

# City of Plainwell



Brad Keeler, Mayor  
Lori Steele, Mayor Pro-Tem  
Cathy Green, Council Member  
Roger Keeney, Council Member  
Randy Wisnaski, Council Member

Department of Administration Services  
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## AGENDA

### Election Commission

Wednesday, July 08, 2026 - 10:00AM  
Plainwell City Hall Conference Room

1. Call to Order
2. Roll Call
3. Approval of Minutes – 10/03/2024 Meeting Minutes
4. Public Comments
5. New Business:
  - A. Resolution EC 2026-01 - to establish authority and designate election inspectors for the August 04, 2026 State Primary Election  
Commission will consider approving Resolution EC 2026-01 as presented.
6. Adjournment

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.  
Plainwell is an equal opportunity provider and employer

## **Election Commission**

### **Minutes**

**10/03/2024**

1. **Call to Order.** The meeting was called to order by City Clerk JoAnn Leonard at 10:00am in the City Hall Conference Room.
2. **Roll Call.** Present: Clerk Leonard, Deputy Clerk Kelley, and Community Development Manager Siegel.
3. **A motion by Kelley, seconded by Siegel, to approve the 07/10/2024 minutes as presented. On a voice vote, all in favor. Motion passed.**
4. Public Comment: None
5. Clerk Leonard reported having drafted a Resolution to formalize the process of identifying the election inspectors for the November 5, 2024 General Election. The Resolution includes language about how the Election Commission is authorized by City Charter and that the Clerk is authorized to act as the Commission's Agent for accuracy testing. The Resolution also names the Deputy City Clerk as the Clerk's backup for accuracy testing.  
**A motion by Siegel, seconded by Kelley, to adopt Resolution EC 2024-04 for the November 5, 2024 General Election as presented. On a voice vote, all in favor. Motion carried.**
6. **A motion by Siegel, seconded by Kelley, to adjourn the meeting at 10:07am. On a voice vote, all in favor. Motion Passed.**

**Minutes Respectfully  
Submitted by,  
JoAnn Leonard, City Clerk**

**CITY OF PLAINWELL ELECTION COMMISSION  
COUNTY OF ALLEGAN, MICHIGAN  
RESOLUTION EC 2026-01  
STATE PRIMARY ELECTION  
IN AUGUST 2026**

At a meeting of the Election Commission of the City of Plainwell, held at the Plainwell City Hall, 211 N. Main St., Plainwell, Michigan on Wednesday, July 08, 2026 at 10:00am, the following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**WHEREAS**, Plainwell City Charter Section 3.4 charges the Election Commission with all activities and duties required of it by state law and this charter relating to the conduct of elections in the city, and;

**WHEREAS**, Michigan Election Law allows the Election Commission to delegate certain duties to the local clerk or authorized assistant;

**NOW, THEREFORE BE IT RESOLVED**, that the Election Commission of the City of Plainwell, Michigan, hereby authorizes JoAnn Leonard, City Clerk, to prepare meeting materials for the Election Commission, secure ballots, precinct supplies and the polling location necessary to carry out all other election related duties for the City of Plainwell to conduct the August 4, 2026 State Primary Election, and

**BE IT FURTHER RESOLVED**, that the Election Commission of the City of Plainwell, Michigan, hereby provides that early voting ballots for the State Primary to be held from Saturday, July 25, 2026 through Sunday, August 2, 2026, shall be counted after 8pm on Tuesday, August 4, 2026 by the City of Plainwell Early Voting Receiving Board, and

**BE IT FURTHER RESOLVED**, that there shall be at least one electronic voting device in the Election Day precinct of the City of Plainwell, and

**BE IT FURTHER RESOLVED**, that there shall be at least one electronic voting device in the City of Plainwell Early Voting Precinct, and

**BE IT FURTHER RESOLVED**, that JoAnn Leonard, City Clerk is hereby designated as the authorized assistant of this Election Commission to perform the final inspection on the voting devices to be used at this election, and

**BE IT FURTHER RESOLVED**, per MCL 168.679(a), the Election Commission of the City of Plainwell, by resolution, provides that at an election at which the ballots are counted and certified at the precinct, one or more additional boards of election inspectors be appointed to serve as Receiving Boards, and

**BE IT FURTHER RESOLVED**, the Election Commission shall appoint two or more election inspectors from the list below, with an equal number from each major political party to the Receiving Board prior to each election, and

**BE IT FURTHER RESOLVED**, the City of Plainwell Receiving Board is responsible for the duties as outlined in Section 168.679(a) of the Michigan Election Law (Article 116 of 1954), and

**BE IT FURTHER RESOLVED**, that JoAnn Leonard, City Clerk shall be responsible for scheduling of the required public accuracy test and inspection of the voting devices under the supervision of other Allegan County local clerks, on behalf of the Election Commission, present during the Logic and Public Accuracy testing according to the State of Michigan standards, and

**BE IT FURTHER RESOLVED**, that the persons on the following list are hereby appointed as election inspectors and receiving board officials for said election in the precinct, including Kathleen Westergaard and Verne Waterman named to be the chairpersons for the precinct, with the City Clerk of Plainwell authorized to fill vacancies, if any, as provided by law

<b>Election Inspectors</b>	
Lesley Bonofiglio - D	Cheryl Pickett - R
Kathleen Westergaard - R	Elizabeth Sundling - D
William Elliott - D	Virginia Royston - D
Kenneth Cramer - R	Tori Pillars - R
Benjamin Inquilla - D	Trent McGuffey- R
Kimberly Cramer - R	Verne Waterman - D
Shirley DeYoung - R	Owen Leonard - D
Pamela Soper - R	Kirsten Inquilla - D
Amy Royston - D	Amelia Royston - D
Lori Steele - R	Brittany Floyd - R
<b>Precinct Chairpersons</b>	
Kathleen Westergaard - R	Verne Waterman - D
<b>Absent Voter Ballot Processing (in precinct)</b>	
Virginia Royston - D	Kimberly Cramer - R
Kenneth Cramer - R	Amelia Royston - D
<b>Early Voting Receiving Board</b>	
Tori L Pillars - R	Owen Leonard - D
<b>Receiving Board</b>	
Kathleen Westergaard - R	Elizabeth Sundling - D

Nays: None  
Absent: None

**Resolution declared adopted.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
JoAnn Leonard, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Election Commission of the City of Plainwell at a meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
JoAnn Leonard, City Clerk