

MINUTES
Plainwell City Council
September 26, 2011

1. Regular meeting was called to order at 7:00 PM by Mayor Brooks.
2. Invocation: None given.
3. Pledge of Allegiance given by all present.
4. Roll Call: Present: Councilman Burnham, Councilman Overhuel, Mayor Pro-Tem Steele, and Mayor Brooks. Absent: Councilman Keeler.
5. Approval of Minutes/Summary of 9-12/11 Regular Meeting:
A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes/ Summary of the 09/12/11 regular meeting. On voice vote, all voted in favor. Motion carried.
6. General Public/ County Commissioner:
 - A. 2011 Photo Contest Awards
Heard ED Manager Emilie Schada present the 2011 Photo Contest Awards to Kyle Doster, Coben Pennock and Mary Flegal. The numerous entries this year were appreciated; all entries may be viewed on the city web page.
7. Mayor's Report/ Agenda Amendments:
None.
8. Recommendations and Reports:
 - A. Wayne Bauman, Jodie Dembowski and Nick White updated attendees on the status of the mill project and on progress expected in the immediate future. An intruder caused a mercury spill and the cleanup added steps and expense but the project is moving steadily forward.
 - B. CRA Invoice Approval – Pell Parking Lot
Nick White reported that the project is down to the final finishing items.
A motion by Steele, supported by Overhuel, to authorize payment to CRA for \$5168.44 for invoice #302025 for the Pell Park project. On a roll call vote, all voted in favor. Motion passed.
 - C. CRA Invoice Approval – Public Safety Building
Nick White reported that the project was bid and work should begin in December.
A motion by Steele, supported by Overhuel, to authorize payment to CRA for \$9556.95 for invoice #300900 for the Public Safety building. On a roll call vote, all voted in favor. Motion passed.
 - D. Loader Push Blade Purchase Request
Superintendent Updike sought bids to supply a push blade for the loader to make snow removal more efficient. He recommended Council accept the low bid from Truck and Trailer Specialties for purchase of this budgeted item.
A motion by Steele, supported by Burnham, to award the purchase of a push blade as bid to Truck and Trailer Specialties for \$6561. On a roll call vote, all voted in favor. Motion passed.

E. 1999 GMC Truck Sale

Water Renewal and Public Works accepted sealed bids for the sale of the 1999 GMC pickup formerly used by the Water Renewal Department. They recommend accepting the high bid.

A motion by Steele, supported by Overhuel, to accept the bid of \$8000 from David Doneruse for the sale of the 1999 GMC pickup. On a roll call vote, all voted in favor. Motion passed.

9. Communications:

A motion by Steele, supported by Overhuel, to accept and place on file the August 2011 DPS Report, WR Report, Investment Report, Financial Summary and YTD Revenue & Expense Reports, and the 09/07/2011 Planning Commission Minutes. On a voice vote, all voted in favor. Motion passed.

10. Accounts Payable:

Administrator Wilson noted that the summer tax payment to the county is the bulk of this remittance.

A motion by Overhuel supported by Steele, that the bills be allowed and the orders drawn for \$982,551.67. On a roll, call vote, all voted in favor. Motion passed.

11. General Public:

Nick White noted that access from Pell Park to the mill property will be closed for a time due to construction activity.

12. Staff Comments:

ED Manager Schada stated that she is meeting with merchants September 20 to work on marketing strategies while M-89 is under construction.

Schada is working on a 25% MEDA grant for façade improvements for several downtown buildings.

Schada is working on the Pumpkins in the Park Festival, and has 15 homes lined up for the December 3 Home Tour.

Superintendent Pond reported that 54 people visited the Water Renewal plant from the MWEA dual seminar bus tour.

Pond signed and submitted the TIMDL report.

Superintendent Updike reported they would begin to demolish the Quality Products building at the mill in ten days.

Updike has scheduled fall loose-leaf collection.

Director Bomar reported the national Take Back Initiative for both prescription and OTC medicines is scheduled for October 29. He is working with the DEA to make Plainwell a permanent secured drop-off site.

Bomar scheduled state-mandated lock down drills at the school. Councilmember Steele asked that Bomar initiate plans with the school to provide bus driver training for tornado situations.

Deputy Clerk Gluchowski reported that city crews will do fall hydrant flushing beginning October 10.

Manager Wilson reported that demolition at the DPS building and the M-89 project will both begin by the first of the year.

13. Council Comments:

Councilmember Burnham commended the Oak Street paving project; Superintendent Updike noted that the DPW would gravel the shoulders.

Councilmember Burnham commended ED Manager Schada on her work preparing local businesses for the road project.

Councilmember Burnham thanked CRA Geologist Jody Dembowski for the PowerPoint presentation on the mill project.

Councilmember Overhuel thanked the CRA team for the presentation on the mill project.

Councilmember Steele thanked the CRA team for coming to explain the mill project; it is going well.

14. Adjournment:

A motion by Steele, supported by Overhuel, to adjourn the meeting at 8:16 pm. On a voice vote, all voted in favor. Motion passed.

Submitted by
Sheryl Gluchowski
Deputy Clerk