30		
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,797.00	1,344.01	175.40	1,452.99	48.05		
443-000-715.010	Health Insurance Premiums	6,517.00	3,973.61	543.07	2,543.39	60.97		
443-000-715.013	Health Insurance - HSA - Employer Paid	2,957.00	1,722.26	0.00	1,234.74	58.24		
443-000-715.015	Life Insurance	43.00	24.92	3.56	18.08	57.95		
443-000-718.000	Retirement Benefits	3,298.00	1,695.65	224.21	1,602.35	51.41		
443-000-724.000	Medical Insurance Opt Out	203.00	106.66	16.88	96.34	52.54		
443-000-730.000	Postage	300.00	0.00	0.00	300.00	0.00		
443-000-743.000	Uniforms	65.00	10.51	2.00	54.49	16.17		
443-000-775.000	Supplies - Repairs and Maintenance	100.00	1,051.45	0.00	(951.45)	1,051.45		
443-000-801.000	Engineering Services	1,000.00	0.00	0.00	1,000.00	0.00		
443-000-801.013	Professional Services - Attorney	2,000.00	225.50	0.00	1,774.50	11.28		
443-000-801.030	Professional Services - Audit	353.00	352.52	67.66	0.48	99.86		
443-000-830.000	Contractual Reimbursement CRA Activities	19,047.00	11,216.78	0.00	7,830.22	58.89		
443-000-900.000	Printing and Publishing	600.00	0.00	0.00	600.00	0.00		
443-000-910.000	Liability Insurance	5,089.00	5,682.85	0.00	(593.85)	111.67		
443-000-910.010	Workers Comp Insurance	376.00	376.10	0.00	(0.10)	100.03		
443-000-930.000	Outside Services (RMLB)	3,000.00	3,230.44	0.00	(230.44)	107.68		
443-000-930.050	Computer Services	0.00	418.44	412.50	(418.44)	100.00		
443-000-940.000	Rentals - Equipment	500.00	1,337.26	0.00	(837.26)	267.45		
443-000-956.000	Miscellaneous	0.00	68.00	0.00	(68.00)	100.00		
443-908-991.000	Principal Payment - Interfund Loans	15,079.00	8,796.06	1,256.58	6,282.94	58.33		
443-908-995.000	Interest Payment - Interfund Loans	1,546.00	901.81	128.83	644.19	58.33		
443-970-972.000	Contracted Services	5,618,281.82	1,704,369.01	38,412.15	3,913,912.81	30.34		
TOTAL EXPENDITURES		5,722,188.82	1,766,032.61	43,788.11	3,956,156.21	30.86		

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 01/31/2021
 % Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2021 NORMAL (ABNORMAL)	MONTH 01/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		5,715,396.00	1,732,536.54	660,719.67	3,982,859.46	30.31
TOTAL EXPENDITURES		5,722,188.82	1,766,032.61	43,788.11	3,956,156.21	30.86
NET OF REVENUES & EXPENDITURES		(6,792.82)	(33,496.07)	616,931.56	26,703.25	493.11

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2021 (NORMAL (ABNORMAL))	MONTH 01/31/2021 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	80,583.00	79,912.47	0.00	670.53	99.17
450-000-664.020	Interest Earned - Investments	0.00	365.48	29.59	(365.48)	100.00
TOTAL REVENUES		80,583.00	80,277.95	29.59	305.05	99.62
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	41,580.00	23,036.55	3,147.90	18,543.45	55.40
450-000-706.000	Wages - Part Time Employees	1,616.00	119.28	34.10	1,496.72	7.38
450-000-713.000	Other Post Employment Benefits	19.00	11.27	1.61	7.73	59.32
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,173.00	1,646.75	223.37	1,526.25	51.90
450-000-715.010	Health Insurance Premiums	5,758.00	3,503.72	479.78	2,254.28	60.85
450-000-715.013	Health Insurance - HSA - Employer Paid	2,643.00	1,822.94	0.00	820.06	68.97
450-000-715.015	Life Insurance	20.00	10.78	1.54	9.22	53.90
450-000-718.000	Retirement Benefits	2,051.00	1,245.80	159.65	805.20	60.74
450-000-724.000	Medical Insurance Opt Out	385.00	202.73	32.06	182.27	52.66
450-000-801.013	Professional Services - Attorney	0.00	41.00	0.00	(41.00)	100.00
450-000-801.030	Professional Services - Audit	67.00	66.78	12.82	0.22	99.67
450-000-910.000	Liability Insurance	408.00	455.39	0.00	(47.39)	111.62
450-000-910.010	Workers Comp Insurance	386.00	386.11	0.00	(0.11)	100.03
450-000-930.000	Outside Services (RMLB)	0.00	83.00	0.00	(83.00)	100.00
450-000-930.050	Computer Services	50.00	5.94	0.00	44.06	11.88
450-000-940.000	Rentals - Equipment	2,200.00	664.05	0.00	1,535.95	30.18
450-000-956.000	Miscellaneous	500.00	0.00	0.00	500.00	0.00
450-000-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		61,156.00	33,302.09	4,092.83	27,853.91	54.45
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		80,583.00	80,277.95	29.59	305.05	99.62
TOTAL EXPENDITURES		61,156.00	33,302.09	4,092.83	27,853.91	54.45
NET OF REVENUES & EXPENDITURES		19,427.00	46,975.86	(4,063.24)	(27,548.86)	241.81

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	01/31/2021 (ABNORMAL)	MONTH	01/31/2021 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
494-000-402.030	Captured DDA-CITY	26,174.00		26,174.25		0.00		(0.25)	100.00
494-000-402.031	Captured DDA-LIBRARY	4,740.00		4,731.42		0.00		8.58	99.82
494-000-402.032	Captured DDA-Capital Impr	2,091.00		2,090.92		0.00		0.08	100.00
494-000-402.033	Capture DDA-Fire Reserve	2,091.00		2,090.92		0.00		0.08	100.00
494-000-402.034	Capture-DDA-Solid Waste	2,718.00		2,718.30		0.00		(0.30)	100.01
494-000-402.045	Captured DDA-COUNTY	12,591.00		13,035.27		0.00		(444.27)	103.53
494-000-402.060	Captured Tax - AdVal Pers - City	2,044.00		2,044.42		0.00		(0.42)	100.02
494-000-402.061	Captured Tax - AdVal Pers - Library	370.00		369.48		0.00		0.52	99.86
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	163.00		163.35		0.00		(0.35)	100.21
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	163.00		163.35		0.00		(0.35)	100.21
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	212.00		212.35		0.00		(0.35)	100.17
494-000-402.065	Captured Tax - AdVal Pers - County (All)	983.00		1,018.02		0.00		(35.02)	103.56
494-000-569.000	Local Grants	5,305.00		6,827.81		0.00		(1,522.81)	128.71
494-000-569.010	Local Donations	0.00		1,075.00		0.00		(1,075.00)	100.00
494-000-664.020	Interest Earned - Investments	0.00		379.13		19.91		(379.13)	100.00
494-000-694.000	Miscellaneous Revenue	200.00		0.00		0.00		200.00	0.00
494-000-694.022	DDA - Farmers Market Entry Fee	1,250.00		1,545.00		0.00		(295.00)	123.60
494-000-694.025	DDA - Sale of Merchandise	0.00		63.36		0.00		(63.36)	100.00
494-000-694.026	DDA - Special Event Revenues	300.00		0.00		0.00		300.00	0.00
TOTAL REVENUES		61,395.00		64,702.35		19.91		(3,307.35)	105.39
Expenditures									
494-000-703.000	Salaries/Wages - Full Time Employees	19,405.00		8,983.36		1,284.56		10,421.64	46.29
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,401.00		616.17		86.92		784.83	43.98
494-000-715.010	Health Insurance Premiums	3,070.00		1,875.43		255.79		1,194.57	61.09
494-000-715.013	Health Insurance - HSA - Employer Paid	1,461.00		819.82		0.00		641.18	56.11
494-000-715.015	Life Insurance	2.00		0.98		0.14		1.02	49.00
494-000-718.000	Retirement Benefits	344.00		28.52		8.04		315.48	8.29
494-000-724.000	Medical Insurance Opt Out	47.00		24.94		3.95		22.06	53.06
494-000-730.000	Postage	0.00		52.10		0.00		(52.10)	100.00
494-000-775.000	Supplies - Repairs and Maintenance	100.00		20.00		0.00		80.00	20.00
494-000-801.030	Professional Services - Audit	67.00		66.78		12.82		0.22	99.67
494-000-900.000	Printing and Publishing	3,600.00		305.00		0.00		3,295.00	8.47
494-000-910.000	Liability Insurance	521.00		581.37		0.00		(60.37)	111.59
494-000-910.010	Workers Comp Insurance	166.00		165.85		0.00		0.15	99.91
494-000-930.000	Outside Services (RMLB)	500.00		85.00		0.00		415.00	17.00
494-000-930.050	Computer Services	50.00		5.94		0.00		44.06	11.88
494-000-940.000	Rentals - Equipment	200.00		0.00		0.00		200.00	0.00
494-000-956.000	Miscellaneous	800.00		139.98		0.00		660.02	17.50
494-000-956.021	Special Events	1,000.00		316.41		0.00		683.59	31.64
494-000-957.022	DDA Farmers Market Expense	425.00		226.83		10.00		198.17	53.37
494-000-957.025	DDA Christmas Ornament Costs	800.00		0.00		0.00		800.00	0.00
494-000-960.000	Education & Training - Professional	250.00		75.00		0.00		175.00	30.00
494-000-962.000	Memberships & Dues	3,100.00		225.00		0.00		2,875.00	7.26
494-908-991.000	Principal Payment - Interfund Loans	11,783.00		6,873.44		981.92		4,909.56	58.33
494-908-995.000	Interest Payment - Interfund Loans	478.00		278.81		39.83		199.19	58.33
TOTAL EXPENDITURES		49,570.00		21,766.73		2,683.97		27,803.27	43.91

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	01/31/2021 (ABNORMAL)	MONTH 01/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:									
TOTAL REVENUES		61,395.00		64,702.35		19.91		(3,307.35)	105.39
TOTAL EXPENDITURES		49,570.00		21,766.73		2,683.97		27,803.27	43.91
NET OF REVENUES & EXPENDITURES		11,825.00		42,935.62		(2,664.06)		(31,110.62)	363.09
TOTAL REVENUES - ALL FUNDS		5,857,374.00		1,877,516.84		660,769.17		3,979,857.16	32.05
TOTAL EXPENDITURES - ALL FUNDS		5,832,914.82		1,821,101.43		50,564.91		4,011,813.39	31.22
NET OF REVENUES & EXPENDITURES		24,459.18		56,415.41		610,204.26		(31,956.23)	230.65

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 01/31/2021
 % Fiscal Year Completed: 58.90

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GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2021 NORMAL (ABNORMAL)	MONTH 01/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	25,396.00	25,961.75	0.00	(565.75)	102.23
GRANTS	STATE & FEDERAL GRANTS	5,100,000.00	1,659,908.00	654,053.00	3,440,092.00	32.55
INTEREST	INTEREST & RENTS	0.00	0.10	0.00	(0.10)	100.00
TRANSFER	FUNDS TRANSFERS	80,000.00	46,666.69	6,666.67	33,333.31	58.33
OTHER	OTHER	510,000.00	0.00	0.00	510,000.00	0.00
TOTAL REVENUES		5,715,396.00	1,732,536.54	660,719.67	3,982,859.46	30.31
Expenditures						
000	OPERATIONS	87,282.00	51,965.73	3,990.55	35,316.27	59.54
908	DEBT SERVICE	16,625.00	9,697.87	1,385.41	6,927.13	58.33
970	CAPITAL OUTLAY	5,618,281.82	1,704,369.01	38,412.15	3,913,912.81	30.34
TOTAL EXPENDITURES		5,722,188.82	1,766,032.61	43,788.11	3,956,156.21	30.86
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		5,715,396.00	1,732,536.54	660,719.67	3,982,859.46	30.31
TOTAL EXPENDITURES		5,722,188.82	1,766,032.61	43,788.11	3,956,156.21	30.86
NET OF REVENUES & EXPENDITURES		(6,792.82)	(33,496.07)	616,931.56	26,703.25	493.11

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
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GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2021 NORMAL (ABNORMAL)	MONTH 01/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
INTEREST	INTEREST & RENTS	0.00	365.48	29.59	(365.48)	100.00
OTHER	OTHER	80,583.00	79,912.47	0.00	670.53	99.17
TOTAL REVENUES		80,583.00	80,277.95	29.59	305.05	99.62
Expenditures						
000	OPERATIONS	61,156.00	33,302.09	4,092.83	27,853.91	54.45
TOTAL EXPENDITURES		61,156.00	33,302.09	4,092.83	27,853.91	54.45
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		80,583.00	80,277.95	29.59	305.05	99.62
TOTAL EXPENDITURES		61,156.00	33,302.09	4,092.83	27,853.91	54.45
NET OF REVENUES & EXPENDITURES		19,427.00	46,975.86	(4,063.24)	(27,548.86)	241.81

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2021 NORMAL (ABNORMAL)	MONTH 01/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
TAXES	TAXES	54,340.00	54,812.05	0.00	(472.05)	100.87
INTEREST	INTEREST & RENTS	0.00	379.13	19.91	(379.13)	100.00
OTHER	OTHER	7,055.00	9,511.17	0.00	(2,456.17)	134.81
TOTAL REVENUES		61,395.00	64,702.35	19.91	(3,307.35)	105.39
Expenditures						
000	OPERATIONS	37,309.00	14,614.48	1,662.22	22,694.52	39.17
908	DEBT SERVICE	12,261.00	7,152.25	1,021.75	5,108.75	58.33
TOTAL EXPENDITURES		49,570.00	21,766.73	2,683.97	27,803.27	43.91
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		61,395.00	64,702.35	19.91	(3,307.35)	105.39
TOTAL EXPENDITURES		49,570.00	21,766.73	2,683.97	27,803.27	43.91
NET OF REVENUES & EXPENDITURES		11,825.00	42,935.62	(2,664.06)	(31,110.62)	363.09
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		5,857,374.00	1,877,516.84	660,769.17	3,979,857.16	32.05
TOTAL EXPENDITURES - ALL FUNDS		5,832,914.82	1,821,101.43	50,564.91	4,011,813.39	31.22
NET OF REVENUES & EXPENDITURES		24,459.18	56,415.41	610,204.26	(31,956.23)	230.65