

# City of Plainwell



Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821 Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA

### Plainwell City Council

### Monday, June 11, 2018

### 7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 05/29/2018 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
  - A. **Special Event Permit 2018-05 – Plainwell Days Festival**

Council will consider approving the Special Event Permit for the Plainwell Days Festival July 6 through July 8, 2018.
  - B. **WR – Emergency Purchase of Polymer Mixer**

Council will consider confirming the emergency purchase of a replacement polymer mixer from SPX Flow US LLC for \$4,303.00.
  - C. **DPW – Bucket Truck Repair Modification**

Council will consider amending the project to repair to bucket truck with Aerial Hydraulic Repair, Inc. for a total project cost of \$7,771.05.
  - D. **Prince Street Extension – Change Order #3 and Final Pay Request #3**

Council will consider approving Change Order #3 reducing the project cost by \$10,747.35 and approving Pay Request #3 for \$46,920.53, subject to final inspections.
  - E. **Draft BRA/TIFA/DDA Budget**

Council will consider the draft BRA/TIFA/DDA budgets for approval.
  - F. **Set Public Hearing – 2018/2019 City Budget**

Council will consider setting a Public Hearing for Monday June 25, 2018 at 7:00pm for consideration and adoption of the 2018/2019 Plainwell City Budget.
11. **Communications:** The May 2018 Investment and Fund Balance Reports, and the Draft May 8, 2018 BRA/TIFA/DDA Minutes.
12. **Accounts Payable - \$59,298.50**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

The Island City

*The City of Plainwell is an equal opportunity provider and employer*

**MINUTES**  
**Plainwell City Council**  
**May 29, 2018**

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Matt Hooper from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-Tem Steele, Councilman Overhuel, and Councilman Keeney. Absent: Councilman Keeler and Mayor Brooks.
5. Approval of Minutes/Summary:  
**A motion by Overhuel, seconded by Keeney, to accept and place on file the Council Minutes and Summary of the 05/14/2018 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. General Public Comments: None.
7. County Commissioner Report:  
County Commissioner Don Black highlighted a recent discussion by the County Board about recreational marijuana use and related health issues, as well as potential tribal land acquisitions.
8. Agenda Amendments: None.
9. Mayor's Report: None
10. Recommendations and Reports:
  - A. City Manager Wilson introduced business owner Mike Kalavitz who gave a brief history of his company, Gecko Products, including its relocation to Plainwell from Allegan. His company makes safety equipment for off-road vehicles and heavy rolling stock. They are relocating to the former Baker Agency location on Industrial Parkway and are adding a 10,000 square foot for extra work space and storage. The Planning Commission reviewed all of the plans and held a Public Hearing and recommends approval.  
**A motion by Keeney, seconded by Overhuel, to approve the site plan for a pole barn addition for Gecko Products at 962 Industrial Parkway. On a voice vote, all in favor. Motion passed.**
  - B. City Clerk/Treasurer Kelley reported a requirement by the Michigan Department of Transportation for each municipality to designate one person as Street Administrator for the Act 51 Street Funding Program. With the recent retirement of the former Street Administrator, the Council needs to formally designate the new DPW Superintendent as the city's Street Administrator.  
**A motion by Overhuel, seconded by Keeney, to adopt Resolution 18-16 designating DPW Superintendent Robert Nieuwenhuis as the city's Act 51 Street Administrator. On a voice call vote, all in favor. Motion passed.**
  - C. Superintendent Nieuwenhuis reported having opened bids from five (5) firms for the 2018 street paving program. Chart Street from Main to Hicks and Wedgewood Drive will be paved in the summer of 2018. The bids were evaluated and Superintendent Nieuwenhuis recommends the low bidder, Wyoming Asphalt. City Manager Wilson noted that the bids included costs for the company to raise the manhole covers during construction and reported that city staff had done that in the past. The 2017 paving project was delayed by the contractor after the manholes had been raised causing concerns by the affected residents. It was recommended that Council consider including the cost of the company raising the manhole covers in its motion for the project.  
**A motion by Keeney, seconded by Overhuel, to approve the project to pave East Chart Street and Wedgewood Drive, and for raising manholes and storm drains, with Wyoming Asphalt in an amount not to exceed \$108,000. On a roll-call vote, all in favor. Motion passed.**

11. Communications:

**A. A motion by Overhuel, seconded by Keeney, to accept and place on file the Draft May 16, 2018 Planning Commission Minutes. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

**A motion by Keeney, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$85,456.79 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments None.

14. Staff Comments

Superintendent Nieuwenhuis reported more progress with the Dog Park – fences are being installed and hydro-seeding should be done by week's end. The seeds will need 6 to 8 weeks before the dogs could run on it. He also reported the infrared patch work would begin very soon, starting with the most heinous potholes.

Superintendent Pond reported a recent plant inspection that showed everything was within acceptable limits and only noted minor changes to be made.

Community Development Manager Siegel reported having received grant funds for the upcoming Sesquicentennial Celebration and the Farmer's Market.

City Manager Wilson reported that the city's long-time attorney will be transitioning to a full-time position with the City of Wyoming and is working to transition the city's ongoing issues to different staff at the firm. The city continues to work with Consumers Energy to move the power poles along the river, which is needed for the cleanup work that Weyerhaeuser plans to begin this summer. He also reported that the Rotary is applying for a grant which may be used for pavilion upgrades at Lower Cook Park..

15. Council Comments: None.

16. Adjournment:

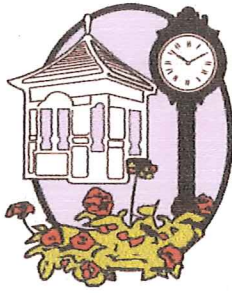
**A motion by Keeney, seconded by Overhuel, to adjourn the meeting at 7:41 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

**SUMMARY**  
**Plainwell City Council**  
**May 29, 2018**

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:00 PM in Council Chambers at City Hall.
2. Invocation given by Matt Hooper from Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Steele, Overhuel and Keeney. Absent: Keeler and Brooks.
5. Approved Minutes/Summary of the 05/14/2018 regular meeting.
6. Approved site plan for Gecko Products at 962 Industrial Parkway for a 10,000 square foot addition..
7. Adopted Resolution 18-16 designating DPW Superintendent Robert Nieuwenhuis at the city's Act 51 Street Administrator.
8. Approved the 2018 Paving Project with Wyoming Asphalt in an amount not to exceed \$108,000 to pave East Chart Street and Wedgewood Drive.
9. Accepted and placed on file the Draft May 16, 2018 Planning Commission Minutes.
10. Approved Accounts Payable for \$85,456.79.
11. Adjourned the meeting at 7:41 pm.

Submitted by,  
Brian Kelley  
City Clerk/Treasurer



Permit No: 2018-05

Please complete this application to request a special event permit. Applications are processed in 21-30 days. If the application is approved, a permit will be mailed to the applicant. If the application is not approved, the applicant will be notified by phone. There is a \$5.00, non-refundable, administrative processing fee.

**Applicant Information:**

Sponsoring Organization: <i>Plainwell Days Festival</i>	
Contact Name: <i>TRACEE DUNLOP</i>	Email: <i>tdunlop1014@gmail</i>
Address: <i>118 E. Bridge St Plainwell</i>	
Daytime Phone: <i>209. 365-4890</i>	Evening Phone: <i>Same</i>

**Event Information:**

Type of Event: *Annual Festival*

Describe in Detail the Activities Planned: *See attached info.*

Location in Which Event will be Held: *City of Plainwell*

	Date	Time	Day of Week
Setup	<i>7-5</i>	<i>PM</i>	<i>Thursday -</i>
Event Starts	<i>7-6</i>	<i>AM 8:00</i>	<i>Friday</i>
Event Ends	<i>7-8</i>	<i>5 - PM</i>	<i>Sunday</i>
Dismantle	<i>7-8 + 7-9</i>	<i>AM</i>	<i>Sunday - Monday</i>

*Stage - canopy*

Number of People Expected to Attend the Event:





# COPY

First off THANK YOU! To the City, Police and DPW.

We will have shuttles (Golf Carts) for us and two for the Police and will store them at night at the Police Dept.

We will have 6' fencing around the community tent area for Sips on the River & Comedy Night by Canopeum

We would like Police helping with people crossing the road by Carnival

We will have port a jans at the Carnival, Hicks St. and Fannie Pell

We will have dumpsters at Carnival and behind Warnaments (We will be responsible for clean up)

Skerbecks will roll into town \_\_\_\_\_ and stay at Preferred Plastics. They are leaving Sunday AM. (only two days of Carnival)

Please see attached insurance.

## Thursday July 5<sup>th</sup> (no events that night)

Close FP parking lot  
Wednesday Night

Stage brought in around 4:00 pm to Fannie Pell by City of Wayland

Fencing and canopy 40x40 set up in Fannie Pell around 10 AM. by Canopeum Free standing.

Fencing for Carnival: set up by DPW Please. Along M-89 with cross walk

Picnic table brought over to Fannie Pell by DPW please.

We would like 2 or 3 picnic table at Hicks Park and the rest at Fannie Pell please DPW

\*Would like help setting up 20X20 tent in Jenson Park for Petting Zoo DPW (Miss Dig)?

We will need permission for electric for stage DPW & City (like last time from box on Plainwell Auto)

We will need Police during festival please.

- Varley Assign MP. to Carnival Detail  
- Foot Patrol

Would like to use GHD parking lot for event parking.

Allegan St Lot



## Friday:

### Road closures:

By Hicks Park/William Crisp 8:00 am for Arts & Crafts

Back of Auto Zone

N. Main closed down at 8:30 am by Main light, Sherwood, Bannister and walkway for walkers to Carnival

### Fencing:

Sips on the River, we will take care of that

For the Carnival (DPW Thursday)

### Events:

Carnival Mill parking lot would like street crossing blocked with police

Arts & Craft 9-4 Hicks park need 2-3 picnic table on Hicks

Bingo 9-9 Calico Rabbit

Story Time Hicks Park

Senior Expo 10-2 Fannie Pell

Community tent Fannie Pell will need picnic table brought there (entertainment all day)

Something big on N. Main 10-2 \_\_\_\_\_ TBA \_\_\_\_\_

Geocaching throughout town all day

Dance Kraze 1-3 pm Stage

Prince & Princess Contest Stage 6-7 pm

Corn hole tournament N. Main 6-8

Comedy Show & Brews 7-10 pm Fannie Pell





## Saturday

### Road Closures:

*N. Main st at from the night before*

*S. Main st. 8:30 AM – 3:00 – PM*

### Events:

*Car Show 9-3 N. Main St.*

*Bike show 9-3 N. Main St.*

*Arts & Crafts 9-4 Hicks Park*

*Carnival all day*

*Kids Games 10-2 S. Main St.*

*Petting Zoo 10-2 S Main St. Jensen Park*

*Car demolition TBA? S Main St.*

*Sips on the River 1-10 Fannie Pell*



NO CARNIVAL SUNDAY

## Sunday: FAMILY FUN DAY!

### BIG DAY!!

#### Road closures:

*N. Main St. Sherwood, at the light, and Bannister*

*Open all others, Carnival will be gone.*

#### Events:

*Sunrise Service on the Stage 8 or 9 am*

*Pancake breakfast 8-11*

*Nelson Brothers Country band Stage*

*Tractor Show 10-2*

*Touch a Truck 10-2*

*Home Depot 11-12*

*DNR 11-12*

*Face painting 11-1*

*Super Hero's 11-2*

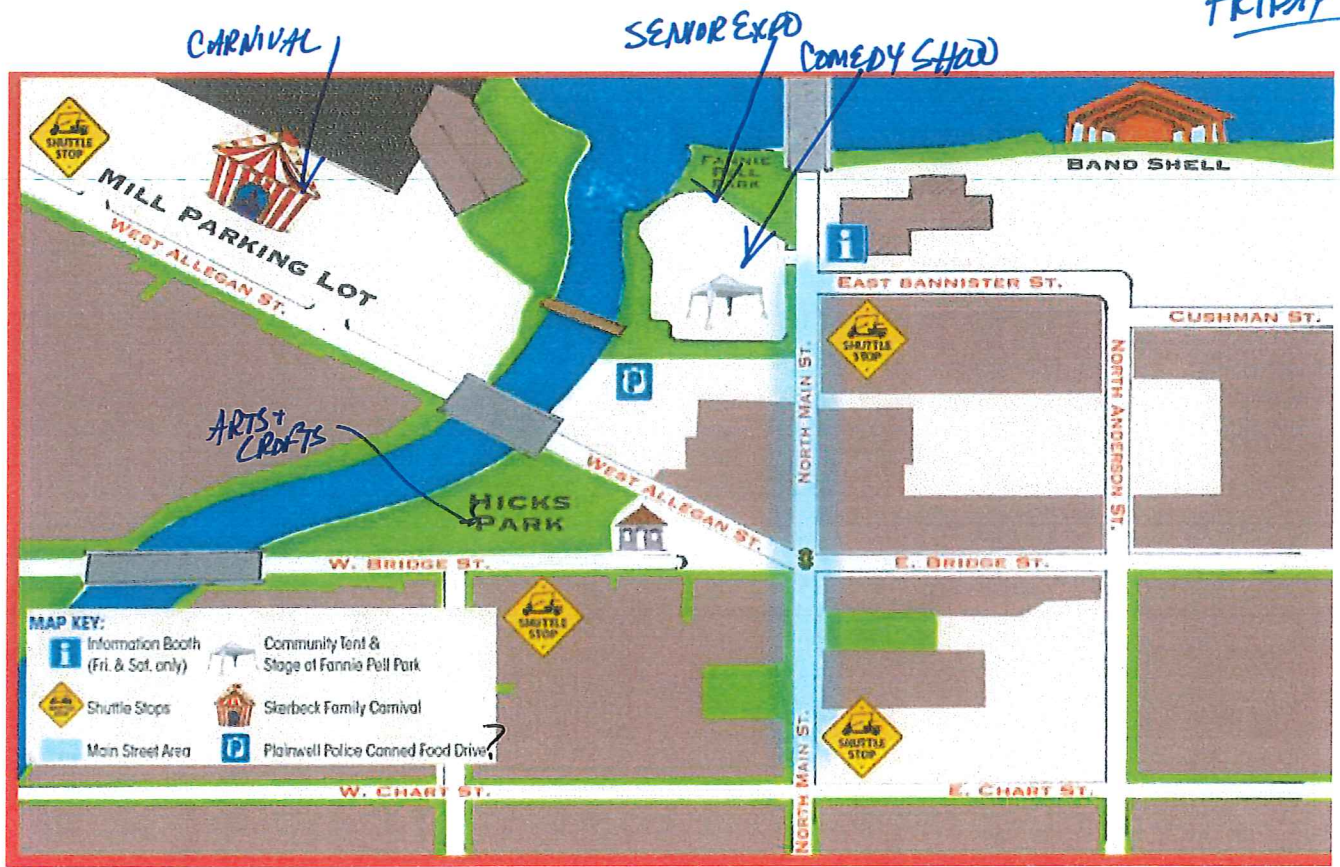
*Ghost Busters 11-2*

*Sticks & Stones 11-1*

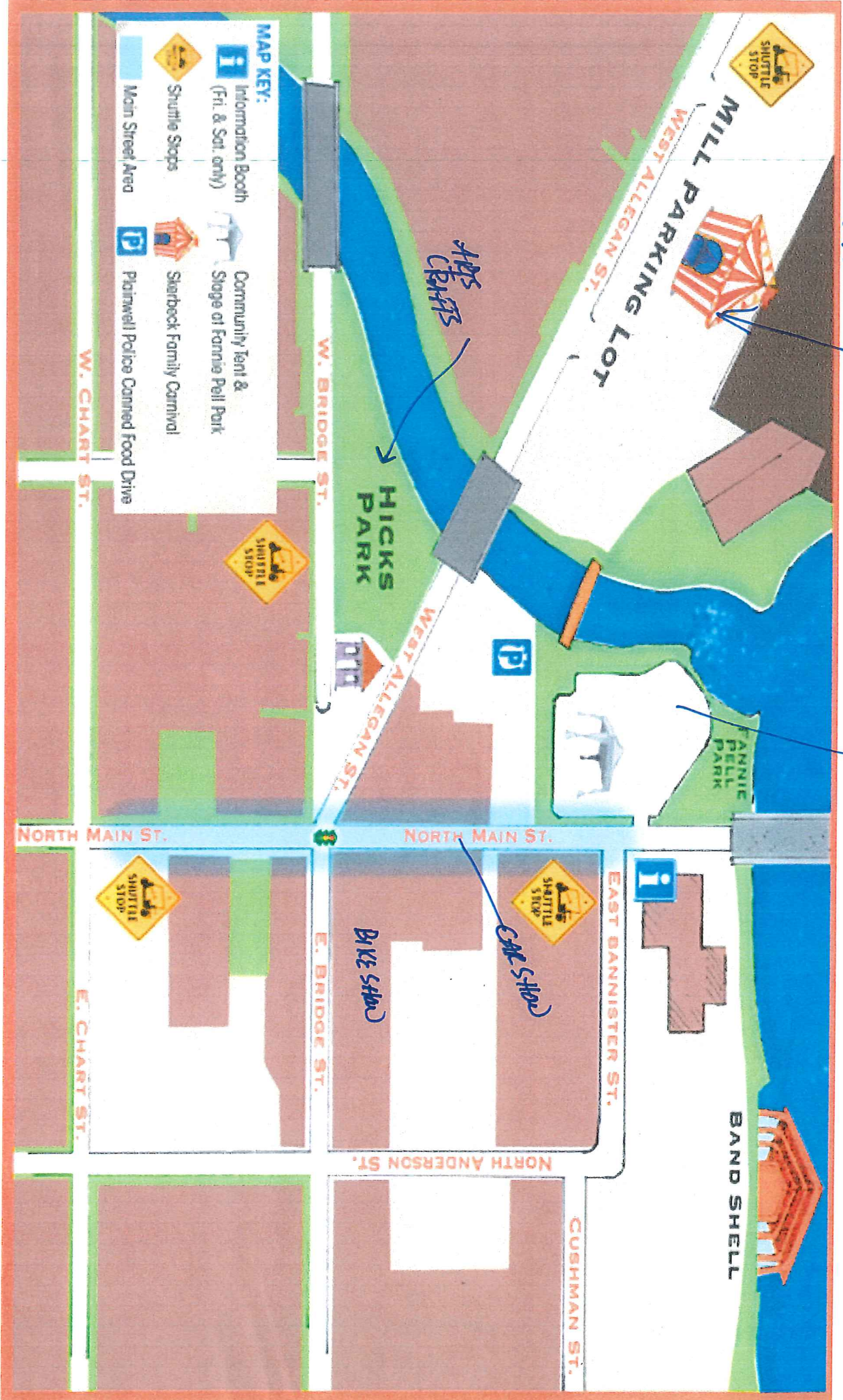
*Free kids ID's 11-2*

*Free hot dogs (Hardings) Ice cream (Deans) to the first 100 kids*

FRIDAY







CARPUSAL

HIPS CRAPPS

SIBS ON THE RIVER

CAR SHOW

BIKE SHOW

STIVERT

**MAP KEY:**

- Information Booth (Fri. & Sat. only)
- Shuttle Stops
- Main Street Area
- Community Tent & Stage of Fannie Bell Park
- Sherbeck Family Carnival
- Plainwell Police Canned Food Drive

W. CHART ST.

NORTH MAIN ST.

NORTH MAIN ST.

E. CHART ST.

NORTH ANDERSON ST.

CUSHMAN ST.

W. BRIDGE ST.

WEST ALLEGAN ST.

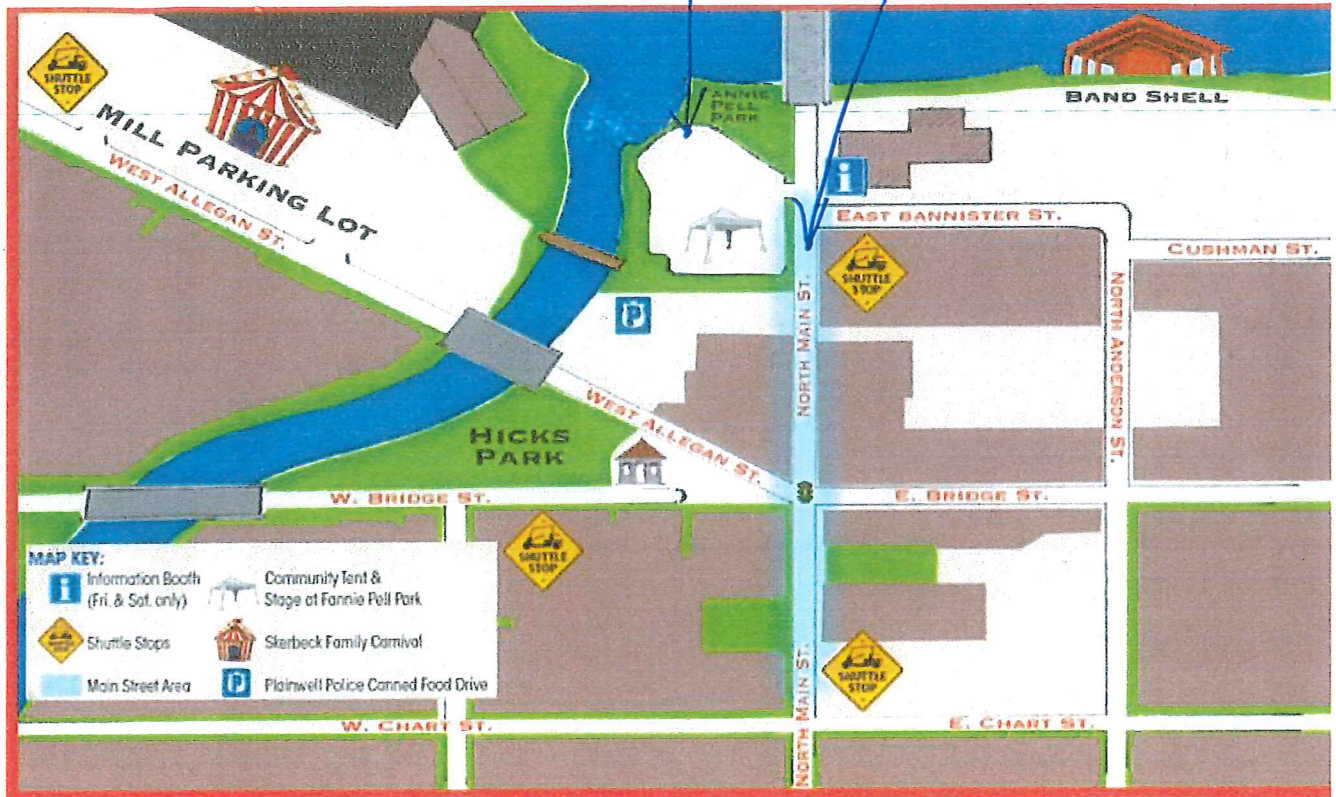
MILL PARKING LOT  
WEST ALLEGAN ST.

HICKS PARK

FANNIE BELL PARK

BAND SHELL





*First off THANK YOU! To the City, Police and DPW.*

*We will have shuttles (Golf Carts) for us and two for the Police and will store them at night at the Police Dept.*

*We would like fencing for the Carnival (enclosed) DPW*

*We will have 6' fencing around the community tent area for Sips on the River*

*We would like 2 or 3 picnic table at Hicks Park and the rest at Fannie Pell please DPW*

*We will need permission for electric for stage DPW & City (like last time)*

*We would like Police helping with people crossing the road by Carnival*

*We will have port a jons at the Carnival, Hicks St. and Fannie Pell*

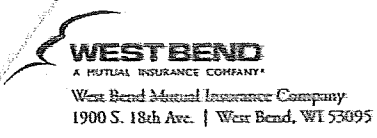
*We will have dumpsters at Carnival and behind Warnaments (We will be responsible for clean up)*

*Skerbecks will roll into town July 4<sup>th</sup> out July 8<sup>th</sup> and stay at Preferred Plastics. They are leaving Sunday AM. (only two days of Carnival)*

*We would like to use Jensen Park for the Petting Zoo and put a 20x20 tent up. Do we need to contact Miss Dig?*

*Please see attached insurance.*





New Business - Quote Proposal

**Liquor Liability Policy Declarations**

**Customer Number:** 1000007478      **Policy Period:** 07/06/2018 to 07/09/2018  
**Policy Number:** A444125 00      at 12:01 AM Standard Time at Your Mailing Address Shown Below

<b>Named Insured and Address:</b> Island City Festival 118 E Bridge St Plainwell, MI 49080-1718	<b>Agency Name and Address:</b> KEN BLEEKER AGENCY INC P O BOX 145 MARTIN, MI 49070 269-672-5228	21069
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Insured is a(n) Corporation

**Limits of Insurance**

Aggregate Limit	\$1,000,000
Each Common Cause Limit	\$1,000,000

See attached Forms Schedule for forms and endorsements applicable to this coverage.



**Commercial General Liability Coverage Declarations**

Customer Number: 1000007478  
Policy Number: A441703 00

Policy Period: 07/06/2018 to 07/09/2018  
at 12:01 AM Standard Time at Your Mailing Address Shown Below

**Named Insured and Address:**  
Island City Festival  
118 E Bridge St  
Plainwell, MI 49080-1718

**Agency Name and Address:** 21069  
KEN BLEEKER AGENCY INC  
P O BOX 145  
MARTIN, MI 49070  
269-672-5228

*Insured is a(n) Corporation*

**Limits of Insurance**

General Aggregate Limit (other than Products/Completed Operations)	\$2,000,000
Products/Completed Operations Aggregate Limit	\$2,000,000
Each Occurrence Limit	\$1,000,000
Personal and Advertising Injury Liability Limit	\$1,000,000
Damage to Premises Rented to You Limit	\$100,000
Medical Expense Limit, Any One Person	Excluded

See attached Forms Schedule for forms and endorsements applicable to this coverage.

**HOLD HARMLESS AGREEMENT**

Title of Event: Plainwell Days Festival Date of Event: 7-6/7-8-2018

Name of Applicant: TRACEE DUNLOP

Address: 118 E. Bridge Phone: 269-365-4890

Name of Event Sponsor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**HOLD HARMLESS AGREEMENT**

This special event applicant or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Plainwell (hereafter called "City") for all loss incurred by it in repairing or replacing damage to City property proximately caused by the permittee, its officers, employee, agents, monitors, or any other persons attending or forming the special event who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted event, which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors, or any other persons attending or joining in the event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in an event are not considered by that reason alone to be "under the control" of the permittee.

I understand and agree to comply with all the terms of the above Hold Harmless Agreement if my application has been approved and all special conditions and required advance payment have been met.

Signature of Permittee(s) Tracee Dunlop Date: 5-24-18

Signature of Officer of Sponsoring Organizations: Tracee Dunlop Date: 5-24-18  
Title: President

I declare under penalty of perjury that the information provided in this application is correct.

Signature of Applicant: Tracee Dunlop Date: 5-24-18

**AFFIDAVIT OF APPLICANT (TO BE COMPLETED BY ALL APPLICANTS)**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief and I have read, understand, and agree to abide by the rules and regulations and I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager

**\*\*Office Use Only\*\***

Permit Approved: YES NO  
Name and Title:  
Comments:

Rick Brooks, Mayor  
Lori Steele Mayor Pro-Tem  
Roger Kenney, Council Member  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
[www.plainwell.org](http://www.plainwell.org)



Bryan D. Pond, Superintendent  
129 Fairlane Street  
Plainwell, Michigan 49080  
Phone: 269-685-5153  
Fax: 269-685-1994  
Email: [BPond@plainwell.org](mailto:BPond@plainwell.org)

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6/7/2018

To: Erik Wilson, City Administrator  
From: Bryan Pond, Superintendent WR  
Cc: Brian Kelley City Treasurer  
RE: Emergency Purchase of Polymer Mixer

We use polymer to aid the settling of particulate solids in our final clarifiers, and keep the solids from entering the Kalamazoo River.

Due to the nature of how polymer works mixing is essential to activating the chemical.

The gear box failed as this particular piece of equipment has run non-stop since 2013.

I have placed the equipment on order for \$4,303 and I am requesting council's approval of the expenditure from budget line item 590-540-775.

Mattoon & Lee Equipment, Inc  
23943 Industrial Park Drive  
Farmington | Michigan | 48335 | United States  
Phone: 1-248-478-4070 | Fax: 1-248-478-4074 |

Attention: Bryan Pond  
Plainwell WWTP

Date: 6/5/2018

Project Name: Plainwell ECL Mixer

Quote Number: 142028339

## Proposal Summary

### Primary Solution

Item	Size/Description/Scope of Supply	Price	Qty.	Sub Total
1	Lightnin Mixer Model X5Q50	\$4,303.00	1	\$4,303.00
<b>Total (US Dollars)</b>				<b>\$4,303.00</b>

### Commercial Terms / Terms of Delivery

Note: In the absence of any specifications, we reserve the right to review any additional requirements and amend our offer accordingly

#### Commercial Terms

Unless otherwise expressly agreed to in writing by SPX FLOW, this quote and any resulting order shall be governed solely and exclusively by the SPX FLOW Standard Terms and Conditions of Sale attached hereto (and also available at <http://www.spxflow.com/terms-conditions>). SPX FLOW hereby expressly rejects the applicability of any and all terms and conditions of Buyer.

**Available to Ship In:** 1 Week After Receipt of Order  
**Delivery Terms\*:** FOB Origin  
**Freight Terms:** Prepay and Add to Invoice  
**Terms of Payment:** 30 Days from Invoice Date  
**Quote Expiration Date:** 7/5/2018

Delivery lead times quoted are based on current production capacity, are subject to stock materials remaining unsold and will be calculated from receipt of clear and actionable order (approval time -if any - is excluded)

### Order Placement

Please Address Purchase Order To:  
SPX Flow US, LLC, Lightnin and Plenty  
Mixers  
c/o Mattoon & Lee Equipment, Inc  
23943 Industrial Park Drive  
Farmington, Michigan 48335 United States

Thank You,

Frank Comer  
Sales Engineer

## Product Details

Item	Size/Description/Scope of Supply	Price	Qty.	Sub Total
1	Lightnin Mixer Model X5Q50	\$4,303.00	1	\$4,303.00
<b>MOTOR/DRIVE SPECIFICATIONS</b>				
Motor Selection	0.50 HP, Standard Duty, Level A, 3 ph, 60 Hz, TEFC, 208-230/460v			
Motor Detail	1.15 S.F., 1725 RPM, Inverter Duty			
<b>MACHINE/SEALING SPECIFICATIONS</b>				
Nominal Operating Speed (RPM)	350.0 RPM			
Shaft Block Out Speed Range	117.45 - 176.18			
Mounting Option	Base Plate			
Drive Shaft/Attachment	Rigid-Rigid Coupling			
Housing Material	Aluminium			
<b>SHAFT SPECIFICATIONS</b>				
Shaft Diameter	1"			
Shaft Length	No Lower Shaft Supplied			
<b>IMPELLER SPECIFICATIONS</b>				
Impeller Quantity	Less Impeller			
<b>OTHER DATA</b>				
CE Certified	No			
Drawing(s)	DS-E-1031, L-18282			

# City of Plainwell



“The Island City”

Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
Web Address: [www.plainwell.org](http://www.plainwell.org)

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To: Erik Wilson, Brian Kelley  
From: Robert Nieuwenhuis  
Subject: 2018 Fleet Maintenance  
Date: June 8, 2018, 2018

The City owns a bucket truck used for various areal tasks throughout the year. This bucket truck requires a yearly inspection and certification to stay in compliance. During the inspection there were various items needing repair. The hydraulic hoses were checked and cracked throughout the system, and in need of replacement to stay in compliance for certification.

Aerial Hydraulic Repair Inc. quoted us \$7,771.05 for all repairs and certification.

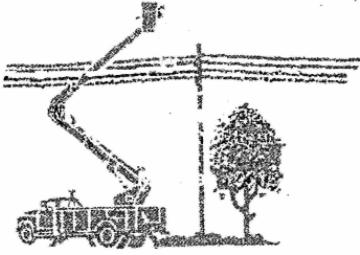
This repair is in the best interest for all employees and the city to have a safe and reliable piece of equipment to use.

Error! Unknown document property name.

[www.plainwell.org](http://www.plainwell.org).

*The City of Plainwell is an equal opportunity provider, and employer*

# ESTIMATE



Prepared by

**Aerial Hydraulic Repair, Inc.**  
 107 N Main Street  
 PO Box 66  
 Casnovia, MI 49318

**Proposal #:** 144  
**Date:** 06/07/2018  
**Terms:** NET 30 Days

Phone: (616) 675-5370 Fax: (616) 675-4108

**Prepared For:**  
 City of Plainwell

**Location:**  
 City of Plainwell

**Contact:**

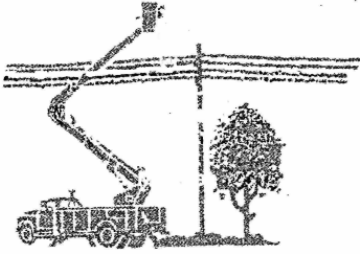
**Proposed Service:**

Trk #7  
 Versalift  
 Model: SST37EIH  
 S/N: DR00116

- Perform annual inspection.
- Disassemble upper boom.
- Replace hoses through catrac in upper boom. (NOTE: lower boom hoses badly weatherchecked.)
- Replace wear pads.
- Reassemble booms.
- Adjust upper control interlock.
- Replace missing pin retainers.
- Adjust hydraulic pressures (too high.)
- Replace filter.
- Top off hydraulic tank.

NAME	DESCRIPTION	QTY	Price/unit	TOTAL
<b>ESTIMATED LABOR</b>	<b>ESTIMATED LABOR</b>	32.5	\$80.00	\$2,600.00
PMINS2	Annual safety inspection	1	\$480.00	\$480.00
DIELECT	Dielectric test	1	\$200.00	\$200.00
MI N/S	Hose/fittings	1	\$1,800.00	\$1,800.00
MI N/S	Hyd filter	1	\$51.05	\$51.05
MI N/S	Misc. grease/lube	1	\$50.00	\$50.00
MI N/S	Wear pads	1	\$260.00	\$260.00

Customer Signature _____	<b>LABOR</b>	\$3,280.00
	<b>SERVICES</b>	\$0.00
	<b>MATERIALS</b>	\$2,161.05
	<b>FREIGHT</b>	\$50.00
	<b>MISC</b>	\$0.00
	<b>SUB TOTAL</b>	<b>\$5,491.05</b>
	<b>SALES TAX</b>	\$0.00
	<b>TOTAL</b>	<b>\$5,491.05</b>



# ESTIMATE

Prepared by

**Aerial Hydraulic Repair, Inc.**  
 107 N Main Street  
 PO Box 66  
 Casnovia, MI 49318

**Proposal #:** 145  
**Date:** 06/07/2018  
**Terms:** NET 30 Days

Phone: (616) 675-5370 Fax: (616) 675-4108

**Prepared For:**  
 City of Plainwell

**Location:**  
 City of Plainwell

**Contact:**

**Proposed Service:**

Trk #7  
 Versalift  
 Model: SST37EIH  
 S/N: DR00116

Replace hoses through lower boom.

\*\*Hoses in lower boom are badly weatherchecked. They will need replacement at next annual inspection if not before.

NAME	DESCRIPTION	QTY	Price/unit	TOTAL
ESTIMATED LABOR	ESTIMATED LABOR	6	\$80.00	\$480.00
MI N/S	Hose/fittings	1	\$1,800.00	\$1,800.00
<b>LABOR</b>				\$480.00
<b>SERVICES</b>				\$0.00
<b>MATERIALS</b>				\$1,800.00
<b>FREIGHT</b>				\$0.00
<b>MISC</b>				\$0.00
<b>SUB TOTAL</b>				<b>\$2,280.00</b>
<b>SALES TAX</b>				\$0.00
<b>TOTAL</b>				<b>\$2,280.00</b>

Customer Signature \_\_\_\_\_





Allegan Office:  
1670 Lincoln Road  
Allegan, MI 49010

Telephone:  
(269)673-8465

Fax:  
(269)927-1300

Website:  
[www.wightman-assoc.com](http://www.wightman-assoc.com)

May 31, 2018

Kalin Construction Co.  
2663 Yore Avenue  
Sodus, MI 49126

Attention: Mr. Robert T. Marvin, Project Manager

**RE: CITY OF PLAINWELL  
PRINCE STREET EXTENSION PROJECT**

Dear Bob:

Enclosed please find three (3) copies of Partial Pay Estimate No. 3 - Final in the amount of \$46,920.53 and Change Order No. 3 for a *decrease* to the contract in the amount of \$10,747.35 for the above referenced project. Please review the Partial Pay Estimate and Change Order and, if acceptable, sign the copies where indicated. Upon completion, please forward the original signed copies of the documents to the City of Plainwell for payment.

City of Plainwell  
211 N. Main Street  
Plainwell, MI 49080  
Attention: Mr. Erik Wilson, City Manager

When Mr. Wilson receives them, he will sign and date the Partial Pay Estimate and Change Order where indicated and forward one original of each with payment to Kalin Construction Co., retain one original of each for City records, and return one original of each to us.

If you have any questions, please feel free to contact me.

Very truly yours,

**WIGHTMAN & ASSOCIATES, INC.**

Philip A. Doorlag  
[pdoorlag@wightman-assoc.com](mailto:pdoorlag@wightman-assoc.com)

Enclosures

cc w. encl.: Mr. Erik Wilson, City Manager, City of Plainwell  
Mr. Robert Nieuwenhuis, City of Plainwell  
Ms. Lisa Eppe, Rural Development, Watervliet



Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Prince Street Extension Project		Application Number: 003 - Final						
Application Period:		From: 02/05/2018 to 05/18/2018		Application Date: May 31, 2018						
Bid Item No.	Item Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price						
1	Mobilization, Max \$25,000	1	L.S.	\$5,200.00	\$5,200.00	1	\$5,200.00	100.0%		
2	Curb and Gutter, Rem	6	LFT	\$5.00	\$30.00	6	\$30.00	100.0%		
3	Masonry and Conc Structure, Rem									
4	Sidewalk, Rem	9.7	SYD	\$59.00	\$582.20	9.7	\$582.20	100.0%		
5	Pavt, Rem, Modified	6.5	SYD	\$5.00	\$32.50	6.5	\$32.50	100.0%		
6	Clearing, Modified	1	L.S.	\$9,500.00	\$9,500.00	1	\$9,500.00	100.0%		
7	Subgrade Undercutting, Type II	70	CYD	\$19.00	\$1,330.00	70	\$1,330.00	100.0%		
8	Machine Grading, Modified	4	STA	\$900.00	\$3,600.00	4	\$3,600.00	100.0%		
9	Aggregate Base, 8 inch, 21AA	1,398.5	SYD	\$9.00	\$12,586.50	1,398.5	\$12,586.50	100.0%		
10	Sewer, C I E, 12 inch, Tr Det B	330	LFT	\$22.00	\$7,260.00	330	\$7,260.00	100.0%		
11	Dr Structure Cover, Adj, Case I	5	EA	\$322.00	\$1,610.00	5	\$1,610.00	100.0%		
12	Dr Structure Cover, Type E	1	EA	\$357.00	\$357.00	1	\$357.00	100.0%		
13	Dr Structure Cover, Type K	5	EA	\$568.00	\$2,840.00	5	\$2,840.00	100.0%		
14	Dr Structure, 24 inch dia	1	EA	\$691.00	\$691.00	1	\$691.00	100.0%		
15	Dr Structure, 60 inch dia	1	EA	\$2,132.00	\$2,132.00	1	\$2,132.00	100.0%		
16	Dr Structure Cover, Type B, Modified	2	EA	\$440.00	\$880.00	2	\$880.00	100.0%		
17	Dr Structure Cover, Type Q, Modified	1	EA	\$364.00	\$364.00	1	\$364.00	100.0%		
18	Dr Structure, 60 inch dia, Leaching Basin	6	EA	\$3,018.00	\$18,108.00	6	\$18,108.00	100.0%		
19	HMA, LVSP	291.29	TGN	\$80.00	\$23,303.20	291.29	\$23,303.20	100.0%		
20	Driveway, Nonreinf, Conc, 6 inch	172.6	SYD	\$28.00	\$4,832.80	172.6	\$4,832.80	100.0%		
21	Curb and Gutter, Conc, Det C4	565.5	LFT	\$19.00	\$10,744.50	565.5	\$10,744.50	100.0%		
22	Driveway Opening, Conc, Det M	156	LFT	\$22.00	\$3,432.00	156	\$3,432.00	100.0%		
23	Sidewalk Ramp, Conc, 6 inch		SFT	\$84.00						
24	Sidewalk, Conc, 4 inch		SFT	\$4.20						
25	Shared Use Path, Conc	365.6	SYD	\$28.00	\$10,236.80	365.6	\$10,236.80	100.0%		
26	Shared Use Path, Grading	323	LFT	\$6.35	\$2,051.05	323	\$2,051.05	100.0%		
27	Post, Steel, 3 lb	104	LFT	\$8.35	\$868.40	104	\$868.40	100.0%		
28	Sign, Type III, Rem	1	SFT	\$26.00	\$26.00	1	\$26.00	100.0%		
29	Sign, Type III B	30	SFT	\$17.00	\$510.00	30	\$510.00	100.0%		
30	Pavt Mkgs, Only Cold Plastic, Lt Turn Arrow Sym	25	LFT	\$13.00	\$325.00	25	\$325.00	100.0%		
31	Pavt Mkgs, Only Cold Plastic, 18 inch, Stop Bar	1	EA	\$172.00	\$172.00	1	\$172.00	100.0%		
32	Pavt Mkgs, Only Cold Plastic, Only	1	EA	\$172.00	\$172.00	1	\$172.00	100.0%		
33	Pavt Mkgs, Only Cold Plastic, Turn and Rt Turn Arrow Sym	1	EA	\$193.00	\$193.00	1	\$193.00	100.0%		
34	Pavt Mkgs, Waterborne, 4 inch, White	222	LFT	\$0.35	\$77.70	222	\$77.70	100.0%		
35	Pavt Mkgs, Waterborne, 4 inch, Yellow	1,112	LFT	\$0.35	\$389.20	1,112	\$389.20	100.0%		
36	Rem Spec Mkgs	114	SFT	\$3.00	\$342.00	114	\$342.00	100.0%		

**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract):		Price Street Extension Project		Application Number: 003 - Final							
Application Period:		From: 02/05/2018 to 05/18/2018		Application Date: May 31, 2018							
A											
Bid Item No.	Item Description	Contract Information			B	C	D	E	F		
		Item Quantity	Units	Unit Price					Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date
37	Pav't Mfkg, Waterborne, Lt, Thru and Rt Turn Arrow Sym	1	EA	\$105.00	\$3,113.00	1	\$3,113.00		\$3,113.00	100.0%	
38	Traffic Maintenance & Control	1	L.S.	\$3,113.00	\$5,938.00	1	\$5,938.00		\$5,938.00	100.0%	
39	Restoration	1	L.S.	\$5,938.00	\$2,320.00	116	\$2,320.00		\$2,320.00	100.0%	
40	Copper Water Service Pipe, 2 inch	116	LFT	\$20.00	\$90.00	3	\$90.00		\$90.00	100.0%	
41	Water Main, DI, 6 inch, Tr Det G, Modified	3	LFT	\$30.00	\$14,245.00	407	\$14,245.00		\$14,245.00	100.0%	
42	Water Main, DI, 8 inch, Tr Det G, Modified	407	LFT	\$35.00	\$300.00	1	\$300.00		\$300.00	100.0%	
43	Connect to Existing Main, 8 inch	1	EA	\$300.00	\$1,262.00	1	\$1,262.00		\$1,262.00	100.0%	
44	Gate Valve and Box, 8 inch, Modified	1	EA	\$1,262.00	\$3,200.00	1	\$3,200.00		\$3,200.00	100.0%	
45	Hydrant, Valve and Box, 6 inch	1	EA	\$3,200.00	\$1,926.00	2	\$1,926.00		\$1,926.00	100.0%	
46	Water Service, 2 inch	2	EA	\$963.00	\$1,425.00	75	\$1,425.00		\$1,425.00	100.0%	
47	San Service, PVC, 6 inch, Tr Det B	75	LFT	\$19.00	\$7,370.00	335	\$7,370.00		\$7,370.00	100.0%	
48	San Sewer, PVC, 8 inch, Tr Det B	335	LFT	\$22.00	\$704.00	64	\$704.00		\$704.00	100.0%	
49	Insulation Board, 2 inch	64	LFT	\$11.00	\$234.00	2	\$234.00		\$234.00	100.0%	
50	San Wye, 8 inch x 6 inch	2	EA	\$117.00	\$1,100.00	1	\$1,100.00		\$1,100.00	100.0%	
51	Sanitary Structure, 48 inch dia	1	EA	\$1,100.00	\$645.00	1	\$645.00		\$645.00	100.0%	
52	Structure Tap, 8 inch	1	EA	\$645.00	\$115.50	22	\$115.50		\$115.50	100.0%	
53	Pav't Mfkg, Regular Dry, 18 inch, Stop Bar	22	LFT	\$5.25	\$78.75	1	\$78.75		\$78.75	100.0%	
54	Pav't Mfkg, Regular Dry, Lt Turn Arrow Sym	1	EA	\$78.75	\$78.75	1	\$78.75		\$78.75	100.0%	
55	Pav't Mfkg, Regular Dry, Only	1	EA	\$78.75	\$299.25	3	\$299.25		\$299.25	100.0%	
56	Pav't Mfkg, Regular Dry, Thru and Rt Turn Arrow Sym	3	EA	\$99.75	\$1,800.00	1	\$1,800.00		\$1,800.00	100.0%	
57	Additional Mobilization	1	L.S.	\$1,800.00	\$475.00	1	\$475.00		\$475.00	100.0%	
58	Asphalt Coring, Sign Posts	1	L.S.	\$475.00							
<b>Totals</b>					<b>\$170,974.10</b>		<b>\$170,974.10</b>		<b>\$170,974.10</b>	<b>100.0%</b>	

Date of Issuance: May 31, 2018	Effective Date:
Owner: City of Plainwell	Owner's Contract No.: N/A
Contractor: Kalin Construction Co.	Contractor's Project No.: N/A
Engineer: Wightman & Associates, Inc.	Engineer's Project No.: 172059
Project: Prince Street Extension Project	Contract Name:

The Contract is modified as follows upon execution of this Change Order:

The purpose of this change order is to add new pay items for Additional Mobilization and Asphalt Coring, Sign Posts and to balance the quantities for the completed contract items.

Attachments: See Attachment to Change Order No. 03

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>185,090.60</u>	Original Contract Times: Substantial Completion: <u>December 1, 2017</u> Ready for Final Payment: <u>May 18, 2018</u> days or dates
<del>{} Increase</del> [ <del>Decrease</del> ] from previously approved Change Orders No. <u>01</u> to No. <u>02</u> : \$ <u>3,369.15</u>	<del>{} Increase</del> [ <del>Decrease</del> ] from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> : Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price prior to this Change Order: \$ <u>181,721.45</u>	Contract Times prior to this Change Order: Substantial Completion: <u>December 1, 2017</u> Ready for Final Payment: <u>May 18, 2018</u> days or dates
<del>{} Increase</del> [ <del>Decrease</del> ] of this Change Order: \$ <u>10,747.35</u>	<del>{} Increase</del> [ <del>Decrease</del> ] of this Change Order: Substantial Completion: <u>December 1, 2017</u> Ready for Final Payment: <u>May 18, 2018</u> days or dates
Contract Price incorporating this Change Order: \$ <u>170,974.10</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>December 1, 2017</u> Ready for Final Payment: <u>May 18, 2018</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>Mickey E. Bittner</u>	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Mickey E. Bittner, Proj. Mgr</u>	Title: <u>Erik J. Wilson, City Manager</u>	Title: <u>Robert T. Marvin, Proj. Mgr</u>
Date: <u>05/31/18</u>	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

ATTACHMENT TO CHANGE ORDER NO. 03

Change Order No.: 3

Date: May 31, 2018

NAME OF PROJECT: PRINCE STREET EXTENSION PROJECT

OWNER: CITY OF PLAINWELL

CONTRACTOR: KALIN CONSTRUCTION CO.

The following changes are hereby made to the CONTRACT DOCUMENTS:

The purpose of this change order is to add new pay items for Additional Mobilization and Asphalt Coring, Sign Posts and to balance the quantities for the completed contract items. Due to delays in permitting, the Contractor had to re-mobilize essential equipment in the spring of 2018 to complete a storm drain tap into an existing MDOT storm sewer. Due to safety concerns, the Contractor was asked to install an additional lane designation sign at the NE quadrant of Prince Street and Union Street. The installation of this sign required the drilling and coring of two post holes in the existing asphalt of Hardings parking lot. See attached breakdown.

**CHANGE TO CONTRACT PRICE:**

Original Contract Price: \$ 185,090.60

Current Contract Price adjusted by previous Contract Modification: \$ 181,721.45

The Contract Price due to this Contract Modification will be decreased by: -\$10,747.35

The new Contract Price including this Contract Modification will be: \$ 170,974.10

**CHANGE TO CONTRACT TIME:**


The original Contract completion date: May 18, 2018

Start Date: October 23, 2017

The Contract Time will be extended 0 weeks

The date for completion of all Contract work will be: May 18, 2018

Requested by: Erik J. Wilson, City Manager, City of Plainwell

Recommended by:   
Mickey E. Bittner, P.E., Wightman & Associates, Inc.

Accepted by: Robert T. Marvin, Project Manager, Kalin Construction Co.

**ATTACHMENT TO CHANGE ORDER NO. 03**

Change Order No.: 3

Date: May 31, 2018

**NAME OF PROJECT:** PRINCE STREET EXTENSION PROJECT

**OWNER:** CITY OF PLAINWELL

**CONTRACTOR:** KALIN CONSTRUCTION CO.

**ATTACHMENT TO CHANGE ORDER NO. 3**

<i>Item No.</i>	<i>Description</i>	<i>Unit</i>	<i>Current Qty.</i>	<i>Revised Qty.</i>	<i>Change in Qty.</i>	<i>Unit Price</i>	<i>Change in Contract Price</i>
2	Curb and Gutter, Rem	Lft	40	6	-34	5.00	(170.00)
3	Masonry and Conc Structure, Rem	Cyd	5	0	-5	59.00	(295.00)
4	Sidewalk, Rem	Syd	15	9.7	-5.3	6.00	(31.80)
5	Pavt, Rem, Modified	Syd	75	6.5	-68.5	5.00	(342.50)
7	Subgrade Undercutting, Type II	Cyd	100	70	-30	19.00	(570.00)
9	Aggregate Base, 8 inch, 21AA	Syd	1,400	1,398.5	-1.5	9.00	(13.50)
10	Sewer, CI E, 12 inch, Tr Det B	Lft	345	330	-15	22.00	(330.00)
19	HMA, LVSP	Ton	340	291.29	-48.71	80.00	(3,896.80)
21	Curb and Gutter, Conc, Det C4	Lft	650	565.5	-85	19.00	(1,605.50)
23	Sidewalk Ramp, Conc, 6 inch	Sft	50	0	-50	84.00	(4,200.00)
24	Sidewalk, Conc, 4 inch	Sft	85	0	-85	4.20	(357.00)
25	Shared Use Path, Conc	Syd	375	365.6	-9.4	28.00	(263.20)
26	Shared Use Path, Grading	Lft	340	323	-17	6.35	(107.95)
30	Pavt Mrkg, Ovly Cold Plastic, 18 inch, Stop Bar	Lft	26	25	-1	13.00	(13.00)
34	Pavt Mrkg, Waterborne, 4 inch, White	Lft	200	222	22	0.35	7.70
35	Pavt Mrkg, Waterborne, 4 inch, Yellow	Lft	1,300	1,112	-188	0.35	(65.80)
36	Rem Spec Mrkg	Sft	300	114	-186	3.00	(558.00)
37	Pavt Mrkg, Waterborne, Lt, Thru and Rt Turn Arrow Sym	Ea	2	0	-2	105.00	(210.00)
57	Additional Mobilization	L.S.	0	1	1	1,800.00	1,800.00
58	Asphalt Coring, Sign Posts	L.S.	0	1	1	475.00	475.00

*SUBTOTAL CHANGE IN CONTRACT PRICE*

-\$10,747.35

Fund 443 - **BROWNFIELD REDEVELOPMENT AUTHORITY - BRA**  
 06/01/2018

OLD GL NUMBER	DESCRIPTION	14-15 ACTUAL AMOUNTS	15-16 ACTUAL AMOUNTS	16-17 ACTUAL AMOUNTS	17-18 AMENDED BUDGET	17-18 ACTUAL TO 05/31	17-18 PROJECTED TOTALS	18-19 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>								
<b>Dept 002 - TAX REVENUES</b>								
443-000-402.040	Captured Tax - AdVal Real - City Tax	2,148	2,179	2,185	2,205	2,192	2,192	2,225
443-000-402.041	Captured Tax - AdVal Real - Library	156	261	261	264	263	263	268
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	169	172	172	174	174	174	178
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	169	172	172	174	174	174	178
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	220	224	224	226	226	226	231
443-000-402.048	Captured Tax - AdVal Real - County (All)	1,033	1,048	1,049	1,059	4,733	4,733	4,789
443-000-402.047	Captured DDA-SCHOOL	4,758	4,784	4,751	4,732	1,051	1,051	1,073
443-000-402.060	Captured Tax - AdVal Pers - City	755	694	646	588	585	585	549
443-000-402.061	Captured Tax - AdVal Pers - Library	55	83	77	70	70	70	66
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	60	55	51	46	46	46	44
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	60	55	51	46	46	46	44
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	77	71	66	60	60	60	57
443-000-402.065	Captured Tax - AdVal Pers - County (All)	363	334	310	282	280	280	265
443-000-402-069	Property Tax - PPT State Reimb PA86	208	0	0	0	0	0	0
<b>Totals for dept 002 - TAX REVENUES</b>		<b>10,231</b>	<b>10,132</b>	<b>10,015</b>	<b>9,926</b>	<b>9,900</b>	<b>9,900</b>	<b>9,967</b>
<b>Dept 004 - INTERGOVERNMENTAL REVENUE - FEDERAL</b>								
443-000-505.000	Federal Grant	0	0	0	65,000	0	65,000	0
<b>Totals for dept 004 - INTERGOVERNMENTAL REVENUE - FEDERAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>65,000</b>	<b>0</b>	<b>65,000</b>	<b>0</b>
<b>Dept 005 - INTERGOVERNMENTAL REVENUE - STATE</b>								
443-000-545.000	State Grant	0	0	0	0	0	0	0
<b>Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dept 009 - INTEREST AND RENTS</b>								
443-000-664.020	Interest Earned - Investments	103	10	54	0	510	514	0
<b>Totals for dept 009 - INTEREST AND RENTS</b>		<b>103</b>	<b>10</b>	<b>54</b>	<b>0</b>	<b>510</b>	<b>514</b>	<b>0</b>
<b>Dept 010 - OTHER REVENUES</b>								
443-000-673.000	Sale of Fixed Assets - Land	0	0	0	106,000	122,251	122,251	0
443-000-673.020	Sale of Fixed Assets - Miscellaneous	0	0	0	0	0	0	0



443-000-694.000	Miscellaneous Revenue	0	4,930	0	0	650	650	0
<b>Totals for dept 010 - OTHER REVENUES</b>		<b>0</b>	<b>4,930</b>	<b>0</b>	<b>106,000</b>	<b>122,901</b>	<b>122,901</b>	<b>0</b>

Dept 093 - **TRANSFERS FROM OTHER FUNDS**

443-000-676.080	Interfund Transfer In - Capital Improve	29,000	69,000	60,000	67,500	61,875	67,500	75,000
<b>Totals for dept 093 - TRANSFERS FROM OTHER FUNDS</b>		<b>29,000</b>	<b>69,000</b>	<b>60,000</b>	<b>67,500</b>	<b>61,875</b>	<b>67,500</b>	<b>75,000</b>

<b>TOTAL ESTIMATED REVENUES</b>	<b>39,334</b>	<b>84,072</b>	<b>70,069</b>	<b>248,426</b>	<b>195,186</b>	<b>265,815</b>	<b>84,967</b>
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APPROPRIATIONS

Dept 443 - **PUBLIC WORKS**

443-000-703.000	Salaries/Wages - Full Time Employees	37,988	30,772	28,541	33,204	25,770	29,011	33,980
443-000-706.000	Wages - Part Time Employees	451	1,986	231	1,068	207	307	1,472
443-000-710.000	Overtime Pay	147	0	0	0	0	0	0
443-000-713.000	Other Post Employment Benefits	864	995	762	657	602	657	300
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,756	2,354	2,073	2,483	1,868	2,243	2,576
443-000-715.010	Health Insurance Premiums	8,732	8,430	8,088	5,730	5,805	5,798	5,249
443-000-715.012	Health Insurance - FSA - Employer Paid	0	0	14	25	22	25	25
443-000-715.013	Health Insurance - HSA - Employer Paid	0	0	0	1,920	1,920	1,920	2,537
443-000-715.015	Life Insurance	67	30	32	34	34	34	34
443-000-718.000	Retirement Benefits	3,342	2,453	2,414	2,873	2,280	2,901	2,941
443-000-724.000	Medical Insurance Opt Out	17	82	109	108	95	108	175
443-000-730.000	Postage	12	0	0	0	0	0	0
443-000-743.000	Uniforms	42	56	56	50	57	64	65
443-000-775.000	Supplies - Repairs and Maintenance	2,619	238	23	100	161	161	100
443-000-801.000	Engineering Services	0	490	8,400	0	1,109	1,109	2,000
443-000-801.013	Professional Services - Attorney	7,075	8,649	1,411	5,000	15,514	17,514	8,000
443-000-801.030	Professional Services - Audit	507	353	488	488	353	353	488
443-000-830.000	Contractual Reimbursement CRA Activities	7,517	7,598	7,513	7,445	7,426	7,426	7,475
443-000-850.000	Communications - Land Line Phones	2	3	21	0	0	0	0
443-000-900.000	Printing and Publishing	40	30	0	0	0	0	0
443-000-910.000	Liability Insurance	4,025	4,178	4,475	4,679	4,556	4,556	4,679
443-000-910.010	Workers Comp Insurance	316	329	286	399	357	357	399
443-000-930.000	Repairs and Maintenance - Equipment	10,985	5,856	2,357	14,850	9,227	9,777	15,000
443-000-930.015	Administrative Services - Accounting	845	132	0	0	116	116	0
443-000-930.050	Computer Services	0	106	58	50	30	30	50
443-000-940.000	Rentals - Equipment	2,211	1,608	1,131	450	1,510	1,859	1,500
443-000-956.000	Miscellaneous	437	0	346	0	42	42	0
<b>Totals for dept 443 - PUBLIC WORKS</b>		<b>90,997</b>	<b>76,728</b>	<b>68,829</b>	<b>81,613</b>	<b>79,061</b>	<b>86,368</b>	<b>89,045</b>

Dept 900 - **CAPITAL OUTLAY**

443-970-972.000	Contracted Services	2,721	892	0	171,000	109,682	156,603	0
<b>Totals for dept 900 - CAPITAL OUTLAY</b>		<b>2,721</b>	<b>892</b>	<b>0</b>	<b>171,000</b>	<b>109,682</b>	<b>156,603</b>	<b>0</b>

Dept 905 - **DEBT SERVICE**

443-908-991.000	Principal Payment - Interfund Loans	32,857	14,037	0	14,636	13,416	14,636	14,782
443-908-995.000	Interest Payment - Interfund Loans	2,726	2,587	0	1,939	1,777	1,939	1,843
<b>Totals for dept 905 - DEBT SERVICE</b>		<b>35,583</b>	<b>16,624</b>	<b>0</b>	<b>16,575</b>	<b>15,193</b>	<b>16,575</b>	<b>16,625</b>

TOTAL APPROPRIATIONS	129,301	94,244	68,829	269,188	203,936	259,546	105,670
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NET OF REVENUES/APPROPRIATIONS - FUND 443	(89,967)	(10,172)	1,240	(20,762)	(8,750)	6,269	(20,703)
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Estimated Cash <b>beginning of year:</b>							24,499
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Estimated Cash <b>end of year:</b>						24,499	3,796
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Fund 450 - TAX INCREMENT FINANCING AUTHORITY - TIFA (INDUSTRIAL PARK)

06/04/2018

OLD GL NUMBER	DESCRIPTION	14-15 ACTUAL AMOUNTS	15-16 ACTUAL AMOUNTS	16-17 ACTUAL AMOUNTS	17-18 AMENDED BUDGET	17-18 ACTUAL TO 05/31	17-18 PROJECTED TOTALS	18-19 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>								
<b>Dept 002 - TAX REVENUES</b>								
450-000-402.040	Captured Tax - AdVal Real - City Tax	177	3,415	14,863	0	0	0	0
450-000-402.041	Captured Tax - AdVal Real - Library	0	409	1,776	0	0	0	0
450-000-402.042	Captured Tax - AdVal Real - Capital Impr	0	269	1,173	0	0	0	0
450-000-402.043	Captured Tax - AdVal Real - Fire Reserve	0	269	1,173	0	0	0	0
450-000-402.044	Captured Tax - AdVal Real - Solid Waste	0	350	1,524	0	0	0	0
450-000-402.048	Captured Tax - AdVal Real - County (All)	0	1,641	7,136	0	0	0	0
450-000-402.060	Captured Tax - AdVal Pers - City	13,780	13,945	8,038	0	0	0	0
450-000-402.061	Captured Tax - AdVal Pers - Library	1,010	1,670	961	0	0	0	0
450-000-402.062	Captured Tax - AdVal Pers - Capital Impr	1,101	1,100	634	0	0	0	0
450-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	1,101	1,100	634	0	0	0	0
450-000-402.064	Captured Tax - AdVal Pers - Solid Waste	1,431	1,430	825	0	0	0	0
450-000-402.065	Captured Tax - AdVal Pers - County (All)	6,710	6,705	3,857	0	0	0	0
450-000-402.080	Captured Tax - IFT Pers - City	4,228	6,096	0	0	0	0	0
450-000-402.081	Captured Tax - IFT Pers - Library	306	730	0	0	0	0	0
450-000-402.082	Captured Tax - IFT Pers - Capital Impr	334	481	0	0	0	0	0
450-000-402.083	Captured Tax - IFT Pers - Fire Reserve	334	481	0	0	0	0	0
450-000-402.084	Captured Tax - IFT Pers - Solid Waste	434	625	0	0	0	0	0
450-000-402.085	Captured Tax - IFT Pers - County (All)	2,033	2,931	0	0	0	0	0
<b>Totals for dept 002 - TAX REVENUES</b>		<b>32,979</b>	<b>43,647</b>	<b>42,594</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dept 006 - INTEGGOVERNMENTAL REVENUE - LOCAL</b>								
450-000-569.000	Local Grants	0	0	0	54,600	54,779	54,779	61,261
<b>Totals for dept 005 - INTEGGOVERNMENTAL REVENUE - STATE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>54,600</b>	<b>54,779</b>	<b>54,779</b>	<b>61,261</b>
<b>Dept 009 - INTEREST AND RENTS</b>								
450-000-664.020	Interest Earned - Investments	59	33	330	50	150	177	690
<b>Totals for dept 009 - INTEREST AND RENTS</b>		<b>59</b>	<b>33</b>	<b>330</b>	<b>50</b>	<b>150</b>	<b>177</b>	<b>690</b>
<b>TOTAL ESTIMATED REVENUES</b>		<b>33,038</b>	<b>43,680</b>	<b>42,924</b>	<b>54,650</b>	<b>54,929</b>	<b>54,956</b>	<b>61,951</b>

APPROPRIATIONS

Dept 443 - **PUBLIC WORKS**

450-000-703.000	Salaries/Wages - Full Time Employees	15,172	20,532	28,251	29,299	26,613	29,335	40,843
450-000-706.000	Wages - Part Time Employees	388	608	914	0	788	729	816
450-000-706.005	Wages - Part Time Seasonal Employees	0	0	0	0	130	156	0
450-000-713.000	Other Post Employment Benefits	0	20	28	158	145	158	14
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,122	1,528	2,041	2,093	1,895	2,312	3,052
450-000-715.010	Health Insurance Premiums	2,669	2,636	7,599	5,480	5,172	5,172	5,549
450-000-715.012	Health Insurance - FSA - Employer Paid	0	0	42	77	68	77	102
450-000-715.013	Health Insurance - HSA - Employer Paid	0	0	0	2,256	2,256	2,256	2,503
450-000-715.015	Life Insurance	14	10	9	11	10	11	20
450-000-718.000	Retirement Benefits	1,129	1,126	1,131	1,143	1,028	1,158	2,123
450-000-724.000	Medical Insurance Opt Out	2	20	20	20	18	20	277
450-000-801.013	Professional Services - Attorney	323	1,425	789	500	0	0	0
450-000-801.030	Professional Services - Audit	96	67	92	92	67	67	92
450-000-850.000	Communications - Land Line Phones	2	3	1	0	0	0	0
450-000-910.000	Liability Insurance	320	332	356	372	362	362	375
450-000-910.010	Workers Comp Insurance	112	113	172	249	223	223	249
450-000-930.000	Repairs and Maintenance - Equipment	0	4,265	950	1,000	1,463	1,756	1,800
450-000-930.015	Administrative Services - Accounting	88	132	0	0	116	116	0
450-000-930.050	Computer Services	0	51	58	50	30	36	50
450-000-940.000	Rentals - Equipment	1,499	2,238	2,275	1,500	2,078	1,628	1,800
450-000-956.000	Miscellaneous	545	820	275	600	147	176	400
<b>Totals for dept 443 - PUBLIC WORKS</b>		<b>23,481</b>	<b>35,926</b>	<b>45,003</b>	<b>44,900</b>	<b>42,609</b>	<b>45,748</b>	<b>60,065</b>

NET OF REVENUES/APPROPRIATIONS - FUND 450

9,557	7,754	(2,079)	9,750	12,320	9,208	1,886
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Estimated Cash **beginning of year:**

██████████ 66,312

Estimated Cash **end of year:**

66,312 68,198

Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY - DDA  
06/01/2018

OLD GL NUMBER	DESCRIPTION	14-15 ACTUAL AMOUNTS	15-16 ACTUAL AMOUNTS	16-17 ACTUAL AMOUNTS	17-18 AMENDED BUDGET	17-18 ACTUAL TO 05/31	17-18 PROJECTED TOTALS	18-19 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>								
<b>Dept 002 - TAX REVENUES</b>								
494-000-402.030	Captured Tax - AdVal Real - City Tax	21,319	14,966	13,349	15,041	14954	14,954	20,969
494-000-402.031	Captured Tax - AdVal Real - Library	1,561	1,792	1,595	1,797	1791	1,791	2,526
494-000-402.032	Captured Tax - AdVal Real - Capital Impr	1,690	1,181	1,053	1,187	1187	1,187	1,674
494-000-402.033	Captured Tax - AdVal Real - Fire Reserve	1,690	1,181	1,053	1,187	1187	1,187	1,674
494-000-402.045	Captured Tax - AdVal Real - County (All)	10,294	7,195	6,407	7,219	7170	7,170	10,115
494-000-402.034	Captured Tax - AdVal Real - Solid Waste	2,199	1,535	1,369	1,542	1543	1,543	2,176
494-000-402.060	Captured Tax - AdVal Pers - City	3,146	2,066	2,502	2,653	2616	2,616	2,717
494-000-402.061	Captured Tax - AdVal Pers - Library	228	247	299	317	313	313	327
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	248	163	197	209	208	208	217
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	248	163	197	209	208	208	217
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	323	212	257	272	270	270	282
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,513	993	1,201	1,273	1254	1,254	1,310
494-000-402.069	Property Tax - PPT State Reimb PA86	2,101	0	0	0	0	0	0
<b>Totals for dept 002 - TAX REVENUES</b>		<b>46,560</b>	<b>31,694</b>	<b>29,479</b>	<b>32,906</b>	<b>32,701</b>	<b>32,701</b>	<b>44,204</b>
<b>Dept 005 - INTERGOVERNMENTAL REVENUE - STATE</b>								
494-000-545.000	State Grant	900	0	0	0	0	0	0
<b>Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE</b>		<b>900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dept 006 - INTERGOVERNMENTAL REVENUE - LOCAL</b>								
494-000-569.000	Local Grants	0	0	0	5,600	5,672	5,672	5,500
494-000-569.010	Local Donations	0	3,500	0	0	0	0	0
<b>Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE</b>		<b>0</b>	<b>3,500</b>	<b>0</b>	<b>5,600</b>	<b>5,672</b>	<b>5,672</b>	<b>5,500</b>
<b>Dept 009 - INTEREST AND RENTS</b>								
494-000-664.020	Interest Earned - Investments	33	15	59	15	82	85	70
<b>Totals for dept 009 - INTEREST AND RENTS</b>		<b>33</b>	<b>15</b>	<b>59</b>	<b>15</b>	<b>82</b>	<b>85</b>	<b>70</b>

Dept 010 - **OTHER REVENUES**

494-000-694.000	Miscellaneous Revenue	8,986	2,253	1,497	1,500	323	323	300
494-000-694.022	DDA - Farmers Market Entry Fee	350	3,990	3,452	3,500	3,045	3,105	2,500
494-000-694.025	DDA - Sale of Merchandise	1,454	1,200	915	1,000	1,120	1,120	1,000
494-000-694.026	DDA - Special Event Revenues	0	0	1,626	1,000	1,050	1,050	600
494-000-694.036	DDA Donations - Movies in the Park	0	100	0	400	0	0	
<b>Totals for dept 010 - OTHER REVENUES</b>		<b>10,790</b>	<b>7,543</b>	<b>7,490</b>	<b>7,400</b>	<b>5,538</b>	<b>5,598</b>	<b>4,400</b>

TOTAL ESTIMATED REVENUES

58,283	42,752	37,028	45,921	43,993	44,056	54,174
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APPROPRIATIONS

Dept 443 - **PUBLIC WORKS**

494-000-703.000	Salaries/Wages - Full Time Employees	12,995	11,905	13,208	13,833	12,870	14,233	14,407
494-000-706.000	Wages - Part Time Employees	364	707	2,310	750	1,460	1,460	0
494-000-710.000	Overtime Pay	0	100	0	0	10	10	0
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	999	942	1,094	1,040	970	1,201	1,046
494-000-715.010	Health Insurance Premiums	(70)	0	3,468	2,556	2,361	2,361	1,943
494-000-715.013	Health Insurance - HSA - Employer Paid	0	0	0	1,392	1,392	1,392	1,015
494-000-718.000	Retirement Benefits	169	14	7	0	6	6	0
494-000-727.000	Office Supplies	2	61	0	0	0	0	0
494-000-775.000	Supplies - Repairs and Maintenance	1,988	1,100	18	1,000	830	830	2,000
494-000-801.000	Engineering Services	0	132	0	0	0	0	2,500
494-000-801.013	Professional Services - Attorney	513	0	51	0	133	133	0
494-000-801.030	Professional Services - Audit	96	67	92	92	67	67	92
494-000-900.000	Printing and Publishing	2,192	3,757	3,402	2,500	1,220	1,375	4,000
494-000-910.000	Liability Insurance	412	427	458	479	466	466	479
494-000-910.010	Workers Comp Insurance	65	65	53	84	76	76	84
494-000-930.000	Repairs and Maintenance - Equipment	8,406	3,390	1,819	500	240	320	500
494-000-930.050	Computer Services	0	153	58	50	30	35	50
494-000-940.000	Rentals - Equipment	560	217	0	250	130	130	650
494-000-956.000	Miscellaneous	1,286	878	824	0	582	600	1,850
494-000-956.021	Special Events	5,735	5,138	989	1,200	1,187	1,187	2,000
494-000-957.022	DDA Farmers Market Expense	0	0	879	700	538	700	1,000
494-000-957.025	DDA Christmas Ornament Costs	0	0	779	800	758	758	800
494-000-957.036	DDA Movies in the Park	0	0	2,493	2,200	2,375	2,375	2,000
494-000-960.000	Education & Training - Professional	0	170	275	100	150	150	500
494-000-962.000	Memberships & Dues	0	0	2,155	3,100	2,290	2,925	3,100

<b>Totals for dept 000-OPERATIONS</b>		35,712	29,223	34,432	32,626	30,141	32,790	40,016
<b>Dept 905 - DEBT SERVICE</b>								
494-908-991.000	Principal Payment - Interfund Loans	11,100	11,211	11,323	9,436	11,323	11,436	11,550
494-908-995.000	Interest Payment - Interfund Loans	1,161	1,050	938	782	938	825	711
<b>Totals for dept 905 - DEBT SERVICE</b>		12,261	12,261	12,261	10,218	12,261	12,261	12,261
<b>TOTAL APPROPRIATIONS</b>		47,973	41,484	46,693	42,844	42,402	45,051	52,277
<b>NET OF REVENUES/APPROPRIATIONS - FUND 494</b>		10,310	1,268	(9,665)	3,077	1,591	(995)	1,897
Estimated Cash <b>beginning of year:</b>								11,496
Estimated Cash <b>end of year:</b>							11,496	13,393

**City of Plainwell**  
**PUBLIC NOTICE**  
**HEARING ON 2018-2019 BUDGET**

Notice is Hereby given that the proposed budget for the City of Plainwell for the fiscal year 2018-2019 is now on file and available to the public for inspection at City Hall, 211 North Main Street, Plainwell, Michigan.

The City Council will hold a public hearing on the proposed budget on Monday, June 25, 2018, at 7:00p.m. at the City of Plainwell City Hall, at 211 North Main Street, Plainwell, Michigan. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

City of Plainwell  
2018-2019 **ESTIMATED** Annual Appropriations  
Totals by Fund  
Subject to change prior to the Public Hearing

<b>Fund</b>	<b>Revenue</b>	<b>Expenditures</b>
General	\$2,087,909	\$2,110,684
Major Street	\$301,918	\$295,886
Local Street	\$241,931	\$250,260
Solid Waste Removal	\$170,656	\$174,315
Fire Reserve	\$86,685	\$79,450
Airport	\$55,604	\$50,612
Revolving Loan	\$9,012	\$10,000
Capital Improvement	\$86,522	\$75,134
BRA	\$84,967	\$105,670
TIFA	\$61,951	\$59,907
DDA	\$54,174	\$45,532
Sewer	\$1,455,234	\$1,194,677
Water	\$508,332	\$495,459
Motor Pool (Equipment)	\$266,880	\$210,832
OPEB	\$6,151	\$13,056
	<b>\$5,477,926</b>	<b>\$5,171,474</b>



## Investment Activity Report



**“The Island City”**

### City of Plainwell

Investment Portfolio Detail - Unaudited

at: 05/31/2018

**Brian Kelley, City Treasurer**

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
Date: 2018.06.04 14:56:50 -04'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment	N/A	\$122,582	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		2.06%	
2	365-Day CD	N/A	\$252,154	Chemical Bank	Aimee Kornowicz - 269.324.7096	06/30/2017	06/30/2018	1.30%	30
3	270-Day CD	N/A	\$101,444	Chemical Bank	Aimee Kornowicz - 269.324.7096	05/26/2018	02/20/2019	2.00%	265
4	365-Day CD	N/A	\$150,000	Flagstar Bank	Lisa Powell - 616.285.2863	07/27/2017	07/27/2018	1.35%	57
5	365-Day CD	N/A	\$151,479	Northstar Bank	Julie Smith - 810.329.7104	02/13/2018	02/13/2019	1.75%	258
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$777,659.02

Average Yield: 1.69%

### Cash Activity for the Month

Cash, beginning of month: \$1,029,746.19

Cash, end of month: \$1,264,942.21

**Erik J. Wilson, City Manager**

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, i=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org  
Date: 2018.06.08 14:53:35 -04'00'

\*\* Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

**ESTIMATED CASH BALANCE/FUND BALANCE REPORT**

MONTH ENDED: **5/30/2018**

% OF FISCAL YEAR: **91.78%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	263,071	454,546	1,982,711	1,982,043	455,214	446,678	2,179,983	90.92%
Major Streets	67,748	88,027	257,542	273,503	72,067	95,057	306,053	89.36%
Local Streets	73,526	39,835	227,051	252,415	14,472	57,476	259,954	97.10%
Solid Waste	9,156	2,956	174,324	135,912	41,369	44,293	173,327	78.41%
Fire Reserve	56,229	61,176	83,052	71,655	72,574	72,574	72,525	98.80%
Airport	38,727	44,549	51,695	70,401	25,843	19,756	82,461	85.37%
Revolving Loan	18,787	61,170	25,047	20,000	66,217	23,834	10,000	200.00%
Capital Improvement	33,380	38,327	82,564	67,933	52,957	52,958	83,198	81.65%
Brownfield BRA	20,534	17,229	195,186	203,936	8,479	9,480	269,188	75.76%
Tax Increment TIFA	57,964	57,104	54,929	42,610	69,424	69,424	44,900	94.90%
Downtown DDA	12,995	9,756	43,991	41,379	12,368	14,082	44,887	92.18%
Sewer	701,829	786,466	1,296,441	1,221,687	861,219	752,522	1,439,517	84.87%
Water	289,143	293,634	454,504	548,776	199,362	187,133	621,553	88.29%
Equipment	157,883	151,916	234,552	250,914	135,554	136,754	271,699	92.35%
OPEB**	62,427	62,427	38,392	40,238	60,581	60,582	41,095	97.91%
	<b>1,863,399</b>	<b>2,169,118</b>	<b>5,201,981</b>	<b>5,223,400</b>	<b>2,147,700</b>	<b>2,042,601</b>	<b>5,900,340</b>	<b>88.53%</b>

\* - Amounts taken from audited financial statements as of June 30, 2017

\*\* - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

\*\*\* - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: <b>Erik Wilson</b> <small>Digitally signed by Erik Wilson                      DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org                      Date: 2018.06.08 14:54:05 -04'00'</small>	Insert Signature: <b>Brian Kelley</b> <small>Digitally signed by Brian Kelley                      Date: 2018.06.01 20:22:51 -04'00'</small>

Minutes  
Plainwell DDA, BRA and TIFA:  
May 8, 2018

1. Call to Order - Meeting called to order at 7:33 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call  
Members Present: Jim Turley, Zelda Schippers, EJ Hart, Adam Hopkins, Tracee Dunlop and Erik Wilson, Nick Larabel Mayor Rick Brooks  
Excused: Paul Rizzo
4. Approval of Minutes of **Motion by Turley, seconded by Dunlop to approve 4-08-18 minutes. Motion carried.**
5. General Public: Thomas Holmes, Modern Woodmen
6. Chairman's Report: None
7. BRA Action Items
  - A. **Motion to accept accounts payable for April of \$1066.61 was made by Hart and seconded by Schippers. Motion carried.**
8. DDA Action Items
  - A. **Motion to accept accounts payable for April of \$943.50 was made by Larabel and seconded by Dunlop. Motion carried.**
  - B. City Engineer, Tim Woodhams, Civica Engineering PLLC presented alternatives to the parking. Discussion topics included Conceptual plans; Renovation/Restoration; Parking Habits; Next Steps. Four designs were shown and with input from the Board, a new design will be drawn up and presented at the next DDA BRA TIFA Meeting.
9. TIFA Action Items
  - A. **Motion to accept accounts payable for April of \$40.54 was made by Hart and seconded by Schippers. Motion carried.**
10. Communications:

03/26/18 and 04/08/18 Council Minutes. Also the Financial Report/Summary for 04/30/18 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments:

Dog Park Updates – Community Development Manager reported out on the timeline for the Dog Park, stating the fencing going up this week, along with the drinking fountain. Sculpture Dedication by the Arts Council, is 05/16/18 at 6 p.m. in Fannie Pell Park  
Flower Planting Day –Saturday, May 19 at 9 a.m. volunteers meet in Fannie Pell Park.  
New business –Bennett Family Agency to 133 N. Main St.
13. Member Comments: None
14. Adjournment: **A Motion by Larabel supported by Hart to adjourn the meeting at 8:52 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

06/07/2018 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 EXP CHECK RUN DATES 06/12/2018 - 06/12/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
002805	ALLEGAN COUNTY EQUALIZATION DEPT		
	102400	ASSESSING LAND VALUE MAPS	150.00
TOTAL FOR: ALLEGAN COUNTY EQUALIZATION DEPT			150.00
000760	ALLEGAN COUNTY SHERIFFS DEPT		
	2018-04	APRIL 2018 WORK CREW	328.00
TOTAL FOR: ALLEGAN COUNTY SHERIFFS DEPT			328.00
000056	ALLEGAN COUNTY TREASURER		
	1 - 2018	2018 SUMMER TAX PAPER (YELLOW) 5000 SHEETS	105.00
TOTAL FOR: ALLEGAN COUNTY TREASURER			105.00
000138	AMERICAN OFFICE SOLUTIONS		
	IN163230	5/22/18 - 6/21/18 PD COPIER	62.32
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			62.32
002756	ANGELS PEST CONTROL CO		
	2018-05	MAY 2018 PEST CONTROL PD/FIRE	285.00
TOTAL FOR: ANGELS PEST CONTROL CO			285.00
000087	BILL G BOMAR		
	17/18 A SHOE ALLOWAN	17/18 SHOE ALLOWANCE	103.82
TOTAL FOR: BILL G BOMAR			103.82
004863	CEDAR SPRINGS FENCE LLC		
	900	PLAINWELL DOG PARK FENCING	11,560.60
TOTAL FOR: CEDAR SPRINGS FENCE LLC			11,560.60
002116	CHARTER COMMUNICATIONS (SPECTRUM)		
	2018-06 AIRPORT	6/7/18 - 7/6/18 AIRPORT INTERNET	74.00
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			74.00
000182	CONSUMERS CONCRETE INC		
	INV0087408	DPW	13.50
TOTAL FOR: CONSUMERS CONCRETE INC			13.50
000009	CONSUMERS ENERGY		
	2018-05	4/30/18 - 5/29/18 ELECTRIC BILLS	2,918.46
TOTAL FOR: CONSUMERS ENERGY			2,918.46
002703	CONTINENTAL LINEN SERVICES INC		
	2018-05 CITY HALL	2018-05 CITY HALL RUGS	64.56
	2018-05 DPS/FIRE	2018-05 DPS/FIRE RUGS	38.74
	2018-05 DPW	2018-05 DPW UNIFORM/RUGS/MISC	160.82
	2018-05 WR	2018-05 WR UNIFORM/RUGS/MISC	67.72
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			331.84
001669	DR HOOKS SIGNS INC		
	139661	ROSIE/FISH DISPLAY	62.24
	139691	2018 FLOWER SIGNS	36.00
TOTAL FOR: DR HOOKS SIGNS INC			98.24
000581	FADER EQUIPMENT INC		
	125282	DPW	195.34
	125307	DPW	392.00
TOTAL FOR: FADER EQUIPMENT INC			587.34

000166	FISHER SCIENTIFIC		
	7718737	WR	195.36
TOTAL FOR: FISHER SCIENTIFIC			195.36
-----			
000153	FLEIS & VANDENBRINK INC		
	49370	ENGINEERING DESIGN AND BID PACKAGE FOR NEW SCRE	1,618.50
TOTAL FOR: FLEIS & VANDENBRINK INC			1,618.50
-----			
002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID		
	16300	PD/FIRE GAS 5/31/18	797.60
TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID			797.60
-----			
004878	GENIAC PATRICK		
	17/18 SHOE ALLOWA	17/18 SHOE ALLOWANCE	42.05
TOTAL FOR: GENIAC PATRICK			42.05
-----			
000910	GRAINGER DIV OF W W		
	9792213887	TRAFFIC CONE HOLDER	286.90
TOTAL FOR: GRAINGER DIV OF W W			286.90
-----			
000140	HACH CO		
	10970997	WR	966.06
TOTAL FOR: HACH CO			966.06
-----			
000104	HARDINGS MARKET 380		
	2018-05 A	FLOWERS MISC	1.29
	2018-05 B	DPW JANITOR SUPPLIES	13.98
TOTAL FOR: HARDINGS MARKET 380			15.27
-----			
002281	HOME DEPOT		
	2018-05	MAY 2018 STATEMENT	593.52
TOTAL FOR: HOME DEPOT			593.52
-----			
004244	JONS TO GO PORTABLE RESTROOMS		
	114685	5/23/18 - 6/19/18 RESTROOMS FOR FARMERS MKT	98.00
TOTAL FOR: JONS TO GO PORTABLE RESTROOMS			98.00
-----			
001993	KERKSTRA PORTABLE RESTROOMS INC		
	122968	HANDI-CAP RESTROOM FOR SHERWOOD PARK	100.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC			100.00
-----			
004877	MATT ROGERS PLUMBING		
	1624	LADIES SHOWER ROOM	550.00
TOTAL FOR: MATT ROGERS PLUMBING			550.00
-----			
001413	NORTH CENTRAL NCL OF WISCONSIN INC		
	407166	WR LAB SUPPLIES	94.74
TOTAL FOR: NORTH CENTRAL NCL OF WISCONSIN INC			94.74
-----			
001829	PERCEPTIVE CONTROLS INC		
	13377	MAY 2018 WR	200.00
TOTAL FOR: PERCEPTIVE CONTROLS INC			200.00
-----			
004855	PLAINWELL ACE HARDWARE		
	775	DOG PARK	5.16
	783	PELL PARK ART WORK	4.59
	787	HICK'S PARK	6.36
	789	DOG PARK	37.54
	796	KENYON PARK IRRIGATION	11.78
	811	KENYON IRRIGATION	7.99
	818	WELCOME SIGNS MISC	10.58
	819	BANDSHELL IRRIGATION	7.59
	823	FASTENERS TO MOUNT SIGN ON GATOR	6.36

	837	PICKLE BALL COURT KEYS	19.90
	858	BUG SPRAY	62.17
	859	BEDDING	39.99
	860	IRRIGATION PELL PARK/RIVER WALK REPAIR	9.58
	861	DOG PARK	0.99
	863	WR	32.98
	876	POST HOLE DIGGER	39.99
	879	WR	9.98
	880	GATOR WATER HOSE	24.99
TOTAL FOR: PLAINWELL ACE HARDWARE			338.52
-----			
000004	PLAINWELL AUTO SUPPLY INC		
	2018.05	MAY 2018 STATEMENT	243.59
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			243.59
-----			
000768	PLAINWELL ROTARY CLUB		
	2018-18/19 WILSON	9/1/18 - 6/30/19 MEMBERSHIP FOR ERIK WILSON	130.00
TOTAL FOR: PLAINWELL ROTARY CLUB			130.00
-----			
001448	PROFESSIONAL CODE INSPECTIONS		
	5730	MAY 2018 PERMITS	1,517.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			1,517.00
-----			
004222	PURPLE AWNING		
	2018-05	MAY 2018 GOLDEN TICKET PAYOUT	15.00
TOTAL FOR: PURPLE AWNING			15.00
-----			
004198	QUALITY CYLINDER SERVICES LLC		
	2245	#62 SNOWBLOWER	178.28
TOTAL FOR: QUALITY CYLINDER SERVICES LLC			178.28
-----			
002371	RENEWED EARTH INC		
	26175	FLOWER SOIL	113.75
	26215	DOG PARK SOIL	246.40
TOTAL FOR: RENEWED EARTH INC			360.15
-----			
001748	REPUBLIC WASTE SERVICES		
	0249-005961755	6/1/18 - 6/30/18 DPW CITY OFFICE RECYCLE	229.16
	0249-005962257	6/1/18 - 6/30/18 WR CITY OFFICE GARBAGE	247.33
TOTAL FOR: REPUBLIC WASTE SERVICES			476.49
-----			
000010	RIDDERMAN & SONS OIL CO INC		
	24914	GAS FOR MOWING THE AIRPORT	160.96
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			160.96
-----			
000991	SAFETY SERVICES INC		
	25040	LOCK OUT PADLOCKS	38.67
	25041	LOCK OUT PADLOCKS	129.69
TOTAL FOR: SAFETY SERVICES INC			168.36
-----			
001873	SCHANZ TIRE & AUTO SUPPLY INC.		
	140499	TIRE FIXED	15.00
	140776	#76 MOWER TIRES	50.00
TOTAL FOR: SCHANZ TIRE & AUTO SUPPLY INC.			65.00
-----			
000513	SCOTT CIVIL ENGINEERING CO INC		
	6634	BRIDGE FUNDING APPLICATIONS	800.00
TOTAL FOR: SCOTT CIVIL ENGINEERING CO INC			800.00
-----			
000011	SHOPPERS GUIDE INC		
	2018-05	MAY 2018 FLOWER PLANTING/FARMERS MARKET	172.00
TOTAL FOR: SHOPPERS GUIDE INC			172.00
-----			
002864	STATE OF MICHIGAN DEPT OF LICENSING		

	2018 PD ELEVATOR	2018 PD ELEVATOR CERTIFICATE RENEWAL	180.00
TOTAL FOR: STATE OF MICHIGAN DEPT OF LICENSING			180.00
-----			
002402	STEENSMA LAWN & POWER EQUIPMENT		
	511399	WR	10.36
	513577	MOWER BLADES	83.91
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			94.27
-----			
004869	THE PARK CATALOG (HIGHLAND PRODUCT)		
	103019742	DOG PARK AGILITY EQUIPMENT	4,501.70
TOTAL FOR: THE PARK CATALOG (HIGHLAND PRODUCT)			4,501.70
-----			
004836	TOP GRADE AGGREGATES LLC		
	32708	KENYON BALL FIELDS (DUST)	525.88
TOTAL FOR: TOP GRADE AGGREGATES LLC			525.88
-----			
002653	VAN MANEN OIL COMPANY		
	2168227	DIESEL GAS DPW 5/31/18	820.11
	2168228	REGULAR GAS DPW 5/31/18	790.06
TOTAL FOR: VAN MANEN OIL COMPANY			1,610.17
-----			
000034	VERIZON		
	9807821560	4/24/18 - 5/23/18 CELL PHONE BILLS	1,834.24
TOTAL FOR: VERIZON			1,834.24
-----			
004190	WATER SOLVE LLC		
	7574	WR	975.00
TOTAL FOR: WATER SOLVE LLC			975.00
-----			
004223	WIN-911 SOFTWARE		
	134XT348-2018824	ANNUAL MAINTENANCE FOR ALARM SYSTEM WR	495.00
TOTAL FOR: WIN-911 SOFTWARE			495.00
-----			
004879	WONDERLAND TIRE COMPANY		
	156026	#7 TIRES DPW	781.38
TOTAL FOR: WONDERLAND TIRE COMPANY			781.38
-----			
004765	WOODHAMS EQUIPMENT INC		
	7056	NEW RADIATOR	560.00
TOTAL FOR: WOODHAMS EQUIPMENT INC			560.00
-----			
TOTAL - ALL VENDORS			38,359.11

**INVOICE AUTHORIZATION**

**Person Compiling Report**

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Cheryl  
Pickett**

Digitally signed by Cheryl Pickett  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Cheryl  
Pickett, email=cpickett@plainwell.org  
Date: 2018.06.07 12:08:19 -04'00'

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian  
Kelley  
Date: 2018.06.08  
13:44:13 -04'00'

**Bryan Pond, Water Renewal Plant Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bryan Pond**

Digitally signed by Bryan  
Pond  
Date: 2018.06.08  
09:19:48 -04'00'

**Bill Bomar, Public Safety Director**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bill Bomar**

Digitally signed by Bill  
Bomar  
Date: 2018.06.07  
13:44:19 -04'00'

**Bob Nieuwenhuis, Public Works Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Robert  
Nieuwenhuis**

Digitally signed by Robert  
Nieuwenhuis  
Date: 2018.06.08  
09:24:03 -04'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Erik  
Wilson, email=ewilson@plainwell.org  
Date: 2018.06.08 14:53:10 -04'00'



06/07/2018

CHECK REGISTER FOR CITY OF PLAINWELL  
CHECK DATE FROM 05/31/2018 - 06/15/2018

Check Date	Bank	Check	Vendor Name	Description	Amount
<b>Bank CBGEN Chemical Bank - General AP Account</b>					
Check Type: EFT Transfer					
06/15/2018	CBGEN	1313(E)	CITY OF PLAINWELL	JUNE 2018 CITY WATER/SEWER BILLS	982.82
06/04/2018	CBGEN	1314(E)	STATE OF MICHIGAN	AIRPORT FUEL SALES TAX - MAY 2018	149.15
06/05/2018	CBGEN	1315(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE JUNE 2018 - WHI	180.32
06/05/2018	CBGEN	1316(E)	UNITED HEALTHCARE INSURANCE COMPANY	MAY 2018 RETIREE PREMIUM - TOWN	173.89
06/07/2018	CBGEN	1317(E)	CENTURYLINK	MAY 2018 LONG DISTANCE	2.36
Total EFT Transfer:					1,488.54
Check Type: Paper Check					
05/31/2018	CBGEN	12416	JAMES H TURLEY	USDA REVOLVING LOAN	10,000.00
05/31/2018	CBGEN	12417	POSTMASTER	to mail the June utility bills	567.46
05/31/2018	CBGEN	12418	CONSUMERS ENERGY	4/20/18 - 5/18/18 WR PLANT ELECTRIC	6,827.79
05/31/2018	CBGEN	12419	R.W.LAPINE INC MECHANICAL CONTRACTO	CITY HALL BOILER	165.36
05/31/2018	CBGEN	12420	LOCK MASTER SECURITY LLC	WR DOOR REPAIR	92.50
05/31/2018	CBGEN	12421	HIGH GRADE MATERIALS INC	DOG PARK	47.60
05/31/2018	CBGEN	12422	CHARTER COMMUNICATIONS (SPECTRUM)	6/1/18 - 6/30/18 WR/DPW INTERNET	632.64
05/31/2018	CBGEN	12423	US BANK EQUIPMENT FINANCE (COPIER)	MAY 2018 DPW COPIER	260.00
06/08/2018	CBGEN		TEREX UTILITIES	BUCKET TRUCK INSPECTION - MARCH 2018	857.50
Total Paper Check:					19,450.85
<b>CBGEN TOTALS:</b>					
Total of 13 Checks:					20,939.39
Less 0 Void Checks:					0.00
Total of 13 Disbursements:					<b>20,939.39</b>

# Off Cycle Payment Authorization

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
Date: 2018.06.08 11:06:54 -04'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org  
Date: 2018.06.08 14:52:40 -04'00'

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
FOR THE ELECTRIC  
CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-20068**

- Consumers Energy Company requests Michigan Public Service Commission approval for reconciliation of its power supply cost recovery plan (Case No. U-18142) for the 12-month period of January 1 through December 31, 2017.
- The information below describes how a person may participate in this case.
- You may call or write, Consumers Energy Company, One Energy Plaza, Jackson, MI 49201-2276, (800) 477-5050, for a free copy of its application. Any person may review the application at the offices of Consumers Energy Company.
- The prehearing conference in this matter will be held:

**DATE/TIME:**                    **Thursday, June 14, 2018, at 9:00 A.M.**

**BEFORE:**                        Administrative Law Judge Sharon L. Feldman

**LOCATION:**                      Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan 48917

**PARTICIPATION:**          Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a hearing to consider Consumers Energy Company's (Consumers Energy) March 30, 2018 application, which seeks Commission approval for reconciliation of its Power Supply Cost Recovery (PSCR) plan for calendar year 2017 and its proposed methodology for rolling-in the net overrecovery. Consumers Energy has calculated a year-end overrecovery of approximately \$14.82 million and the accrued interest owed to customers for the 2017 PSCR period to be \$5.11 million.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by June 7, 2018. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's request may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, MCL 460.1001 et seq., and Parts 1 & 4 of the Michigan Administrative Hearing System's Administrative Hearing Rules, Mich. Admin Code, R 792.10101 through R 792.10137, and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY  
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY  
CONSUMERS ENERGY.]**

**1090-E**

# *celebrating 40 years*

Join us for an open house to celebrate 40 years  
of making cows happy.

---

**Friday, June 22**

*11 am to 3 pm*

---

620 Gray Street, Plainwell, MI 49080

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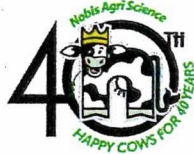
Lunch & Refreshments

Ice Cream Bar

Meet the NAS Team

Facility Tours

And Lots of Give-A-Ways!



*Celebrating Our*



*Anniversary*

Friday, June 22nd 11 - 3



## **Reports & Communications:**

### **A. Special Event Permit 2018-05 – Plainwell Days Festival:**

Included in the Council's packet is information about dates and events planned for the Plainwell Days Festival – July 6 through 8, 2018. This annual event will have sites through the downtown and Mill areas and has been reviewed by staff and the Plainwell Days Festival Committee.

**Recommended action:** Consider approving the Special Event Permit for the Plainwell Days Festival July 6 through 8, 2018 pending City Manager's final review of application completeness.

### **B. WR – Emergency Purchase of Polymer Mixer:**

Polymer aids in the settling of particulate solids in the water renewal final clarifiers and keeps solids from entering the river. The equipment used to mix the polymer, essential to activating the chemical, failed and needs immediate replacement. An emergency purchase was made from SPX Flow US LLC for \$4,303.00 for the equipment necessary to replace the failed gear box.

**Recommended action:** Consider confirming the emergency purchase of a replacement polymer mixer from SPX Flow US LLC for \$4,303.00.

### **C. DPW – Bucket Truck Repair Modification:**

On February 27, 2018, Council approved a project with Terex Utilities for \$5,025 to repair hydraulics on the city's bucket truck. Terex has since closed operations locally and never performed the repairs. A quote from Aerial Hydraulic Repair in Casnovia, MI re-inspected the truck and found additional items that need repair prior to the 2019 inspection. The total cost of the repairs is \$7,771.05, which represents an increase of \$2,746.05 to the originally approved project.

**Recommended action:** Consider amending the project to repair the bucket truck with Aerial Hydraulic Repair, Inc. for a total project cost of \$7,771.05.

### **D. Prince Street Extension – Change Order #3 and Final Pay Request #3:**

Kalin Construction returned this spring to complete the sidewalk and final paving related to the Prince Street Extension. The Change Order recognizes cost savings from the original estimate, reducing the project cost by \$10,747.35. The final pay request totals \$46,920.53 and accounts for Change Order #3. The city reserves the right to hold final payment until all the inspection items have been cleared.

**Recommended action:** Consider approving Change Order #3 reducing the project cost by \$10,747.35 and approving Pay Request #3 for \$46,920.53, to be paid once all inspections have been finalized.

### **E. Draft BRA/TIFA/DDA Budget:**

This is the draft BRA/TIFA/DDA budget for Council's approval before it goes back to the BRA/TIFA/DDA Board for adoption.

**Recommended action:** Consider approving the draft budget as presented.

### **F. Set Public Hearing – 2018/2019 City Budget:**

This is the annual Public Hearing needed to adopt the City Budget.

**Recommended action:** Consider setting a Public Hearing on June 25, 2018 at 7pm for adoption of the 2018/2019 City Budget.

## **Reminder of Upcoming Meetings**

- June 14, 2018 – Allegan County Board of Commissioners – 1:00pm
- June 12, 2018 – Plainwell DDA/BRA/TIFA Board – 7:30am
- June 20, 2018 – Plainwell Planning Commission – 7:00pm
- June 25, 2018 – Plainwell City Council – 7:00pm

## **Non-Agenda Items / Materials Transmitted**

- Notice of June 14, 2018 Consumers Energy Notice of Hearing – 9:00am
- Notice of June 22, 2018 Open House celebrating 40 years at Nobis Agri Science.