

**MINUTES**  
**Plainwell City Council**  
**August 22, 2016**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Invocation was given by Matt Hooper of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Overhuel, Councilman Keeler, Councilman Keeney and Councilwoman Steele. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes and Summary of the 08/08/2016 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. General Public / County Commissioner:  
Frank Baker, candidate for Allegan County Sheriff, introduced himself.  
Bob Genetski, candidate for Allegan County Clerk, introduced himself and spoke briefly about his ideas for enhancing the County Clerk's Office, if elected.
7. Agenda Amendments: None.
8. Mayor's Report  
The Mayor congratulated all of the Olympians.
9. Recommendations and Reports:
  - A. Treasurer Kelley briefed Council on the resignation of Sharon Schaafsma from the Parks & Trees Commission and introduced Matthew Bradley, who spoke of his attraction of Plainwell and his desire to serve. Mayor Brooks appointed Mr. Bradley to complete Sharon Schaafsma's term, thanking Sharon for having served so well.  
**A motion by Keeler, supported by Steele to confirm the appointment of Matthew Bradley to the Parks & Trees Commission. On a voice vote, all in favor. Motion passed.**
  - B. Treasurer Kelley noted that the Cub Scout Pack 3024 was hosting recurring scout sign up events, with two scheduled in September 2016 in Pell Park with fun and games.  
**A motion by Steele, supported by Keeler, to approve Special Event Permits 2016-014 and 2016-015 for the September 20 and 25, 2016 Cub Scout Pack 3024 scout sign up events. On a voice vote, all in favor. Motion passed.**
  - C. Treasurer Kelley introduced Lisa Briskorn, Customer Account Manager from Chef Container who discussed the recycling industry and the increased costs incurred by Chef since letting the contract with the City of Plainwell in 2012. The losses have been absorbed by Chef, but they are now asking for a modification to the existing contract by increasing the monthly charge by \$0.45 per household. Treasurer Kelley noted that this

is an increase of \$6,318 over a one-year period. Lisa noted the Gun Plain and Otsego Townships have recently adopted similar increases. City Manager Wilson asked if other municipalities served by Chef had been approached and Lisa confirmed that all municipalities in Allegan County had been approached and all supported the requests. Councilman Overhuel noted some concerns about the service experience, particularly for bulk pickup, to which Lisa responded that Chef is aware of the problems and is working diligently to better educate the citizens about what is acceptable for both recycling and for bulk pickup, noting that a recycling newsletter is planned to educate everyone about recycling and that the Chef team is planning to run the bulk pickup routes the day before they are scheduled to being to tag any unacceptable items. Council was reminded that this is Year 5 of the 5-year contract with Chef. Treasurer Kelley and City Manager Wilson noted that the budget has attempted to accommodate this request, but not to the full \$6,318 cost. It was also noted that the Solid Waste Fund has little in available fund balance.

**A motion by Keeler, supported by Overhuel, to approve the contract modification to increase the monthly charge by \$0.45/household, with a current budget year cap of \$6,000. On a roll call vote, all in favor. Motion passed.**

- D. Personnel Manager Lamorandier noted the Council is being asked to update the language of the Family Medical Leave Act Policy, incorporating mostly language changes, as well as the Non Work-Related Medical Leave Policy, which removes all references to the word “disability”.

**A motion by Steele, supported by Overhuel, to approve the changes to the FMLA and the Non-Work Related Medical Leave policies as presented. On a voice vote, all in favor. Motion passed.**

- E. Superintendent Updike briefed Council on pre-fab chemical storage buildings that were constructed in the late 1980s and should be replaced to gain safety and efficiency benefits.

**A motion by Steele, supported by Keeler, to approve the purchase of replacement chemical storage buildings from USA Bluebook for \$25,269.20. On a roll-call vote, all in favor. Motion passed.**

- F. Superintendent Updike briefed Council on the ongoing need to haul the biosolid waste from the plant and that bids were opened for a 5-year contract for the service in accordance with policy.

**A motion by Steele, supported by Keeler, to approve the 5-year contract with Bio-Tech Agronomics for hauling biosolids for a total contract cost of \$99,422.00. On a roll-call vote, all in favor. Motion passed.**

- G. Superintendent Updike briefed Council on the ongoing chemical and monitoring needs for chlorine sulfur dioxide in the Water Renewal Plant and the sole reliable source for obtaining the chemicals and monitoring hardware.

**A motion by Keeler, supported by Steele, to approve the annual purchase of plant chemical feed and monitoring hardware from RS Technical Service for \$4,744.68. On a roll-call vote, all in favor. Motion passed.**

10. Communications:

**A motion by Steele, seconded by Overhuel to accept and place on file the July 2016 WR and DPS Reports, and the Parks & Trees Minutes from June 16 and August 11, 2016. On a voice vote, all in favor. Motion passed.**

11. Accounts Payable:

**A motion by Keeler, supported by Keeney, that the bills be allowed and orders drawn in the amount of \$582,594.35 for payment of same. On a roll call vote, all in favor. Motion passed.**

12. Public Comments

None.

13. Staff Comments

Personnel Manager Lamorandier congratulated and welcomed Matthew Bradley to the Parks & Trees Commission.

Superintendent Updike noted that the city is preparing for the large paving projects in September.

Economic Development Manager Siegel noted that the public hearing for the Master Plan Update has been postponed until September 21, 2016 at 7pm. She also noted an August 30 ribbon cutting at 4pm for Bridges of Hope at 104 E. Grant. She also remarked that the voting is open for the photo contest.

Chief Bomar noted that the department is selling some old fire apparatus on the state's auction site and that they are welcoming an intern who is interested in working in law enforcement. He also noted that the Red Cross is planning a tour of the city in September giving away and installing smoke detectors.

Treasurer Kelley noted that the auditors are coming.

City Manager Wilson welcomed Matthew Bradley and noted that the city has been challenged by the city of Otsego at its upcoming Gus Macker basketball tournament.

14. Council Comments:

Councilwoman Steele and Mayor Pro-Tem both welcomed Matthew Bradley to the Parks & Trees Commission

15. Adjournment:

**A motion by Steele, supported by Keeler to adjourn the meeting at 7:44 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley

Deputy City Clerk/City Treasurer