

MINUTES
Plainwell City Council
September 12, 2011

1. Regular meeting was called to order at 7:00 PM by Mayor Brooks.
2. Invocation: Was given by Steve Smail of the Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Councilman Overhuel, Mayor Pro-Tem Steele, Councilman Burnham, Mayor Brooks and Councilman Keeler. Absent: None.
5. Approval of Minutes/Summary of 8/22/11 regular and 9/1/11 special meetings:
A motion by Steele, seconded by Keeler to accept and place on file the Council Minutes/ Summary of the 8/22/11 regular and 9/1/11 special meetings On a voice vote, all in favor. Motion carried.
6. General Public/ County Commissioner:
Heard a complaint from resident Nicole Knowlton regarding the response concerning a sewer backup in her basement. The backup occurred after the city was working in the manholes on her street. She stated that several neighbors had issues as well and was unhappy with the treatment she received from Superintendent Updike. Clara Lester stated that she could attest to the sewer problems in the neighborhood. City Manager Wilson asked them to come into his office to discuss the issue.

Heard updates from County Commissioner Black.
7. Mayor's Report/ Agenda Amendments:
None.
8. Recommendations and Reports:
 - A. Manager Wilson presented a tentative agreement with the SEIU union. The Union has ratified the proposed agreement and he asked Council for authorization to enter into the two-year contract. He reviewed the bullet points of the contract (See attached).
A motion by Keeler, supported by Burnham to authorized City Manager Wilson to enter into a two-year contract as proposed with the SEIU union. On a roll call vote, all in favor. Motion passed.
 - B. ED Manager Schada introduced a resolution in support of placing historic plaques in the City. E. Schada is applying for a \$2,000 grant to pay for the project.
A motion by Steele, seconded by Keeler to adopt resolution 11-25 in support of the historic plaques. On a voice vote, all in favor. Motion carried.
 - C. Manager Wilson presented a resolution to set a public hearing to vacate a portion of Prairie St. north of First Division. The road right away presently goes thru the center of the house at 206 Prairie. The vacation will resolve the encroachment problem.
A motion by Steele, seconded by Overhuel to adopt resolution 11-27 and set a public hearing for October 10th at 7pm. On a voice vote, all in favor. Motion carried.
 - D. N. White of CRA announced that the Public safety building drawings were 100% completed and the project was on schedule. The bids will be out by October 10. This invoice covers that work.

A motion by Steele, seconded by Keeler to authorize payment of CRA invoice # 296821 for \$24,839.27. On a roll call vote, all in favor. Motion carried.

- E. Clerk Farmer stated this was the revised Disturbance of the Peace ordinance as requested by Council at the last meeting to add the 9pm to 7am designation. Bomar and Farmer inserted the language requested and made minor wording adjustments.

A motion by Steele, seconded by Keeler to adopt ordinance 360 amending section 12-22 Disturbance of the Peace. On a voice vote, all in favor. Motion carried.

- F. The City was asked to review the animal boarding ordinance that presently only allows animal boarding in the M-1 zoning district. After review, this ordinance is proposed to allow boarding within the C-2 district within a closed building and supervised exercise yard.

A motion by Steele, seconded by Keeler to adopt ordinance 361 to permit boarding of animals within the C-2 General Commercial zoning district. On a voice vote, all in favor. Motion carried.

- G. Two event permits were submitted for the annual Pumpkins in the Park and satellite events of a Craft fair and Farmers Market on October 15th.

A motion by Overhuel, supported by Steele to approve event permits 2011-005 & 2011-006. On a voice vote, all in favor. Motion carried.

- H. Kaye Stewart made a request to decorate the CBD district and to hold a scarecrow contest.

A motion by Steele, supported by Overhuel to approve Kaye Stewarts request as presented. On a voice vote, all in favor. Motion carried.

- I. The Fannie Pell park project received more than \$500,000 in federal grants and requires a single audit of those funds. This is an agreement with Siegfried to preform that audit.

A motion by Steele, seconded by Keeler to authorize City Manger Wilson to enter into the audit agreement. On a roll call vote, all in favor. Motion carried.

- J. B. Pond stated that this is a resolution to adopt the Fleis & Vandenbrink Maximum Allowable Headwork's Loading Technical Study. This sets the local limits and allows the City to charge more for extra strength waste to the treatment plan. This has been discussed in the Joint sewer meetings with the customer communities.

A motion by Steele, supported by Overhuel to adopt resolution 11-26 adopting the MAHL study. On a voice vote, all in favor. Motion carried.

- K. B. Pond brought back this revised agreement. The council previously voted to not sign an agreement with the Lake Allegan Watershed Cooperative as well as three other units due to cost. The agreement has been revised, the cost factor was removed, and B. Pond is now recommending we enter into the cooperative agreement.

A motion by Steele, supported by Overhuel to authorize City Manger Wilson to enter into the TMDL agreement. On a voice vote, all in favor. Motion carried.

- L. Nick White of CRA gave a site plan presentation of buildings 17 & 18 for the CRA offices. The Planning Commission is recommending approval. Council asked if CRA intended to have Christmas lights in the windows as the city has done in the past. He replied that they planned to keep the lights as well as place lights outside to illuminate the building.

A motion by Steele, supported by Keeler to adopt the CRA site plan. On a voice vote. Motion passed.

M. The final walkthrough of Pell Park has been completed. The new fence will be painted next year after the wood is seasoned and will accept the paint. The benches and a light still need installation. Apex has issues a one-year warranty. Staff is presenting the final payment request to Apex Construction for \$84,011.79.

A motion by Steele, seconded by Overhuel to approve final payment to APEX Contractors for \$84,011.79. On a roll call vote, all in favor. Motion carried.

N. The council reviewed an invoice from CRA for \$54,599.43 for the mill demolition project. Nick White of CRA informed council that the EPA and Weyerhaeuser are working on an agreement and that it is has delayed the building demolition. He stated that it is very frustrating. At the next meeting, CRA will give a full update on the progress of this project and have invited the EPA to attend as well. Councilman Burnham expressed concerns that the city keeps paying invoices without additional progress. N. White advised council that this invoice is for sampling required for the grant. Burnham stated that the Parchment mill is down. Staff reminded D. Burnham that the Plainwell mill is a superfund site unlike Parchment. Burnham stated that he fears the fees are eating up the grant money with little progress.

A motion by Steele, seconded by Overhuel to approve payment to CRA for \$54599.43 for the mill demolition project. On a roll call vote, Steele, Keeler, Overhuel & Brooks in favor, Burnham against. Motion carried.

O. Supervisor Updike is recommending council award a bid to Wyoming Asphalt to pave a portion of Oak St. \$10,000 was budgeted for the project to get the street ready for next year's M-89 project detours.

A motion by Steele, supported by Keeler to award the Oak St. paving contract to Wyoming Asphalt for \$10,000. On a roll call vote. Motion passed

P. The DPW is requesting to purchase a sander box for a plow truck to allow the department to be able to plow and sand at the same time. The box we are using now has been repaired a number of times and needs replacing. The quote is thru the State purchasing program.

A motion by Overhuel, supported by Steele to purchase a sander box from Truck & Trailer for \$10,641. On a roll call vote. Motion passed

Q. Treasure Koehn submitted a budget amendment to reclassify a portion of the State Shared Revenue to the new Economic Vitality Incentive account number.

A motion by Keeler, seconded by Steele to approve the budget amendment as presented. On a roll call vote, all in favor. Motion passed

9. Communications:

A motion by Steele, supported by Overhuel to accept and place on file the 7/11 DPS report. On a voice vote, all in favor. Motion passed.

10. Accounts Payable:

A motion by Overhuel supported by Steele that the bills be allowed and the orders drawn in the amount of \$93,870.13. On a roll, call vote, all in favor. Motion passed.

11. General Public:

None.

12. Staff Comments:

Director Bomar reported that the DPS participated in the 9-11 memorial event in Otsego. He has been working on a 2011 assistance to firefighters grant to purchase equipment for the new DPS building.

Superintendent Pond announced that there is a Bio-solids seminar in Kalamazoo. Plainwell will be hosting tours of our facility.

ED Manager Schada stated that she is prepping the City businesses for the M-89 project and showed the Re-tour section on the City web page.

The 2011 home tour is scheduled for December 3rd and she has several homes lined up.

Superintendent Updike is working to complete the Pell project with the installation of the benches. They will begin paving and crack sealing next week. The Hicks street sanitary sewer was repaired last week.

Clerk Farmer stated she has been working on ordinances 360 & 361 as well as the increased number of building permits by residents trying to beat the bad weather.

Manager Wilson reported that the Public Works department would be demoing the Quality Products building. Testing has shown no hazardous materials. The project should take two days.

13. Council Comments:

Councilwoman Steele wished Sandy Lamorandier and Jeff Welcher a happy birthday.

She asked if the DPS could contact MDOT about additional signage on M-89. The 106-interchange construction is affecting traffic in Plainwell.

14. Adjournment:

A motion by Steele, supported by Keeler to adjourn the meeting at 8:21 pm. On a voice vote, all in favor. Motion passed.

Submitted by
Noreen Farmer
City Clerk

City of Plainwell
SEIU
Mediation Meeting - September 2, 2011
3:45 pm

(JT)
C.F.
9-2-11
4:21 pm

1. Vacation can be used in 1-hr increments
2. For permanent part-time employees prorate the following: sick time, personal time, holidays, funeral leave, and vacation. Proration is based off 1/2 of full time benefits with the exception that funeral leave is equal to full-time. Anniversary date starts as an employee covered under the agreement.
3. Effective the first day of the first full pay period in January of 2012, the City's contribution to the employees' pension plan will be capped at 10%. The City will not require an employee match to receive the 10% city contribution.
4. Effective the first day of the first full pay period in October of 2011, the employees' will pay 20% of their health insurance premium (health, vision and dental).
5. Effective the first day after ratification^{Sept 12, 2011} by both parties, employees will receive a 1% pay increase (2011). Employees will receive an additional 1% pay increase on July 1, 2012.
6. Parties agree that contract expires on June 30, 2013.
7. There is no other change intended pertaining to the contract.

* wage becomes effective Sept. 13

TA.
(EQU)
9-2-11
4:22 PM